



TIOGA COUNTY  
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES  
Thursday, December 8, 2022  
9:00 am

- ATTENDANCE
  - Legislators
    - Marté Sauerbrey, Legislative Chair
    - Dale Weston, Public Works Committee Chairman
    - William Standinger, Public Works Committee
    - Ron Ciotoli, Public Works Committee
    - Barbara Roberts, Public Works Committee
  - Staff
    - Gary Hammond, Commissioner
    - Richard Perkins, Deputy Commissioner
    - Barbara Cushman, Secretary to the Commissioner
  - Guests
    - Cathy Haskell, Legislative Clerk
    - Peter DeWind, County Attorney
    - Stephanie Jerzak, Chief Accountant
- APPROVAL OF MINUTES
  - A motion to approve the minutes as submitted for November 10, 2022 was made by Mr. Ciotoli, 2<sup>nd</sup> by Mrs. Roberts. All in favor. Motion Carried.
- FINANCIAL
  - YTD Budget Summary was shared with the committee. The department is currently well under budget.
- OLD BUSINESS
  - None
- NEW BUSINESS
  - Mr. Hammond reported on Buildings and Grounds.
    - A new workstation was built for Personnel Offices.
    - Equipment was made ready for winter.
    - Spread some asphalt millings behind the Public Safety Building.
    - The roof drains on all county buildings were cleaned out.
    - Helped at Public Safety Building with various items.
    - Installation of new boilers in Clerks office and Court Annex is continuing.
    - Work is continuing in ED&P new offices.



- Mr. Hammond reported on the Highway Department.
  - Tree trimming operations are ongoing.
  - Doing cleanup under guiderails.
  - Patching operations are ongoing.
  - Hauling snow sand.
  - Doing cleanup behind shop.
  - Mr. Perkins would like to install a fishing access at the end of Corporate Drive. The committee approved moving forward with this.
  
- Mr. Perkins gave an update on the Capital Projects
  - Harnick Road Bridge is currently under design phase.
  - Culvert program is under design phase in our office.
  - HVAC controls at HHS Building is progressing.
  - 56 Main Street HVAC is expected to be finished soon.
  - Chiller at Public Safety Building; It is expected that it will take approximately a year to receive the boiler.
  - Michigan Hollow Road Bridge has been completed and is open.
  
- PERSONNEL
  - None
  
- RESOLUTIONS
  - Amend Capital Budget and Transfer Funds for Patrol Truck – Public Works
    - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
  - Amend Capital Budget and Transfer Funds for B&G Garage – Public Works
    - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
  - Amend Budget and Transfer Funds for Road Machinery Repairs – Public Works
    - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
  - 2023 Staff Change - Public Works
    - Mr. Weston (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye), Mr. Standing (aye).  
Carried
  
- PROCLAMATIONS
  - None

TIOGA COUNTY, NEW YORK

## Department of Public Works

477 State Route 96 Owego, NY 13827



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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- ADJOURNMENT
  - Mr. Weston adjourned the meeting at 9:39 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond", with a long, sweeping flourish extending to the right.

Gary Hammond, P.E.  
Commissioner of Public Works