



Legislative Support Minutes

June 10, 2021

Legislator Attendance: Legislators Balliet, Hollenbeck, Mullen, Roberts, Standinger, Sullivan, and Weston were present with Legislators Monell and Sauerbrey being absent.

Staff Attendance: Legislative Clerk Haskell, Deputy Legislative Clerk Eiklor, County Attorney DeWind, Personnel Officer O'Rourke, ED&P Director Tinney, and Sheriff Howard were present.

Guest Attendance: Christine Curtis, IDA Executive Administrator

MINUTES:

Approval of May 6, 2021 Legislative Support Minutes:

Legislator Roberts made the motion, seconded by Legislator Sullivan to approve the May 6, 2021 Legislative Support minutes, as written. Motion carried.

FINANCIAL:

2021 YTD Budget and Fringe Reports:

Financial reports for May 2021 were emailed to all Legislators with no issues of concern noted.

Of note, Legislative Clerk Haskell reported, as of June 2021, the Legislative Office will be responsible for paying the monthly copier billing for the copier outside the Legislative Office, as well as the monthly usage billing. Previously, the monthly payment was paid by ITCS and the monthly usage was charged back to the respective Departments. ITCS Chief of Information Officer Camin contacted Ms. Haskell and recommended the Legislative Office absorb these expenses, as the majority of the copies are made by the Legislative Office and it is more time-consuming for staff to process individual Departmental chargebacks for minimal usage. Ms. Haskell agreed to the recommendation with the understanding that if the monthly use charges significantly increase and cause budgetary impacts this would be re-visited.

OLD BUSINESS:

May Legislative Meetings: Minutes were taken, typed, copied, indexed, and put on disc for the Legislature and Journal of Proceedings for the following meeting:

- Fifth Regular Legislature Meeting – May 11, 2021
- Public Hearing: Local Law Introductory No. C of 2021 – May 20, 2021

Office of the Legislative Clerk

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Cathy Haskell Legislative Clerk **Amy Eiklor** Deputy Legislative Clerk

Meetings Attended:

- Legislative Worksessions – May 6 & 20, 2021
- Executive Team Meeting – May 13, 2021
- 14A Presentation: Overcoming Generational Differences in the Workplace – May 26, 2021

COVID-19 Press Releases: The Legislative Office discontinued the daily COVID-19 press releases as of May 28, 2021 due to the decrease in active cases, however, continues to update the County's website with the daily statistics provided by Tioga County Public Health.

911 Surcharge Bill: Legislative Clerk Haskell contacted Senator Akshar's office for an update on the 911 Surcharge Bill, as legislative session concludes June 10, 2021. As of June 2, 2021, the Bill has not moved out of Committees, however, the Senator continues to advocate.

UPDATE: Ms. Haskell received an email from Senator Akshar's office following the Legislative Worksession announcing the passage of the 911 Bill. With the Bill passed in both houses, it now resides with the Governor for his signature. Ms. Haskell sent an email to the Legislators, County Attorney, and Director of Emergency Services on June 11, 2021 regarding this update.

NEW BUSINESS:

Sixth Regular Legislature Meeting – June 15, 2021

- **Prayer, Pledge, Voting Process** - Legislator Balliet will lead the Legislature in the prayer, pledge, and voting process.
- **Recognition Resolutions:**
 - **Recognition Resolution Recognizing Richard Huttleston Posthumously** – Legislator Roberts will read and present this recognition resolution to Mr. Huttleston's daughter at the June 15, 2021 Legislature meeting.
 - **Recognition of Dan Berry's 23 Years of Dedicated Service to Tioga County** – Mr. Berry will not be attending the June 15, 2021 Legislature meeting, therefore, this resolution will just be noted in the minutes.
- **Proclamation:**
 - **Skin Cancer Awareness Month** – Legislator Standinger will read and present this proclamation to Public Health Educator, Laura Bennett at the June 15, 2021 Legislature meeting.

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- **Resolutions:** All resolutions presented through the Department's respective committees were reviewed for the June 15, 2021 Legislature meeting. Ms. Haskell reported she is unaware of any late-file resolutions at this time.

Annual Security Awareness Training – Ms. Haskell reminded the Legislature that over the course of the next few weeks Legislators would be receiving an email notice with the link for the training videos. Ms. Haskell reported she will not have any means of tracking this, as the email will go to individual Legislators. Legislators will need to comply and complete the training within 45 days of receiving the email to avoid user accounts from being disabled.

PERSONNEL:

Vacation: Ms. Haskell reported she would be on vacation the week of June 26 - July 2, 2021 noting she will have remote access and will be checking her emails during this time.

Respectfully submitted,

Cathy Haskell

Legislative Clerk