

TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Shawn L. Yetter, Commissioner • Gary Grant, Deputy Commissioner



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HEALTH & HUMAN SERVICES LEGISLATIVE COMMITTEE MEETING TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES - AGENDA

June 6, 2023

8:30 AM

- **APPROVAL OF MINUTES – May 2, 2023**
- **FINANCIAL**
 - May 2023 Budget Report
- **OLD BUSINESS**
 - None
- **NEW BUSINESS**
 - Caseloads
 - Tioga Career Center Report
- **PERSONNEL**
 - Lindy Donovan, SWE, last day effective 5/19/23
 - Jade Relyea promoted to Accounting Supervisor effective 5/22/23
 - Alissa Benjamin, hired as Caseworker effective 5/22/23
 - Emily Watkins, hired as Accounting Associate II @ SCU effective 5/22/23
 - Joe Breitwieser, SS Employment Specialist, last day effective 5/31/23
- **RESOLUTIONS**
 - Authorization to Create & Fill One, Part Time Principal Social Welfare Examiner Position
 - Appropriation of Funds and Amend 2023 Budget
 - Approve Contract, Appropriation of Funds & Amend 2023 Budget
 - Authorization to Sign Contract – Steuben Co. Non-Secure Detention Services
- **PROCLAMATIONS**
 - None
- **ADJOURNMENT**



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023-05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
A66010 Social Services Administration							
A66010 418110	Repayments of SNAP	-1,950,000	-1,000	-366.42	.00	-633.58	36.6%*
A66010 436100	State Aid-Social S	-1,900,000	-123,686	-368,567.00	.00	-1,705,119.16	17.8%*
A66010 446100	Federal Aid-Social	-675,000	-75,700	-991,888.00	.00	-983,812.01	50.2%*
A66010 446110	Federal Aid - SNAP	-1,900,000	0	-268,521.00	.00	-406,479.00	39.8%*
A66010 446150	Federal Aid-Flexib	0	0	-352,536.00	.00	-1,547,464.00	18.6%*
A66010 446890	Federal Aid-Other	0	-40,885	-7,466.29	.00	-33,418.51	18.3%*
A66010 510010	Full Time	4,178,649	0	1,430,087.19	.00	2,748,561.81	34.2%*
A66010 510020	Part Time/Temporar	157,328	0	23,289.12	.00	134,038.88	14.8%*
A66010 510030	Overtime Pay Only	75,000	0	38,369.22	.00	36,630.78	51.2%*
A66010 510050	All Other(On Call,	37,600	0	12,309.73	.00	25,290.27	32.7%*
A66010 520070	Chairs	1,200	0	501.40	.00	698.60	41.8%*
A66010 520090	Computer	3,000	0	.00	.00	3,000.00	.0%*
A66010 520200	Office Equipment	1,000	3,350	99.00	.00	4,251.00	2.3%*
A66010 520210	Other Furniture	4,000	0	834.00	.00	3,166.00	20.9%*
A66010 520220	Printer	500	0	.00	.00	500.00	.0%*
A66010 530100	Data Processing	92,921	0	23,399.33	.00	69,521.67	25.2%*
A66010 530300	Legal	13,812	0	4,039.00	.00	9,773.00	29.2%*
A66010 530551	Maintenance in Lie	166,733	0	42,294.00	.00	124,439.00	25.4%*
A66010 530582	Security Services	18,000	0	6,750.00	.00	11,250.00	37.5%*
A66010 540010	Advertising	700	0	461.20	.00	238.80	65.9%*
A66010 540040	Books	3,700	0	1,553.09	.00	2,146.91	42.0%*
A66010 540070	Car Maintenance	7,000	0	766.24	.00	6,233.76	10.9%*
A66010 540140	Contracting Servic	1,048,240	0	289,779.44	.00	811,561.21	26.3%*
A66010 540180	Dues	5,916	53,666	5,436.00	565.35	480.00	91.9%*
A66010 540201	Food Stamps/Client	4,000	0	917.66	.00	3,082.34	22.9%*
A66010 540210	Garbage Disposal	6,100	0	1,738.51	.00	4,341.49	28.8%*
A66010 540220	Automobile Fuel	23,000	0	4,866.65	.00	18,133.35	21.2%*
A66010 540270	Insurance-Liabilit	38,593	0	39,752.08	.00	-1,159.08	103.0%*
A66010 540320	Leased/Service Equ	19,000	0	4,993.25	.00	14,006.75	26.3%*
A66010 540330	Legal Fees	3,000	0	960.94	13.50	2,025.56	32.5%*
A66010 540360	Meals/Food	300	0	32.87	.00	267.13	11.0%*
A66010 540370	Medical Expense	100	0	.00	.00	100.00	.0%*
A66010 540390	Mileage Expense	50	0	.00	.00	50.00	.0%*
A66010 540420	Office Supplies	22,000	0	7,742.22	.00	14,257.78	35.2%*
A66010 540441	Paternity Testing	500	452	592.00	.00	360.00	62.2%*
A66010 540480	Postage	26,000	0	22,999.35	.00	3,000.65	28.3%*
A66010 540485	Printing/Paper	4,500	0	779.50	.00	3,720.50	89.5%*
A66010 540487	Program Expense	15,000	182,803	197,803	538.25	81,931.22	58.6%*
A66010 540620	Software Expense	87,000	0	308.80	3,687.73	86,691.20	.4%*
A66010 540640	Supplies (Not Offi	2,400	0	1,874.90	.00	525.10	78.1%*



