

MISC. FILING

To File	\$ 5.00
Add. per notation	\$.50

NOTARY PUBLIC

File Certificate of Appointment or Renewal	\$ 60.00
Certification Authenticating Notary	\$ 3.00

COPIES*

Per page (3 page min) \$.65

*up to a maximum of \$40.00	Certified – add.	\$ 5.00
	Exemplified – add.	\$ 10.00

Recording Requirements:

1. All papers presented for filing or recording must be legible or otherwise suitable for copying or recording by the scanning process.
2. Notations must be clearly stated on the instrument.
3. **A stamped self-addressed envelope must be provided to return recorded documents by mail.** Please indicate the name and return address or all recorded instruments.

Payment Policy:

1. Check or cash only, No credit cards. Please do not mail cash.
2. All personal checks must have a preprinted name and address and include a telephone number if possible.
(No starter checks)
3. All checks in excess of \$1000 must be an Attorney's check, Title Company check, Certified check, Bank check or Money Order.
4. All returned checks will be charged a \$15 return check fee.

Tioga County Clerk
16 Court Street
PO Box 307
Owego, NY 13827

607- 687- 8660

www.TiogaCountyNY.gov

SCHEDULE OF FEES



TIOGA COUNTY CLERKS OFFICE

ANDREA L. KLETT

County Clerk

Effective December 5, 2023

DEEDS (Cover sheet required - \$5.00)

Recording	\$ 40.00
Clerk Notice (residential deeds only) RPTL S. 291	\$ 10.00
Add. per page (Document pages plus cover page)	\$ 5.00
TP-584	\$ 5.00
RP-5217 Property class 100-199, 200-299, 411C	\$125.00
All other property class codes	\$250.00
Tax Stamps	\$4.00 per Thousand

MORTGAGES (Cover sheet required - \$5.00)

Recording	\$ 40.00
Add. per page (Document pages plus cover page)	\$ 5.00
Exemption Affidavit (if required)	\$ 5.00
½ & ¼ Mortgage Tax (3/4 of 1%)	

MORTGAGE DISCHARGE/ASSIGNMENT

(Cover sheet required - \$5.00) **If more than one Mortgage

Discharged per certificate, each is charged separately.

Recording	\$ 40.00
Add. per page (Document pages plus cover page)	\$ 5.00
Add. per notation	\$.50
Each add. New Money Mort. Listed on Assignment	\$ 3.50

MISC. RECORDINGS (Cover sheet is required)

Recording	\$ 40.00
Add. per page (Document pages plus cover page)	\$ 5.00
Add. per notation	\$.50
Each add. Lease Release in excess of one	\$ 3.50

POWER OF ATTORNEY (Cover sheet required)

Recording	\$ 40.00
Add. per page (Document pages plus cover page)	\$ 5.00

SURVEY MAPS

Need 2 paper copies, with **either** an original seal **or**
a wet signature of the Surveyor \$ 10.00

PASSPORTS Please see the US Dept. of State's Passport
Information Center at www.travel.state.gov

TRANSCRIPT OF JUDGEMENT	for Filing	\$ 10.00
	Issue a Transcript	\$ 5.00
	Satisfaction of Judgement	No Fee

CERTIFICATE OF DISPOSITION	for Filing	No Fee
	Issue a Transcript	\$ 5.00

CIVIL & MATRIMONIAL ACTIONS

Index Number for Actions or Proceedings	\$210.00
Foreclosure Index Number	\$400.00
Request for Judicial Intervention (RJI)	\$ 95.00
Note of Issue	Non-Jury \$ 30.00
	Jury Demand \$ 95.00
Notice of Appeal	\$ 65.00
Motion or Cross Motion	\$ 45.00
Stipulation of Settlement/Discontinuance	\$ 35.00

CERTIFICATE OF DISSOLUTION OF MARRIAGE	\$ 5.00
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SEPARATION AGREEMENT/ MEMORANDUM	\$ 5.00
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LIS PENDENS (in addition to Index Number)	\$ 35.00
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LIENS

Mechanics Lien	to File	\$ 15.00
	Affidavit of Service	\$ 5.00
	Discharge	No Fee
Notice of Lending		\$ 15.00
Building and Loan Agreement		\$ 25.00

DBA-BUSINESS CERTIFICATE

	To File	\$ 25.00
	Discontinuance	No Fee

UCC FEES

	to File	\$ 40.00
	Amend	\$ 40.00
	Continue	\$ 40.00
	Terminate	\$ 40.00

UCC SEARCH

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