



FINANCE, LEGAL & SAFETY COMMITTEE

December 12, 2023

10:30 a.m.

ATTENDANCE:

Legislators: Chair Sauerbrey, Ciotoli, Brown, Standinger, Monell and Mullen,

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer McFadden, Deputy Treasurer Chandler, Safety Officer Holbrook, Personnel Officer Parke, Public Defender Awad, Accountant Schurter

• APPROVAL OF MINUTES:

- Legislator Ciotoli asked for a motion to approve the November 14, 2023, minutes. Legislator Brown made the motion seconded by Legislator Monell and was unanimously carried.

• FINANCIAL:

- Legal and Safety's budgets are tracking well with funds being used before the end of the year. Legal is expecting some invoices for professional services but there is still available funds in Legal's budget to cover these fees.

• OLD BUSINESS:

- Litigation: No new claims have been filed against the County. Mr. DeWind is still addressing claims from previous In Rem foreclosures. The claims against the Sheriff's Office are still on track with trials expected in 2024.

• NEW BUSINESS:

- Resolutions: The resolutions were discussed with no questions from the Legislators.
- New Visions/Law & Government Academy runs an internship program for local high school students. Mr. DeWind has been contracted and asked to host a student from the Newark Valley High School. The program would run January 30 to Feb 21, 2024, every Tuesday and Wednesday from 8:00 AM till 12:00 PM. The Public Defender and District Attorney's Office have both offered to host the student for a week. Mr.

DeWind asked the Legislators for Legislative approval as required by County Policy which was granted.

- Mr. DeWind submitted Ms. Holbrook's Safety Officer's Report for 2023 for duties completed during this year. Legislator Standing asked Ms. Holbrook's opinion on Emergency Services purposed fly car program. Ms. Holbrook stated the program had merit.
- Mr. DeWind met with Indigent Legal Services (ILS) to put a budget in place for a project that covers years six (6) to eight (8). Broome's ILS project is in flux and at this point has no plans to partner with ILS for a joint meeting space. ILS has looked at space in the Court Annex basement and the basement at 56 Main Street as a possible space if ILS is unable to secure an offsite location.
- Mr. DeWind attended the CAASNY Winter meeting where In Rem updates for the coming year were discussed. Counties are still going to lose the overage which will now go into a separate account and landbank properties will no longer be able to purchase properties for one dollar (\$1 USD) from the County. Price evaluations will need to be conducted and there are three (3) separate pieces of legislation that should provide more detail on what this process will look like.

- PERSONNEL:

- A candidate has been interviewed and has accepted the position of Secretary to the 1st Assistant County Attorney. They will start December 18, 2023.

- RESOLUTIONS:

- APPOINT SECRETARY TO THE 1ST ASSISTANT COUNTY ATTORNEY LAW DEPARTMENT; EXECUTE LEASE OF PROPERTY LOCATED AT 171 MAIN STREET OWEGO, NEW YORK TO HOUSE PUBLIC DEFENDER'S OFFICE; RECOGNITION OF GEORGE C. AWAD, JR. 38 YEARS OF DEDICATED SERVICE TO TIOGA COUNTY; CREATE AND FILL A PART-TIME PARALEGAL POSITION IN THE TREASURER'S OFFICE (ASSIGNED COUNSEL); RECLASSIFY VACANT POSITION (PUBLIC DEFENDER); AUTHORIZE RETAINER AGREEMENT FOR PERSONNEL SERVICES; REQUEST AND TRANSFER OF CONTINGENCY FUNDS & MODIFY 2023 BUDGET ASSIGNED COUNSEL were moved into full Legislative Session without further questions.

- PROCLAMATIONS
 - None

- EXECUTIVE SESSION
 - None

- ADJOURNMENT:
 - Legislator Ciotoli adjourned the Legal & Safety Committee at 11:19 A.M.

Respectfully submitted,

Christine Freyvogel

Secretary to the County Attorney