



## Legislative Support Minutes

July 7, 2022

1:00 p.m.

### ATTENDANCE

Legislators: Legislators Brown, Ciotoli, Hollenbeck, Monell, Mullen, Roberts, Sauerbrey, Standinger, and Weston were present.

Staff: Legislative Clerk Haskell, Deputy Legislative Clerk Eiklor, 1<sup>st</sup> Assistant County Attorney Van Wert, Chief Accountant Jerzak, and County Treasurer McFadden.

Guests: None

### APPROVAL OF MINUTES

Legislator Brown made the motion, seconded by Legislator Hollenbeck to approve the June 9, 2022 Legislative Support minutes, as written. Motion carried.

### FINANCIAL

The 2022 YTD Budget Report was emailed to all Legislators prior to this meeting and is included in today's committee agenda packet. Ms. Haskell reported the Legislative Office has expended 46.1% of their budget to date, which is the same as last year at this time. There is nothing notable at this time.

Ms. Haskell reported she is in the process of preparing the 2023 Legislative Office budget for presentation at the August 4, 2022 Legislative Worksession.

### OLD BUSINESS

#### ***June 2022 Meetings:***

Minutes were taken, typed, copied, indexed, and put on disc for the Legislature and Journal of Proceedings for the following Legislature meetings in June 2022:

- Sixth Regular Legislature Meeting – June 14, 2022
- Sixth Special Legislature Meeting – June 23, 2022

The Legislative Clerk attended the following meetings in June 2022:

- Financial Meeting w/Budget Officer & Legislative Chair – June 2, 2022
- Legislative Standing Committees – June 7 and 9, 2022
- Leadership Tioga – June 8, 2022
- Legislative Worksessions – June 9 and 23, 2022
- Finance, Legal, Safety Committee Meeting – June 14, 2022
- Sixth Regular Legislature Meeting – June 14, 2022
- Munis User Group Meeting – June 15, 2022
- Executive Team Meeting – June 20, 2022
- State Comptroller Procurement Webinar – June 22, 2022
- Sixth Special Legislature Meeting – June 23, 2022

# Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



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**Cathy Haskell** Legislative Clerk **Amy Eiklor** Deputy Legislative Clerk

## NEW BUSINESS

**IRS Mileage Rate Increase** – Ms. Haskell reported the IRS mileage rate increased from 58.5 to 62.5 cents per mile effective July 1, 2022. As a reminder, the Legislature adopted a resolution in 2020 to set the mileage reimbursement rate at the IRS standard rate. IRS mileage rates are established at the beginning of every year and re-evaluated every June for potential increases.

**2022 NYSAC Fall Seminar** – Ms. Haskell reported she emailed the NYSAC fall seminar document earlier today to all Legislators outlining the daily agenda, workshops, etc. with the notation that early registration is now open with a September 8<sup>th</sup> deadline. Ms. Haskell reported NYSAC secures a block of hotel rooms on a first-come, first-serve basis with an August 18<sup>th</sup> reservation deadline. Ms. Haskell reported training funds are available and she will process online registrations and make hotel reservations for interested Legislators.

**July 2022 Legislative Meeting** - The Seventh Regular Legislature meeting will be held on Tuesday, July 12, 2022, at 12:00 p.m. with Finance, Legal, and Safety Committee meeting just prior at 10:30 a.m. Legislator Roberts will lead the Legislature in the prayer, pledge, and voting process.

There is one (1) recognition resolution this month; **Recognition of Jodi Sampey's Over 23 Years of Dedicated Service to Tioga County**. Ms. Sampey will not be attending the July 12, 2022 Legislature Meeting, therefore, the resolution will be noted in the minutes and a certified copy sent to the employee.

There is one (1) proclamation; **Lyme Disease Awareness Month**, which will be noted in the minutes, as this proclamation has been read and presented in year's past.

All resolutions presented by the Department's at their respective Legislative Standing Committees were reviewed for Legislature consideration. Ms. Haskell reported the following resolution was not presented at this week's Public Safety Committee, as the funds were not received and receipted in the Treasurer's Office until the following day. However, the Sheriff and the Public Safety Committee were in favor of including this resolution in the meeting agenda for Legislature consideration at the July 12, 2022 Legislature meeting:

- **Reso G22 – Apportioning Forfeiture of Crime Proceeds for Drug Enforcement Activities**

## PERSONNEL

**Legislative Clerk Vacation** – Ms. Haskell will be on vacation the week of July 25, 2022 and will be checking email periodically during this time.

TIOGA COUNTY, NEW YORK

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## RESOLUTIONS

N/A

## PROCLAMATIONS

N/A

## EXECUTIVE SESSION

N/A

## ADJOURNMENT

Legislator Standinger motioned to adjourn at 2:25 p.m.

Respectfully submitted,

*Cathy Haskell*

Legislative Clerk