TIOGA COUNTY, NEW YORK

Tioga County

YEAR-TO-DATE BUDGET REPORT

FOR 2023_05

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6010 540660 Telephone	28,800	0	28,800	7,865.48	.00	20,934.52	27.3%
A6010 540733 Training/All other	20,000	0	20,000	13,657.70	.00	6,342.30	68.3%
A6010 540810 Nyschg-Cseu	4,700	0	4,700	-4,312.24	.00	9,012.24	-91.7%
A6010 540820 Nyschg-Ebics	40,775	0	40,775	12,183.00	.00	28,592.00	29.9%
A6010 540840 Nyschg-Legal	20,000	0	20,000	.00	.00	20,000.00	.0%
A6010 540850 Nyschg-Training	5,000	0	5,000	4,298.00	.00	702.00	86.0%
A6010 581088 State Retirement F	414,773	0	414,773	192,403.89	.00	222,369.44	46.4%
A6010 583088 Social Security Fr	316,320	0	316,320	118,414.28	.00	197,905.68	37.4%
A6010 584088 Workers Compensati	97,699	0	97,699	42,408.02	.00	55,291.10	43.4%
A6010 585088 Unemployment Insur	0	954	954	954.00	.00	.00	100.0%
A6010 585588 Disability Insuran	5,135	0	5,135	2,166.30	.00	2,968.34	42.2%
A6010 586088 Health Insurance F	1,365,927	0	1,365,927	595,294.15	.00	770,632.45	43.6%
A6010 588988 Eap Fringe	1,112	0	1,112	527.04	.00	584.47	47.4%
TOTAL Social Services Administration	1,961,082	954	1,962,036	1,076,245.62	4,804.83	880,985.71	55.1%
A6050 Public Facility For Children							
A6050 436100 State-Child Advoca	-100,000	-329,533	-429,533	.00	.00	-429,533.37	.0%*
A6050 510010 Fulltime	58,573	0	58,573	11,126.12	.00	47,446.88	19.0%
A6050 510030 Overtime Pay Only	1,000	0	1,000	1,689.62	.00	-689.62	169.0%*
A6050 510050 All Other-On Call,	0	0	0	600.00	.00	-600.00	100.0%*
A6050 520020 Audio Visual Equip	0	1,548	1,548	.00	.00	1,548.00	.0%
A6050 520190 Nursing/Medical Eq	0	10,716	10,716	.00	.00	10,716.37	.0%
A6050 540140 Contracting Servic	0	310,459	310,459	.00	.00	310,459.00	.0%
A6050 540180 Dues	300	50	350	.00	.00	.00	100.0%
A6050 540191 Electric Utility	1,300	0	1,300	654.73	.00	645.27	50.4%
A6050 540390 Mileage Expense	1,210	0	1,210	.00	.00	210.00	.0%
A6050 540420 Office Supplies	500	0	500	.00	.00	500.00	.0%
A6050 540487 Program Expense	1,500	0	1,500	821.83	.00	7,578.17	.0%
A6050 540550 Rent/Lease	10,200	6,760	10,200	5,100.00	.00	5,100.00	50.0%
A6050 540640 Suppl'es (Not Offi	10,200	0	10,200	.00	.00	1,100.00	.0%
A6050 540660 Telephone	1,930	0	1,930	663.06	.00	1,266.94	34.4%
A6050 540733 Training/All other	1,200	0	1,200	.00	.00	200.00	.0%
A6050 581088 State Retirement F	7,587	0	7,587	1,516.34	.00	6,070.98	20.0%
A6050 583088 Social Security Fr	7,143	0	7,143	1,183.67	.00	5,959.05	16.6%
A6050 584088 Workers Compensati	1,224	0	1,224	293.82	.00	930.52	24.0%
A6050 585588 Disability Insuran	68	0	68	15.66	.00	52.20	23.1%
A6050 586088 Health Insurance F	52,119	0	52,119	5,579.02	.00	46,539.86	10.7%
A6050 588988 Eap Fringe	15	0	15	3.66	.00	10.90	25.1%
TOTAL Public Facility For Children	44,069	0	44,069	29,457.53	.00	14,611.15	66.8%

