



tel: 607 687 8255

fax: 607 687 1435

info@developtioga.com

**ECONOMIC DEVELOPMENT & PLANNING
TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING
November 7, 2017**

ATTENDEES:

Legislators: Dale Weston, Ed Hollenbeck, Dennis Mullen, Mike Roberts, Marte Sauerbrey

Staff: LeeAnn Tinney, Linda Sampson, Andy Fagan, Rita Hollenbeck

Guests: None

MINUTES

- Approval of minutes from October 3, 2017 - Legislator Weston asked for approval of minutes from the October 3, 2017 committee meeting. Legislator Roberts made a motion to accept the October 3, 2017 minutes, seconded by Legislator Hollenbeck. All were in favor.

SOIL & WATER CONSERVATION: Wendy Walsh – Ms. Walsh was not in attendance. A monthly report was previously emailed; a summary of activities for the month of October 2017, highlighting the following: Agriculture, Chesapeake Bay TMDL, Dean Creek Inspections, Hazard Mitigation, Hydroseeding, Stream Program and Miscellaneous Meetings, Trainings and Activities.

CORNELL COOPERATIVE EXTENSION: Andy Fagan – Mr. Fagan distributed and reviewed his monthly report; a summary of activities for the months of October 2017, highlighting the following: Agriculture, Community Horticulture, 4H Youth Development, Youth Employment, Family Development, Nutrition, Regional Dairy and Field Crops.

Mr. Fagan announced that the Tioga County Fair will be August 7th through August 11th in 2018; it will run for 5 days.

ECONOMIC DEVELOPMENT & PLANNING

1. PLANNING REPORT – Ms. Tinney reported the following; agenda previously emailed:

- **239 Reviews**
 - County Case 2017-022: Town of Owego, Floodplain Special Use Permit and Area Variances, Aldi of Owego – Staff recommended approval with the conditions. TCPB carried the vote.
 - County Case 2017-025: Village of Waverly, PUD Site Plan Review / Special Use Permit, Test Assured Network – Staff recommended approval with the condition TCPB unanimously carried the vote.
- **Municipal Plans/Projects** – Ms. Jardine continues to provide assistance for the following:

- Village of Newark Valley – Continuing assistance on development of their Comprehensive Plan Update.
- Town/Village of Spencer – Continuing assistance on the issue of their Site Plan Review Local Law.
- Village of Waverly – Assisting through the SEQR process for a Type 1 action regarding the Waverly Glen Park Project.

- **Other**

- Prepared and conducted a land-use training session on Municipal Land Use Strategies to Improve Flood Resilience. Held on November 1st; 25 in attendance.
- Arts District in Village of Owego – Working with the Tioga Arts Council to explore creation of an arts district within the central business district of the Village of Owego.
- Arranged and attended a training session for Broome-Tioga Stormwater Coalition members on MS4 MCM 6.
- Hazard Mitigation Plan Update – FEMA provided award letter, working on RFP's
- Succession Planning – Continues to assist with succession planning.

2. ECONOMIC DEVELOPMENT REPORT – Ms. Tinney reported the following; agenda previously emailed:

- **Outreach** – The following companies were visited or meetings were attended:
 - CPSI – Received grant funding 2 years ago, but was unable to access because they did not meet criteria. Ms. Tinney has met with them to help revise their budget to fit with what the state will allow.
 - Empire Access – Discuss the possibility of expanding their reach by way of Southern Tier Network for dark fiber; looking at commercial opportunities.
 - WEBO – Radio morning show with Becca Maffei regarding Tioga Women Lead.
 - Chamber Business Tailgating Event – Held October 5th; a venue change from the business show they have done in the past. It seemed to be a successful event.
 - Village of Owego – Met regarding a couple of projects.
 - STERPDB – CEDS Planning; economic development strategy planning for the next 5 years. They are looking for input from local businesses and economic developers. There will be a series of meetings for this.
 - VEDA – Attended monthly meeting.
 - Leadership Tioga – Ms. Tinney has volunteered to facilitate the program for 2018. Graduation for 2017 was today; 20+ graduates. Brittany Woodburn was part of this graduation class.
 - Larson Design Group – Attended their client appreciation event. Met some of the principals at Larson Design, starting to use them more for some of the projects we are working on.
 - Tioga Women Lead – Event held at the Pumpelly House on October 25th. The event was well attended; approximately 67 were in attendance.
 - Town of Nichols – Discuss a couple of IDA projects. The IDA is looking to purchase a 10 acre parcel that is prime for development; flat with all necessary infrastructure already there.

