



TIOGA COUNTY BOARD OF HEALTH

PLEASE RSVP TO 607-687-8630

IF YOU WILL NOT BE ABLE TO ATTEND THIS MEETING

TO: Members of the Board of Health

FROM: A. Reigelman, Secretary

DATE: November 13, 2023

RE: Board of Health Meeting - Thursday, November 16, 2023,
7:30 a.m., **Multi-Purpose Conference Room**, 2nd Floor of Health and Human
Services Building at 1062 St. Rt. 38, Owego, NY 13827.

REVISED AGENDA

Introduction of Guests

- Susan Medina, Deputy Public Health Director
- Denis McCann, Director of Administer Services
- Melanie Miller, Director of Patient Services
- Todd Kopalek, Supervising Public Health Sanitarian
- Nicole Whitmore, Director of Dental Health Services

Presentation

- Public Health 2023 Highlights

Additional Items

- Proposed 2024 Calendar and 2024 BOH Member List

Old Business

- Meeting Minutes
- Enforcements

New Business

- TCPH Audit Summary, Quarter 3 of 2023

Informational

- Agency Updates – October 2023

Next Meeting Information

- REMINDER: No Meeting in December
- Next Meeting is on January 18, 2023



TIOGA COUNTY BOARD OF HEALTH

MEETING MINUTES October 19, 2023

BOARD MEMBERS PRESENT (All Attended In Person):

T. Hills, DVM, President
W. Simmons, Vice President
R. Kapur-Pado, DO (Arrived at 7:45 a.m.)
T. Leary, FNP
T. Nytch, DVM
J. Raftis, DO, FACEP
W. Standinger III, Legislator

ABSENT:

None

OTHER(S) PRESENT:

H. Vroman, Public Health Director
A. Reigelman, Secretary

GUESTS:

Katie Wait, Public Health Educator/Public Health Emergency Preparedness Coordinator (Departed at 8:19 a.m.)
Nick Conklin, Public Health Fellow

CALL TO ORDER: at 7:31 by Dr. Hills

INTRODUCTION OF GUESTS: by Ms. Vroman, who stated that Mr. Conklin would just be observing the meeting. Provided background of the Public Health Fellowship program, and requested the Board members introduce themselves and share their professions/roles in the community.

PRESENTATION: Ms. Wait presented on the topic of Public Health Emergency Preparedness (PHEP) and explained her role as PHEP Coordinator. (Electronic PowerPoint shared with members after meeting)

- Overview of PHEP Deliverables; including main and core deliverables (which are broken into Planning, Training, and Exercise).
- Medical Reserve Corps (MRC) volunteers- Tioga County Public Health has about 75-100 volunteers, including both medical and non-medical members. Shared that the MRC volunteers were a big asset during COVID-19 pandemic.
- Local Emergency Planning Committee (LEPC) consists of about 50-75 committee members- discuss all-hazard planning.
- PHEP Activities:
 - Response Plans: Continuity of Operations Plan (COOP), Medical Countermeasures Plan (MCM), Public Health Emergency Preparedness and Response Plan (PHEPR), Public Health Asset Distribution Plan (PHAD), Pandemic Plan.
 - PHEP internal team meets monthly-to review deliverables; are steering committee for PHEP.
 - Call Down Drills-regularly conducted for internal staff; have created new process/form for consistency.
- Dr. Nytch inquired about the County's plan for flood emergency.
 - Ms. Wait/ Ms. Vroman both explained that the plan for flood emergency is covered under the Hazard Mitigation Plan for all of Tioga County, which is currently being updated. Public Health plan for flood emergency would be covered under the PHEPR response

TIOGA COUNTY BOARD OF HEALTH

plan, which would highlight boil-water notices, mold, and various education/outreach in regard to Public Health matters.

- Members discussed animal assistance during flood and the County's use of the Mitigation Plan during the last large flood.
- Dr. Raftis inquired how the county communicates to the community during emergencies quickly.
 - Ms. Wait stated that she knew of two platforms that are used; one being Reverse 911, which Emergency services has access to be able to send out communication.
 - Mr. Simmons noted that Berkshire Fire Dept. will be getting an electronic sign that will be connected to the cloud so that Emergency Services can put messages on it as soon as emergencies come in.
- Ms. Leary inquired what drills Public Health participated in.
 - Ms. Wait/Ms. Vroman listed: asset distribution point of dispensing (PODs), open site PODS, flu clinic POD, and COVID. Also have an upcoming drill scheduled for February which is a Set-Up drill for a POD.
 - Public Health is required to complete one drill per year.
 - Memorandum of Understandings (MOUs) must be in place for locations PODs are held (ie. schools, local partners)
 - May have law enforcement, members of the Legislature and MRC volunteers attend (to simulate a real scenario)
- Working on COVID After Action Response from staff now and key members from the community. Will plan to present to the Board upon completion.
- Discussion of Citizen Preparedness Course being offered in November (Ms. Wait handed out flyers after meeting) and train transportation of chemicals.

OLD BUSINESS:

- Meeting Minutes: No discussion; motion to approve prior minutes made by Dr. Kapur-Pado; seconded by Mr. Simmons, all were in favor, none opposed, motion approved.
- Enforcements: Ms. Vroman gave details on each of the enforcements. Briefly discussed enforcements for Tioga Downs pools.

INFORMATIONAL:

- Ms. Vroman stated that she plans to have a more consistent update approach for Board of Health meetings, broken into:
 - Public Health News:
 - Mobile Dental Van celebrated 20 years of service this month. Press release was distributed and received many compliments from clients in survey that was sent out.
 - Staffing:
 - Our Dentist is booked through April 2024, still looking for another part-time Dentist
 - Last month at Waverly saw lots more decay than usual; working on outreach and education specifically to parents.
 - Also actively looking for Public Health Sanitarian. Supervising Public Health Sanitarian is filling in the gaps in the meantime.
 - Accomplishments:
 - Nurses visited Elderwood and Riverview to reestablish relationships, talked about outreach activities and infection control.
 - Launched Spike 2.0, a community alert application that notifies of overdoses in Tioga County (worked with CASA Trinity, ASAP Coalition, and Sheriff's Office). Will send out number to receive alerts to members after meeting.
 - Discussion of application's benefit. Ms. Vroman explained that it focuses on harm reduction philosophy.
 - Ms. Vroman attended Public Health Leader's Summit the first week of October which she found very informative, lots of ideas to use in-office.



TIOGA COUNTY BOARD OF HEALTH

NEW BUSINESS:

- Reappointment of Board term for Dr. Nytch; term to end 12/31/2023.
- Dr. Nytch expressed his own concerns; all members discussed. Motion to make recommendation to the Tioga County Legislature for Dr. Thomas Nytch to serve another 6-year term (1/1/2024-12/31/2029) made by Mr. Simmons; seconded by Legislator Standing, all were in favor, none opposed, motion approved.
 - Ms. Vroman noted that she will present this recommendation at the next Health and Human Services Committee Meeting.

Meeting adjourned at 8:36 A.M.

Minutes respectfully submitted by Abigail Reigelman.

Terry Hills, DVM; President

Abigail Reigelman; Secretary

Minutes approved November 16, 2023



Public Health
Prevent. Promote. Protect.

Tioga County

November 2023 Enforcements

<u>Business</u>	<u>Type of Violation</u>	<u>Fine Paid/Date</u>	<u>Year to Date</u>
Jeff Morrow Tioga Downs Daycare 2659 West River Road Nichols, NY	Water	\$375.00 10/30/2023	First