A6055 Day Care



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6055 418550 Repayments of Day	-500	0	-500	-170.00	.00	-500.00	.00%
A6055 427010 Refunds of Priority	0	0	0	-534,155.00	.00	170.00	100.0%
A6055 436550 State Aid-Day Care	-1,240,691	0	-1,240,691	524,451.77	.00	-706,536.00	43.1%*
A6055 540487 Day Care Program E	1,135,115	0	1,135,115	-9,873.23	.00	610,663.23	46.2%
TOTAL Day Care	-106,076	0	-106,076	-9,873.23	.00	-96,202.77	9.3%
A6070 Services For Recipients							
A6070 436700 RTA State Aid-Servi	-37,960	0	-37,960	-17,264.00	.00	-20,696.00	45.5%*
A6070 446700 Federal Aid-Servi	-50,000	0	-50,000	-51,374.00	.00	1,374.00	102.7%
A6070 540487 Title XX Program E	50,000	0	50,000	48,773.26	.00	1,226.74	97.5%
A6070 540487 RTA Program Expense	37,960	0	37,960	20,384.00	.00	17,576.00	53.7%
TOTAL Services For Recipients	0	0	0	519.26	.00	-519.26	100.0%
A6101 Medical Assistance							
A6101 418010 Repayments of Medi	-80,000	0	-80,000	-107,589.32	.00	27,589.32	134.5%
A6101 436010 State Aid-Medical	32,000	0	32,000	15,771.00	.00	16,229.00	49.3%
A6101 446010 Federal Aid-Medica	28,000	0	28,000	17,430.00	.00	10,570.00	62.3%
A6101 540487 Medicaid Program E	72,000	0	72,000	1,761.71	.00	70,238.29	2.4%
TOTAL Medical Assistance	52,000	0	52,000	-72,626.61	.00	124,626.61	-139.7%
A6102 Medical Assistance - Mmis							
A6102 540487 MMIS Program Expen	7,470,320	0	7,470,320	2,760,450.00	.00	4,709,870.00	37.0%
TOTAL Medical Assistance - Mmis	7,470,320	0	7,470,320	2,760,450.00	.00	4,709,870.00	37.0%
A6109 Family Assistance							
A6109 418090 Repayments Family	-380,000	0	-380,000	-106,829.69	.00	-273,170.31	28.1%*
A6109 436090 State Aid-Family A	-1,500	0	-1,500	.00	.00	-1,500.00	.00%*



