

ADMINISTRATIVE SERVICES COMMITTEE AGENDA
(County Clerk, Historian, Real Property, Veterans and Elections)

Real Property Agenda

Date: January 3, 2023

Time: 11:30 AM

APPROVAL OF MINUTES:

- Motion to approve 12/06/2022 minutes.

FINANCIAL:

- YTD Budget Report.
- Revenue & Expense Breakdown.
- Annual RPS fees.

OLD BUSINESS:

- Town & County tax bill printing complete – 25,465 total bills:
 - Roll section 1 - 18,868 non-escrow and 5931 escrow bills
 - Roll sections 3-9 - 666 bills.

NEW BUSINESS:

- Second notice for senior exemption legislation – new law and worksheet attached.

PERSONNEL:

- Office Specialist hiring – 5 applicants, interviews January 11, Katie Chandler and Bryan Goodrich to assist.

RESOLUTIONS:

- N/A

PROCLAMATIONS:

- N/A

ADJOURNMENT:

Steven Palinosky, Acting Director
Real Property Tax Services

ADMINISTRATIVE SERVICES COMMITTEE MINUTES

TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES

December 6, 2022

ATTENDANCE:

LEGISLATORS: Committee Chair Ciotoli, Legislator Brown,
Legislator Standinger

EX-OFFICIO: N/A

STAFF: Legislative Clerk Haskell, Chief Accountant Jerzak

GUESTS: N/A

APPROVAL OF MINUTES: Motion to approve November 8, 2022, committee meeting minutes. Motion made by Legislator Standinger, seconded by Legislator Brown; motion carries unanimously.

FINANCIAL: Reviewed Real Property budget YTD and November revenue/expense. Briefly discussed anticipated revenue and annual RPS fees.

OLD BUSINESS:

- Ready for Town & County tax bill printing.

NEW BUSINESS:

- Beginning activities to ensure staffing and training for Board of Assessment Review for each town.

PERSONNEL:

- Office Specialist hiring process has begun.

RESOLUTIONS/PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: 10:36 AM

Steven B Palinosky
Director, Tioga County Real Property Tax Services



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJ STMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A1355 Assessments							
A1355 412900 Tax Maps & Assessm	-24,000	0	-24,000	-22,254.00	.00	-1,746.00	92.7%*
A1355 510010 Full Time	108,761	0	108,761	89,985.52	.00	18,775.48	82.7%
A1355 540180 Dues	200	0	200	175.00	.00	25.00	87.5%
A1355 540320 Leased/Service Equ	3,000	0	3,000	1,643.76	.00	1,356.24	54.8%
A1355 540420 Office Supplies	1,400	0	1,400	1,358.49	.00	41.51	97.0%
A1355 540450 Payment To State	10,650	0	10,650	10,650.00	.00	.00	100.0%
A1355 540480 Postage	200	0	200	35.91	.00	164.09	18.0%
A1355 540650 Taxes	3,000	0	3,000	2,905.34	.00	94.66	96.8%
A1355 540731 Training/State Req	400	0	400	.00	.00	400.00	0%
A1355 540733 Training/All Other	1,500	0	1,500	359.74	.00	1,140.26	24.0%
A1355 581088 State Retirement F	10,331	0	10,331	7,326.91	.00	3,004.19	70.9%
A1355 583088 Social Security Fr	7,629	0	7,629	7,086.31	.00	542.35	92.9%
A1355 584088 Worker's Compensat	2,449	0	2,449	1,713.95	.00	734.73	70.0%
A1355 585588 Disability Insuran	136	0	136	91.35	.00	44.37	67.3%
A1355 586088 Health Insurance F	25,721	0	25,721	8,741.88	.00	16,978.62	34.0%
A1355 588988 Eap Fringe	29	0	29	19.60	.00	9.52	67.3%
TOTAL Assessments	151,405	0	151,405	109,839.76	.00	41,565.02	72.5%
TOTAL General Fund	151,405	0	151,405	109,839.76	.00	41,565.02	72.5%
TOTAL REVENUES	-24,000	0	-24,000	-22,254.00	.00	-1,746.00	
TOTAL EXPENSES	175,405	0	175,405	132,093.76	.00	43,311.02	

Tioga County Real Property
Revenue/Expense Breakdown December 2022

Acct	Amount	Expense Description
320		
Leased Service Equipment	\$89.36	Xerox Copier Charges
420		
Office Supplies	\$510.14	Office Supplies
Total Expenses	\$599.50	
Income Sources		
Tax Bill Printing	\$105.95	M-E CSD
	\$936.65	U-E CSD
	\$57.85	Whitney Point CSD
Tax Bill Extracts	\$675.00	Corelogice - Town & County
Total Revenue	\$1,775.45	

LAWS OF NEW YORK, 2022

CHAPTER 738

AN ACT to amend the real property tax law, in relation to required notice of tax exemptions for senior citizens

Became a law December 23, 2022, with the approval of the Governor.
Passed by a majority vote, three-fifths being present.

The People of the State of New York, represented in Senate and Assembly, do enact as follows:

Section 1. Subdivision 4 of section 467 of the real property tax law, as amended by chapter 406 of the laws of 1995, is amended to read as follows:

4. Every municipal corporation in which such real property is located shall notify, or cause to be notified, each person owning residential real property in such municipal corporation of the provisions of this section. The provisions of this subdivision may be met by a notice or legend sent on or with each tax bill to such persons reading "You may be eligible for senior citizen tax exemptions. Senior citizens have until month....., day....., year....., to apply for such exemptions. For information please call or write....," followed by the name, telephone number and/or address of a person or department selected by the municipal corporation to explain the provisions of this section. Each cooperative apartment corporation shall notify each tenant-stockholder thereof in residence of such provisions as set forth herein. Failure to notify, or cause to be notified any person who is in fact, eligible to receive the exemption provided by this section or the failure of such person to receive the same shall not prevent the levy, collection and enforcement of the payment of the taxes on property owned by such person. A second copy of the notice required by this subdivision shall be sent thirty days prior to the filing deadline.

§ 2. This act shall take effect immediately.

The Legislature of the STATE OF NEW YORK ss:

Pursuant to the authority vested in us by section 70-b of the Public Officers Law, we hereby jointly certify that this slip copy of this session law was printed under our direction and, in accordance with such section, is entitled to be read into evidence.

ANDREA STEWART-COUSINS
Temporary President of the Senate

CARL E. HEASTIE
Speaker of the Assembly

Senior Aged and Low Income Disability Exemptions - Totals worksheet

Current Exemption Totals - Enhanced STAR and Aged

Municipality	Current Enhanced STAR	Current Senior Aged	STAR Report 9
Barton & Waverly	514	71	371
Berkshire	97	18	96
Candor T&V	394	64	268
Newark Valley T&V	269	30	208
Nichols T&V	162	9	119
Owego T&V	1302	92	927
Richford	80	9	74
Spencer T&V	199	34	184
Tioga	313	26	266
Totals:	3330	353	2781