

PUBLIC SAFETY MEETING

April 5, 2022

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, April 5, 2022 at 2:30 PM.

Present:

Dennis Mullen	Chair, Public Safety
Marte Sauerbrey	Chair, Legislator
Edward Hollenbeck	Legislator
Barb Roberts	Legislator
William Standinger	Legislator
Brian Cain	Director, Probation
Mike Simmons	Director, Emergency Services
Sheriff Gary Howard	Sheriff's Office

Guest:

Peter DeWind	County Attorney
Cathy Haskell	Legislative Clerk

Absent:

Bob Williams	Deputy Director, Emergency Services
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APPROVAL OF MINUTES:

Approval of March 8, 2022 minutes:

Legislator Hollenbeck made the motion, seconded by Legislator Roberts to approve the March 8, 2022 Public Safety minutes, as written. Motion carried.

OFFICE of EMERGENCY MANAGEMENT – Mike Simmons:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Communications Project Report:
 - Radio Project: Chair Sauerbrey, Director Simmons, Kevin Karn of NYSTEC and Chris Meyer from Motorola met on March 30, 2022, little information has been received as to when Grant will be announced; Grants have been stalled due to understaffing.
- CAD Project:
 - Scheduled to go live in May 2022.
 - Working on fire department response plan.
 - Data Transfer: Cost is being established and will be asked for next month, this is an additional cost which is pertinent to keep the records from the old system.
 - Training has been ongoing.

- EMS Study:
 - Completed report should be received within the next few weeks.
- Emergency Management:
 - Deputy Director Williams and Director Simmons are working on developing local Emergency plans between Towns and Villages.

NEW BUSINESS:

- Tompkins County Mass Notification System:
 - They have been using SIREN (Safety & Incident Real-Time Emergency Notifications) similar to CODE RED, that the Village of Owego uses and NY Alert, that we currently use; cost is around \$12,000 annually.

PERSONNEL:

- Specialty Team Leaders:
 - Add two Part-Time Assistant Fire Coordinators (\$100/week):
 - One Position, Safety (HAZMAT).
 - One Position, Technical (CAD).

RESOLUTIONS:

- Authorize Creation of Two (2) Positions: Assistant Fire Coordinator (PT)
A resolution was presented requesting approval to create two part-time positions to assist with mutual aid programs and related projects.

***Committee agreed to move these resolutions forward*

SHERIFF – Gary Howard:

FINANCIAL:

- Budget is on track:
 - Revenues are at \$134,458 which is 27% of the budget. Inmate boarders account for \$97,855 which is 65% of the budget.
 - Expenditures are at \$2,658,523 which is 31% of the budget.

OLD BUSINESS:

- Live Scan Upgrade:
 - Completed waiting on printers and Software configuration.
- Spillman Training – New CAD System ongoing.
- Cycle Evaluation – Commission of Corrections.
- Tioga County Law Enforcement Agency negotiations are ongoing.

NEW BUSINESS:

- Trimble Training – 3D Scanner:
 - Crime Scene/Traffic Accident Reconstruction completed.
- TruNarc Training:
 - To be scheduled.

- Pole camera has been received and implemented.
- Two Night Vision Monoculars have been received and implemented to the SWAT Team.
- MAT Planning – Projected to start in September 2022.
- HALT Act Implementation.

PERSONNEL:

- Update on Vacancies:
 - Civil – One open part-time Deputy Sheriff position remains available, filled one in March 2022; Ladd Dawson is attending Basic Civil School which started on April 4, 2022.
 - Corrections – Three open Corrections Officer positions remain available, one vacant part-time Cook position remains available.
 - Three Corrections Officers are attending the Corrections Academy currently.
 - Road Patrol – One vacant Deputy position remains available, one Deputy is currently on light duty and at this time there are
 - Two Deputies are presently attending Broome County Academy.
 - E911 Communications – One open part-time Public Safety Dispatcher position remains available and one vacant full-time Public Safety Dispatcher Trainee position remains available.
 - Records – All positions are filled.
 - Administration – All positions are filled.

RESOLUTIONS:

- Amending Resolution 102-22 Resolved and Apportioning Forfeiture of Crime Proceeds for Drug Enforcement Activities
A resolution was presented to correct the reserve account numbers and funding be appropriated accordingly.

***Committee agreed to move these resolutions forward*

PROBATION – Brian Cain:

FINANCIAL:

- Budget on track

OLD BUSINESS:

- Staffing:
 - Interviewed Porshea Moore for the Accounting Associate III position and her start date will be in April 2022.
 - Three new staff members in March 2022:
 - Two Probation Officers.
 - One Office Specialist.
- Training:
 - DCJS was able to waive training requirements for new Probation Officers until January 2023.

- Peer Support Specialists:
 - Currently there are four Peers:
 - Two of the Peers continue providing a Wellness Group.
 - Plans on beginning a Women’s Group are forthcoming.
- Financial Workgroup:
 - Three members of the Probation Department (Director Cain, part-time Supervisor Bennett and Probation Assistant Baker) continue working on statewide cooperative efforts to clarify and/or improve the collection and distribution of restitution ordered by the Courts throughout the State of New York.
 - Meetings have continued; Probation Departments in all Counties are experiencing similar issues.

NEW BUSINESS:

- Regional Youth Justice Team Grant:
 - Working with TCDSS to have agencies provide one facilitator jointly presenting the program to Tioga County Schools:
 - Possible collaboration with TCASA and Safe Harbor to present a “Preventitive Module,” to schools remains ongoing:
 - Awarded a \$10,000 grant through the Regional Youth Justice Team; Services Director, Liz Myers (TCDSS) applied for the grant which works in combination with our Results Based Leadership approach to Juvenile Justice issues in Tioga County.
 - Joint Training.
- Ordered new SUV:
 - “Arming the Department.”

PERSONNEL:

- One Unfunded Probation Officer position remains available.

RESOLUTIONS:

- None

ADJOURNED:

Meeting was adjourned at 2:59 PM.

EXECUTIVE SESSION:

Motion by Legislator Standing, seconded by Legislator Hollenbeck to move into Executive Session at 2:59 p.m. to discuss an employee benefit request. Motion carried.

ADJOURNED:

Legislator Standing motioned to adjourn Executive Session at 3:36 p.m.

Respectfully Submitted,

Donna Gilligan

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

04/05/22