TIOGA COUNTY, NEW YORK

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FOR 2023 05

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COI
A6109 446090 Federal Aid-Family	-1,250,000	0	-1,250,000	-266,908.00	.00	-983,092.00	21.4%*
A6109 540487 Family Assist Prog	2,000,000	0	2,000,000	568,381.85	.00	1,431,618.15	28.4%
TOTAL Family Assistance	368,500	0	368,500	194,644.16	.00	173,855.84	52.8%
A6119 Child Care							
A6119 418190 Repayments of Child	-290,000	0	-290,000	-149,714.55	.00	-140,285.45	51.6%*
A6119 427010 Refunds of Prior Y	0	0	0	-4,822.11	.00	4,822.11	100.0%
A6119 436190 State Aid-Child Ca	-1,025,600	0	-1,025,600	-344,397.00	.00	-681,203.00	33.6%*
A6119 446190 Federal Aid-Child	-660,000	0	-660,000	-182,626.00	.00	-477,374.00	27.7%*
A6119 540487 Foster Care Progra	2,440,000	0	2,440,000	734,290.86	.00	1,705,709.14	30.1%
TOTAL Child Care	464,400	0	464,400	52,731.20	.00	411,668.80	11.4%
A6123 Juvenile Delinquent Care							
A6123 418230 Repayments of Juve	-12,000	0	-12,000	-1,735.58	.00	-10,264.42	14.5%*
A6123 436230 State Aid-Juvenile	-76,438	0	-76,438	.00	.00	-76,438.00	.0%*
A6123 436230 RTA State Aid-Juven	-700,000	0	-700,000	-247,393.00	.00	-452,607.00	35.3%*
A6123 540487 JD Program Expense	500,000	0	500,000	211,932.90	.00	288,067.10	42.4%
A6123 540487 RTA JD Program -RTA	700,000	0	700,000	279,220.10	.00	420,779.90	39.9%
TOTAL Juvenile Delinquent Care	411,562	0	411,562	242,024.42	.00	169,537.58	58.8%
A6140 Safety Net							
A6140 418400 Repayments of Safe	-130,000	0	-130,000	-48,653.92	.00	-81,346.08	37.4%*
A6140 427010 Refunds of Prior Y	0	0	0	-485.00	.00	485.00	100.0%
A6140 436400 State Aid-Safety N	-226,200	0	-226,200	-64,329.00	.00	-161,871.00	28.4%*
A6140 446400 Federal Aid-Safety	-50,000	0	-50,000	-2,996.00	.00	-47,004.00	6.0%*
A6140 540487 Safety Net Program	1,050,000	0	1,050,000	311,206.74	.00	738,793.26	29.6%
TOTAL Safety Net	643,800	0	643,800	194,742.82	.00	449,057.18	30.2%
A6141 Energy Crisis Assistance Progr							
A6141 418410 Repayments of Home	-100,000	0	-100,000	-33,873.98	.00	-66,126.02	33.9%*



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6141 446410 Federal Aid-Home E	85,000	0	85,000	16,113.00	.00	68,887.00	19.0%
A6141 540487 HEAP Program Expen	15,000	0	15,000	9,130.89	.00	5,869.11	60.9%
TOTAL Energy Crisis Assistance Progr	0	0	0	-8,630.09	.00	8,630.09	100.0%
A6142 Emergency Assistance To Adults							
A6142 427010 Refunds Of Prior Y	0	0	0	-45.00	.00	45.00	100.0%
A6142 436420 State Aid--Emergenc	-15,000	0	-15,000	-3,146.00	.00	-11,854.00	21.0%*
A6142 540487 EAA Program Expens	30,000	0	30,000	1,844.50	.00	28,155.50	6.1%
TOTAL Emergency Assistance To Adults	15,000	0	15,000	-1,346.50	.00	16,346.50	-9.0%
TOTAL General Fund	11,324,657	954	11,325,611	4,458,338.58	4,804.83	6,862,467.43	39.4%
TOTAL REVENUES	-12,706,889	-569,804	-13,276,693	-4,108,537.86	.00	-9,168,155.48	
TOTAL EXPENSES	24,031,546	570,758	24,602,304	8,566,876.44	4,804.83	16,030,622.91	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	11,324,657	954	11,325,611	4,458,338.58	4,804.83	6,862,467.43	39.4%

** END OF REPORT - Generated by Grant, Gary **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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CD6293 Federal Employment Programs

CD6293 424010	Interest And Earn	0	0	-710.65	.00	710.65	100.0%
CD6293 447910	Federal Aid-Feder	-276.990	0	-99,154.30	.00	-177,835.70	35.8%*
CD6293 450310	Interfund Transfe	-30,661	0	-30,661.22	.00	.00	100.0%
CD6293 510010	Full Time	144,921	0	55,661.92	.00	89,259.08	38.4%
CD6293 520090	Computer	0	1,360	1,360.00	.00	.00	100.0%
CD6293 530551	Maintenance in Li	13,922	0	3,843.00	.00	10,079.00	27.6%
CD6293 540010	Advertising	2,500	0	503.00	.00	1,997.00	20.1%
CD6293 540130	Contracts	25,000	3,000	28,000.00	.00	12,702.76	54.6%
CD6293 540190	Education Reimbur	17,500	-5,860	11,640.00	.00	11,640.00	.0%
CD6293 540420	Office Supplies	1,500	0	.00	.00	1,500.00	.0%
CD6293 540480	Postage	150	0	9.42	.00	140.58	6.3%
CD6293 540733	Training/All othe	500	1,500	746.00	.00	1,254.00	37.3%
CD6293 581088	State Retirement	22,762	0	8,104.69	.00	14,657.27	35.6%
CD6293 583088	Social Security F	11,682	0	4,417.99	.00	7,263.59	37.8%
CD6293 584088	Workers Compensat	3,673	0	1,616.01	.00	2,057.01	44.0%
CD6293 585588	Disability Insura	204	0	86.13	.00	117.45	42.3%
CD6293 586088	Health Insurance	63,294	0	20,899.12	.00	42,395.28	33.0%
CD6293 588988	Eap Fringe	44	0	20.13	.00	23.55	46.1%
TOTAL Federal Employment Programs		0	0	-17,961.52	.00	17,961.52	100.0%
TOTAL Federal Employment Programs		0	0	-17,961.52	.00	17,961.52	100.0%
TOTAL REVENUES		-307,651	0	-130,526.17	.00	-177,125.05	
TOTAL EXPENSES		307,651	0	112,564.65	.00	195,086.57	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 05

