



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
January 4, 2024
9:00 am

- MINUTES APPROVAL for December 7, 2023
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Authorizing the Implementation and Funding PIN 9754.58
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, December 7, 2023
9:00 am

▪ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Barbara Roberts, Public Works Committee
- Ron Ciotoli, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Richard Perkins, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Peter DeWind, County Attorney

➤ Absent

- Dale Weston, Public Works Committee Chairman

▪ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for November 9, 2023, was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion carried.

▪ FINANCIAL

- YTD Budget Summary was shared with the committee. The department is currently under budget.

▪ OLD BUSINESS

➤ Legislative Conference Room Chairs

- Cathy Haskell updated the committee on the status of the new conference room chairs. The chairs have been ordered and are expected next week.

▪ NEW BUSINESS

➤ Mr. Hammond reported on Buildings and Grounds.

- We transported the dental van.
- Lights and damaged ceiling tiles were replaced at the HHS Building.



- Electric sensors on the toilets at the HHS Building are malfunctioning.
 - Equipment was made ready for winter.
 - Salt buckets were placed in all buildings by outside doors.
 - 4 rooms on the 1st floor of the Court House were painted.
 - Carpet was installed in the Public Defenders' office.
 - Cleaned up leaves.
 - Electrical outlets were installed in the floor of the Court House Library.
 - An electrician has been hired to look at the electrical at 56 Main Street to find an alternative to shutting down building lights.
 - Painted one room at the law department on Court Street.
 - Replaced fans in the 1st floor men's room and 2nd floor ladies' room at 56 Main Street.
 - We are continuing to receive positive feedback regarding the cleaners.
 - Cathy Haskell stated that they have a heating issue in the legislative offices. Mr. Perkins shared that funds were budgeted in 2024 with the intention of replacing the heating and cooling unit in that area.
- Mr. Hammond reported on the Highway Department.
- Cold patching operations are being performed.
 - Washouts from recent rainfall have been repaired.
 - Guiderail repairs are being done in house.
 - Sand is being hauled to our shop.
 - Gravel is being hauled to our shop in preparation for next year's projects.
 - Tree trimming operations are ongoing.
- Mr. Perkins reported on Capital Projects.
- Harnick Road Bridge is still on hold.
 - Glenmary Drive Culvert is waiting for government approval due to green floaters, a type of mussel.
 - We are still waiting for some equipment on the HVAC Controls at HHS Building project.
 - The chiller at the Public Safety Building is now expected to be delivered in January.
 - Bridge Preventative Maintenance Phase X is currently under design in our office.
 - Court Annex HVAC Project is currently out to bid. Additional funding for this project may be needed.
 - Day Hollow Road Culvert is currently under preliminary design.
 - East Spencer Road Bridge survey is expected to start this week or next week.

Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Taylor and Bodle Hill Roads and Day Hollow Spur paving project is under preliminary design in our office.
- The Bridge NY submissions are due January 26th.

- MISCELLANEOUS
 - Pole barn for Public Safety Building patrol cars.
 - Mr. Standinger mentioned that the Sheriff is requesting a building for his patrol cars.
 - Waverly Mental Health new offices
 - Mrs. Saurbrey asked for an update on the Waverly Mental Health new offices. Mr. Hammond responded that he is meeting with Lori Morgan and Hunt Engineers tomorrow morning at the site. The project is expected to go out to bid in January.
 - Belva Lockwood
 - Mr. DeWind stated that the forms have been submitted for the real estate transfer so that it can be filed at the Clerk's office. The street lighting will be owned by Owego Gardens.

- PERSONNEL
 - None

- RESOLUTIONS
 - None

- PROCLAMATIONS
 - None

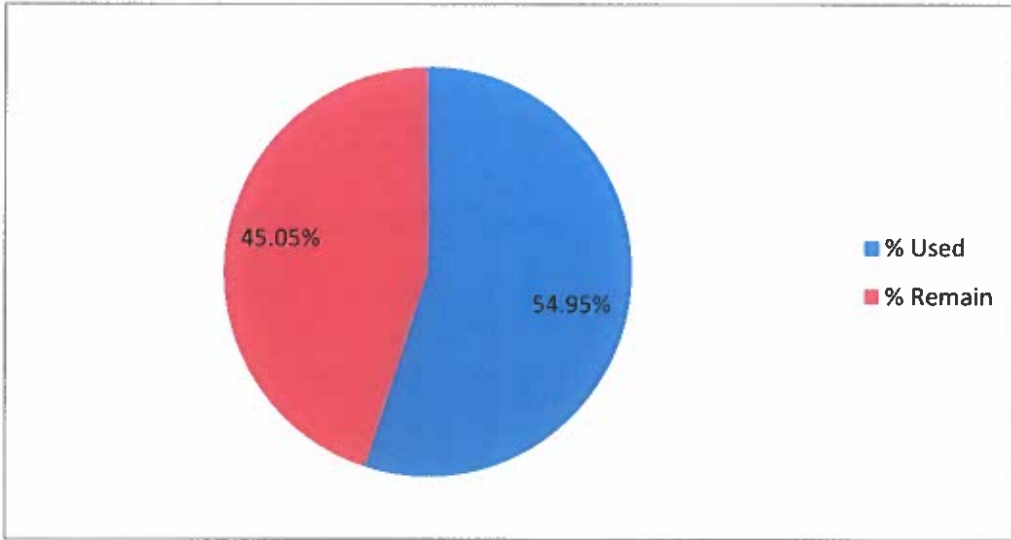
- EXECUTIVE SESSION
 - None

- ADJOURNMENT
 - The meeting was adjourned at 9:30 am.

Respectfully submitted,

Gary Hammond, P.E.
Commissioner of Public Works

December 31 2023 Budget Summary



		% Used	% Remain
A1490	PW Admin	87.15%	12.85%
A1620	Building & Grounds	87.25%	12.75%
A1621	Buildings HHS	71.46%	28.54%
D5110	Maint. Roads & Bridges	84.26%	15.74%
DM5130	Road Machinery	87.86%	12.14%
H1620	Capital B&G	21.29%	78.71%
H1621	Capital HHS Building	70.88%	29.12%
H5110	Capital Roads & Bridges	28.96%	71.04%
H5130	Capital Equipment	91.57%	8.43%
	Overall	54.95%	45.05%

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24

AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS

WHEREAS: A project for the Tioga County Bridge Preventative Maintenance Program Phase 9(FY 23), PIN 9754.58 (the Project) is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Preliminary Engineering / Design and Construction, Construction Support, and Construction Inspection work.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVED: That the Tioga County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorized the County of Tioga to pay in the first instance 100% of the Federal and non-Federal share of the cost of the **Construction, Construction Support, and Construction Inspection** work for the Project or portions thereof; and it is further

RESOLVED: That the sum of \$27,000 is hereby appropriated from account D5110.540050 and made available to cover the costs of participation in the above phases of the Project; and it is further

RESOLVED: That in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and it is further

RESOLVED: That the Chair of the Tioga County Legislature of the County of Tioga be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tioga with the New York State Department of Transportation in

connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED: That this Resolution shall take effect immediately.