

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

December 6, 2022

2:30 PM

- APPROVAL OF MINUTES November 8, 2022
- FINANCIAL
 - YTD Report
- OLD BUSINESS
 - Radio Project
 - CAD Project
 - EMS
 - Fire
- NEW BUSINESS
 - None
- PERSONNEL
 - F/T Deputy Director
- RESOLUTIONS

AUTHORIZE APPOINTMENT OF FULL-TIME DEPUTY DIRECTOR POSITION
DEPARTMENT OF EMERGENCY SERVICES

- PROCLAMATIONS – NONE
- ADJOURNMENT



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL

A3640 Emergency Mgmt Office

A3640 510010 Full Time	75,909	0	75,909	68,361.10	.00	7,547.90	90.1%
A3640 510020 Part Time/Temporar	29,324	0	29,324	31,498.03	.00	-2,174.03	107.4%*
A3640 510030 Overtime Pay Only	10,000	0	10,000	3,105.74	.00	6,894.26	31.1%
A3640 540010 Advertising	700	-402	298	.00	.00	297.62	.0%
A3640 540070 Car Maintenance	2,000	402	2,402	757.29	.00	1,645.09	31.5%
A3640 540090 Clothing	500	0	500	.00	.00	500.00	.0%
A3640 540220 Automobile Fuel	2,500	0	2,500	2,483.69	.00	16.31	99.3%
A3640 540420 Office Supplies	500	0	500	.00	.00	500.00	.0%
A3640 540510 Radio Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540560 Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540660 Telephone	3,000	0	3,000	1,176.75	79.99	1,743.26	41.9%
A3640 540733 Training/All Other	1,000	0	1,000	129.96	.00	870.04	13.0%
A3640 581088 State Retirement F	0	0	0	4,838.10	.00	-4,838.10	100.0%*
A3640 583088 Social Security Fr	7,413	0	7,413	7,095.78	.00	317.14	95.7%
A3640 584088 Workers Compensati	2,398	0	2,398	3,592.94	.00	-1,195.30	149.9%*
A3640 585588 Disability Insuran	68	0	68	62.64	.00	5.22	92.3%
A3640 586088 Health Insurance F	25,721	0	25,721	23,311.68	.00	2,408.82	90.6%
A3640 588988 Eap Fringe	29	0	29	41.08	.00	-12.57	144.1%*
TOTAL Emergency Mgmt Office	162,060	0	162,060	146,454.78	79.99	15,525.66	90.4%
TOTAL General Fund	162,060	0	162,060	146,454.78	79.99	15,525.66	90.4%
TOTAL EXPENSES	162,060	0	162,060	146,454.78	79.99	15,525.66	



Tioga County
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FOR 2022 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	162,060	0	162,060	146,454.78	79.99	15,525.66	90.4%
** END OF REPORT - Generated by Stubecki, Debora **							