- **Project Updates**

- Gateway – Construction underway for this project.
 - Every 3rd Friday Mr. Nelson is holding a community event; an open invitation for anyone to come by and check out how the project is coming along. Food is provided by local restaurants; keeping the community involved and informed of the project.
- Parkview – Rebid packets were sent out as the scope of work was revised. Bids have to be submitted by December 1st at 4:00PM.
- Owego Freehold – Survey has been completed. The next step is the engineering design. The IDA has contracted with Larson Design for that work, once completed the process can begin with the Village to fill the site.
- Owego Gardens 2 – Army Corp of Engineers has provided the preliminary Jurisdictional Determination which puts this project in a position to move forward. Home Leasing is working with Fagan Engineers for a conceptual layout for their next project on the ESite. Army Corp of Engineers is allowing for disturbance of the wetland however the developer, Home Leasing, will have to pay into the wetland bank for whatever amount of acreage they disturb.
- Waverly Main Street – This project is complete.
- Two Plus Four Construction – Brick Pond Apartment Project; 40 units planned for build on a lot between East Main Street and East Front Street off Division Street. It is affordable housing.
 - Planning documents submitted – the Village Planning Board is meeting tonight to review the documents. It is zoned properly now, but they will need a special use permit because they will be building in a flood plain and must meet flood plain regulations.
 - PILOT application made - The IDA has accepted the application, but have not taken any action on it yet. The developer will make an application for their financial package by December 5th.
- Farmhouse Brewery – Uncertain whether this project is going to work out.
- Restore NY Application Assistance – The ED&P office is assisting with the following applications; the applicant must be the municipality:
 - Village of Owego – Briggs/Awad Buildings
 - Village of Waverly – Twigg BuildingPublic hearings need to set up; Ms. Saraceno and Ms. Woodburn are working on these projects.

- **State Leads** – none this month.

- **Ag Economic Development**

- Ag Economic Development Specialist Position – The Part time position we hope to start in 2018. Exploring the idea of an IDA partnership with the IDA making a contribution towards the position.

- Amish Farm inquiries (3) – Visited with Tom Mullen on the 3 Amish Farms coming to Tioga County. They don't need any assistance from us at this time.
- **Other**
 - Tioga County Succession Planning Team – Ready for Program Kick Off in 2018; the Institute for Advancement Program. Four candidates are signed up at this time.
 - IDA/Tioga Opportunities/ED&P – Countywide Housing Study continues. The consultant expects to have this completed by mid-December. Looking at January 2018 for a presentation to the municipalities or anyone else interested.
 - GST BOCES – WDI; Workforce Development Institution. A training program for preparation into the workforce.
 - Annual Employee Evaluations completed.
 - Budget – Year to Date Budget report attached; both Economic Development and Planning are in line and within the 2017 proposed budget.
- **Resolutions**
 - K06 – Appropriation of Funds Hazard Mitigation Planning Grant
 - K15 - Designation of Tioga Co. LDC DBA Tioga Co. Tourism as Authorized Tourism Promotion Agency for 2018

ADJOURNMENT – With no further topics of discussion or questions, the meeting was adjourned at 1:50 P.M.

Respectfully Submitted,
Linda Sampson, Administrative Assistant to Economic Development & Planning