

ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS
Tuesday, February 8, 2022
MINUTES

ATTENDANCE:

Legislators Brown, Standinger, Hollenbeck & Ciotoli
Deputy Commissioner Layman
Guests: Cathy Haskell

APPROVAL OF JANUARY MINUTES: Motion by R. Ciotoli, second by B. Standinger, all in favor, carried.

FINANCIAL UPDATE/BUDGET: The January Budget Report reviewed. The annual software maintenance for NTS reviewed.

OLD BUSINESS: Annual Report to NYSBOE sent by email due to large size.

Absentee application process using Portal was brought up as well as the new law requiring canvass and tracking of Absentee Ballots through entire voting timeline. A cost analysis of early voting was requested.

NEW BUSINESS: Redistricting passed and signed into law in Albany but with court cases filed we are in holding pattern awaiting final directions from SBOE.

The 2022 Draft Political Calendar from NYSBOE was provided. Petition dates and Primary Election are as stated but are open to change depending on law cases filed.

The box truck catalytic converter repair is still 4-6 weeks out. A request was made to follow up if an insurance claim was filed. Privacy booths pick up delayed.

ECA Winter Conference in Albany is March 1-4 and will be attended by Lin Layman and Sandra Cooper.

NCOA, National Change of Address received and in process.

PERSONNEL: Commissioner Wahls will be returning the end of this month.

Staffing changes - PT Election Clerks and ED Drivers for voting machines within first quarter of 2022. Commissioner and Deputy staffing changes in process.

RESOLUTIONS: None