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3410 Fire							
A3410 415880 Fire/EMS Reimburse	-5,000	0	-5,000	-2,915.00	.00	-2,085.00	58.3%*
A3410 427010 SEN10 Refunds Of Pr	0	-2,000	-2,000	-2,000.00	.00	.00	100.0%
A3410 433200 State Aid-Emergenc	-20,000	0	-20,000	4,275.00	.00	-24,275.00	-21.4%*
A3410 510020 Part Time/Temporar	31,652	0	31,652	24,390.18	.00	7,261.82	77.1%
A3410 510050 All other(On Call,	10,000	0	10,000	2,448.14	.00	7,551.86	24.5%
A3410 520020 Audio Visual Equip	3,000	0	3,000	409.27	588.26	2,002.47	33.3%
A3410 520030 Batteries (Portabl	1,200	0	1,200	.00	.00	1,200.00	.0%
A3410 520080 Clothing	500	0	500	.00	.00	500.00	.0%
A3410 520130 Equipment (Not Car	9,000	2,000	11,000	5,336.04	790.32	4,873.64	55.7%
A3410 520160 Fire & Alarms Equi	400	0	400	344.00	.00	56.00	86.0%
A3410 520190 Nursing Equipment	4,500	1,133	5,633	1,095.46	464.00	4,073.04	27.7%
A3410 520191 Emergency Equipmen	0	626,176	626,176	327,778.60	.00	298,397.86	52.3%
A3410 520215 Personal Protectiv	6,000	5,757	11,757	.00	.00	11,756.51	.0%
A3410 521130 SEN10 Equipment (No	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 540070 Car Maintenance	2,000	0	2,000	463.74	.00	1,536.26	23.2%
A3410 540140 Contracting Servic	23,000	0	23,000	3,162.00	.00	19,838.00	13.7%
A3410 540140 M7674 Contracting S	0	25,400	25,400	25,400.00	.00	.00	100.0%
A3410 540144 Ems Instructors	10,000	0	10,000	5,279.62	112.20	4,608.18	53.9%
A3410 540180 Dues	1,200	0	1,200	657.30	.00	542.70	54.8%
A3410 540220 Automobile Fuel	2,000	0	2,000	938.87	57.85	1,003.28	49.8%
A3410 540320 Leased/Service Equ	1,000	0	1,000	911.15	.00	88.85	91.1%
A3410 540340 Literature	5,000	0	5,000	1,825.68	1,416.60	1,757.72	64.8%
A3410 540350 Office Equip Maint	500	0	500	97.31	.00	402.69	19.5%
A3410 540360 Meals/Food	100	0	100	.00	.00	100.00	.0%
A3410 540370 Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390 Mileage Expense	4,000	0	4,000	2,983.35	.00	1,016.65	74.6%
A3410 540410 Nursing Supplies	1,500	0	1,500	307.42	.00	1,192.58	20.5%
A3410 540480 Postage	250	0	250	67.41	.00	182.59	27.0%
A3410 540485 Printing/Paper	300	0	300	208.50	.00	91.50	69.5%
A3410 540560 Repairs	1,500	0	1,500	120.96	.00	1,379.04	8.1%
A3410 540620 Software Expense	500	0	500	.00	.00	500.00	.0%
A3410 540630 Stationery Supplie	1,500	0	1,500	699.47	.00	800.53	46.6%
A3410 540640 Supplies (Not Offi	1,500	0	1,500	134.40	.00	1,365.60	9.0%
A3410 540660 Telephone	2,000	0	2,000	813.72	.00	1,186.28	40.7%
A3410 540733 Training/All other	2,500	0	2,500	1,292.18	.00	1,207.82	51.7%
A3410 581088 State Retirement F	7,587	0	7,587	8,391.82	.00	-804.50	110.6%*
A3410 583088 Social Security Fr	2,246	0	2,246	1,937.66	.00	308.80	86.3%
A3410 584088 Workers Compensati	4,898	0	4,898	3,530.73	.00	1,367.29	72.1%
A3410 585588 Disability Insuran	0	0	0	.26	.00	-.26	100.0%*
A3410 586088 Health Insurance F	0	0	0	98.51	.00	-98.51	100.0%*



Tioga County
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FOR 2022 12

Table with columns: ACCOUNTS FOR: A, General Fund, ORIGINAL APPROP, TRANFRS/ADJSTMTS, REVISED BUDGET, YTD ACTUAL, ENCUMBRANCES, AVAILABLE BUDGET, PCT USE/COL. Rows include A3410 588988 Eap Fringe, TOTAL Fire, TOTAL General Fund, TOTAL REVENUES, and TOTAL EXPENSES.



