



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES  
Thursday, November 10, 2022  
9:00 am

- ATTENDANCE
  - Legislators
    - Marté Sauerbrey, Legislative Chair
    - Dale Weston, Public Works Committee Chairman
    - William Standinger, Public Works Committee
    - Ron Ciotoli, Public Works Committee
    - Barbara Roberts, Public Works Committee
  - Staff
    - Richard Perkins, Deputy Commissioner
    - Barbara Cushman, Secretary to the Commissioner
  - Guests
    - Cathy Haskell, Legislative Clerk
    - Peter DeWind, County Attorney
    - Stephanie Jerzak, Chief Accountant
  - Absent
    - Gary Hammond, Commissioner
- APPROVAL OF MINUTES
  - A motion to approve the minutes as submitted for October 6, 2022 was made by Mr. Standinger, 2<sup>nd</sup> by Mr. Ciotoli. All in favor. Motion Carried.
- FINANCIAL
  - YTD Budget Summary was shared with the committee. The department is currently well under budget.
- OLD BUSINESS
  - None
- NEW BUSINESS
  - Mr. Perkins reported on Buildings and Grounds.
    - Card swipes were installed on the doors at 56 Main Street and are operational. New cores will be installed on Monday.
    - Carpeting has been installed in the second floor of the HHS Building.
    - The lower parking lot at the jail has been paved.
    - Ceiling was repaired in the Court Annex from a roof leak.

# Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- 2 new boilers in the Clerk's Office and Court Annex have been installed. They should be fully up and running within the next week.
  - ED&P office renovations project is progressing. The new heating unit has been installed, waiting on a breaker that is back ordered. It is anticipated that this project should be complete by year end.
  - Weed eaters and tractors have been cleaned and serviced.
- Mr. Perkins reported on the Highway Department.
- Performed shoulder operations for the Towns of Owego and Candor for shared services.
  - Clean up was done under guide rails.
  - Ditching operations are ongoing.
  - Patching operations are ongoing.
  - Hauling snow sand and getting ready for snow.
- Mr. Perkins gave an update on the Capital Projects
- Harnick Road Bridge is currently under design phase.
  - Culvert program is under design phase in our office.
  - HVAC controls at HHS Building is progressing.
  - 56 Main Street HVAC is expected to be finished soon.
  - Chiller at Public Safety Building will be ordered soon. It is expected that it will take approximately a year to receive it.
  - Michigan Hollow Road Bridge is under construction now. It will be paved next week and opened by the end of November.
- PERSONNEL
    - None
  - RESOLUTIONS
    - Authorize Purchase Of Hipeplus/PZ Metal Detector
      - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye).  
Carried
    - Amend Capital Budget and Transfer Funds for Pickup Truck
      - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye).  
Carried
    - Amend Capital Budget and Transfer Funds for Heavy Equipment Lifts
      - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye).  
Carried

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- Authorize Payoff Interim Financing Associated with Village of Nichols USDA Grant
  - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standinger (aye).  
Carried
- PROCLAMATIONS
  - None
- ADJOURNMENT
  - Mr. Weston adjourned the meeting at 9:21 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Richard Perkins".

Richard Perkins, P.E.  
Deputy Commissioner of Public Works