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2022 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	122,392	658,465	780,858	420,524.12	3,429.23	356,904.60	54.3%
** END OF REPORT - Generated by Stubecki, Debora **							

Financial:

Budget: Within Budget - See attached spreadsheets

Old Business:**Radio Project:**

Currently we have unofficial agreements with landowners for some of the new tower sites. These sites will be on Andersen Hill in Richford, Bobcat Road (Roundtop Park) in Athens PA, Dodge Road in Spencer and Babcock Road in Nichols. The site that we were attempting to build on or near the Skyview Racetrack has been relocated to the Babcock Farm on Babcock Road in Spencer. This site actually provides better coverage than the Skyview location. This information is going to the County Attorney so his Office can develop lease agreements with the land owners.

The State Office of Interoperable Communications contacted the office last week and requested clarification of some of the information that we provided in our Project Budget Worksheet. The requested information has been provided. There is still no word on when the Targeted Radio Grant for \$6,000,000 will be released.

Lieutenant Bessey, myself, technicians from Capital Area Communications, and Motorola staff will be traveling to Motorola's staging facility in Schaumburg Illinois on December 6th and returning on September 9th. Our radio system has been assembled at their location where we will have the opportunity to observe it in operation so we can accept or request changes. Once we accept the system it will be disassembled, packaged and delivered to us. Delivery of this part of the system may be as soon as December 21st, 2022. This is a milestone in the project schedule where we move from the design phase into the building phase once we give approval and authorize shipment. Once we receive the equipment the County will be responsible to make a payment of approximately \$7,000,000.

For weeks we have been attempting to locate a location to have the radio equipment delivered to. The ideal location should be at least 2,000 square ft. and have a loading dock. We have been

unsuccessful so far. One location near the Public Safety Building is available however the space is more than what we need and the rent is \$5000 monthly. We can have it delivered to the PSB and store it in the Emergency Services building but to do so it will require moving trailers and equipment outside. It also lacks a dock area and we have found that haulers charge extra if they have to use their liftgate.

CAD Project:

The State Police IT and Communications groups have been working to get the system installed in the State Police cars.

Fire Departments are starting to send us their response plans to us to have mapped and entered into the CAD database.

Fire and EMS agencies have contacted us and requesting information about adding laptops or tablets to their vehicles as part of the new CAD system. County IT and Motorola will be working on the system to allow these users to access the system.

EMS:

No Change in EMT coverage in the county. Agencies remain to experience a shortage of EMT providers. Richford, Berkshire, and Newark Valley a report that they were able to negotiate contracts with Maine EMS Inc. at a much lower cost that Maine originally requested.

The Deputy Fire Coordinator – EMS has been posted. Hopefully we will be able to select a candidate before the end of the year.

Emergency Management:

We have also requested two or three Citizens Preparedness class will be held at the Spencer VanEtten High School on January 14th 2023 at 1:00 in the afternoon.

The Threat Assessment Management Plan is nearly complete and will be submitted to the State before the end of the year.

Fire:

The County Fire Investigation Team completed their annual in-service training by attending the annual Fire Investigator's Conference in Montour Falls.

New Business:

None

Personnel:

The position of Deputy Director of Emergency Services has been selected and will start on January. The resolution to hire and candidate's resume' is attached.

Resolutions:

L33 - AUTHORIZE APPOINTMENT OF FULL-TIME DEPUTY DIRECTOR POSITION
DEPARTMENT OF EMERGENCY SERVICES

REFERRED TO:

PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -22

AUTHORIZE APPOINTMENT OF
FULL-TIME DEPUTY DIRECTOR POSITION
DEPARTMENT OF EMERGENCY SERVICES

WHEREAS: The Tioga County Legislature authorized the creation of one, full-time Deputy Director of Emergency Services position by way of Resolution No. 369-22; and

WHEREAS: The Emergency Services Director has identified a qualified candidate who has been found to meet the minimum qualifications of the full-time Deputy Director of Emergency Services title; therefore be it

RESOLVED: That the Director of Emergency Services is hereby approved to appoint Corrinne Cornelius to the FT Deputy Director of Emergency Services position at an annual Management/Confidential salary of \$60,000.00 effective January 3, 2023.