	ORIGINAL APPROP	TRANSFRS/ ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-17,961.52	.00	17,961.52	100.0%

** END OF REPORT - Generated by Grant, Gary **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023_05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A	General Fund						

A5630 Public Transportation

A5630 430900	State Aid -Transpo	0	-40,684	-40,684	-9,399.57	.00	-31,284.32	23.1%*
A5630 440900	Federal Aid-Transp	0	-325,457	-325,457	-75,196.52	.00	-250,260.61	23.1%*
A5630 540140	Contracting Servtc	0	366,141	366,141	84,596.09	.00	281,544.93	23.1%
	TOTAL Public Transportation	0	0	0	.00	.00	.00	.0%
	TOTAL General Fund	0	0	0	.00	.00	.00	.0%
	TOTAL REVENUES	0	-366,141	-366,141	-84,596.09	.00	-281,544.93	
	TOTAL EXPENSES	0	366,141	366,141	84,596.09	.00	281,544.93	



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	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	.00	.00	.00	.0%

** END OF REPORT - Generated by Grant, Gary **

CASELOAD CHANGES - 2023

**TIOGA COUNTY DEPARTMENT OF
SOCIAL SERVICES**

Cases			
	12/30/2022	5/31/2023	% Change
FA	120	116	-3%
SNA Singles	72	72	0%
SNA Families	9	11	22%
Total TA	201	199	-1%
MA-Only	2,080	2,018	-3%
MA-SSI	1,149	1,139	-1%
Total MA	3,229	3,157	-2%
SNAP	2,723	2,710	0%
Day Care	159	157	-1%
Services	337	335	-1%
Individuals			
	12/30/2022	5/31/2023	% Change
FA	196	188	-4%
SNA Singles	72	72	0%
SNA Families	26	35	35%
Total TA	294	295	0%
MA-Only	2,372	2,223	-6%
MA-SSI	1,149	1,139	-1%
Total MA	3,521	3,362	-5%
SNAP	5,062	5,055	0%
Services	826	819	-1%
Individuals On Medicaid			
	12/30/2022	5/31/2023	% Change
TA	294	295	0%
MA	3,521	3,362	-5%
ADC-FC	0	0	0%
TOTAL	3,815	3,657	-4%



TIOGA CAREER CENTER

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Owego, New York 13827
607-687-8500
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COMMITTEE MEETING

6/6/2023

Current open job postings in Tioga = 93

47 new Unemployment claims opened in May, 32 had claim effective dates in May 23 were seasonal, and 15 were older claims that just opened.

Unemployment Rates:

	May '23	Apr '23	May '22
Tioga	3.3	3.9	2.9
NYS	4.1	4.5	4.3
US	3.6	3.9	3.3

The Tioga Career has put together workshops for resume writing and interviewing skills for the public and probation participants. We have now merged those workshops with the Department of Social Services Employability Classes. The T.A.L.L lab will be aiding the individuals in the class, with typing and printing out their resumes. The Career Center staff will be going over the individual's resume, help with job searching, and putting in online applications. Staff will also be checking the status of the individuals' applications, calling employers to get feedback from interviews, and report their findings to DSS on a bi-weekly basis.

Recently, we hosted the Talent Supply Table meeting at the Center. We had 3 Officials from local schools attend. Our goal was to make the schools familiar with the services that we provide to the youth when transitioning from High School. This opened the door to future discussions on how the smaller schools, that don't have Career Centers in them currently, can utilize our Center in the same way.

REFERRED TO:

HEALTH AND HUMAN SERVICES
PERSONNEL COMMITTEE

RESOLUTION NO. -23

AUTHORIZATION TO CREATE AND FILL
ONE, PART TIME PRINCIPAL SOCIAL
WELFARE EXAMINER POSITION
SOCIAL SERVICES

WHEREAS: Legislative approval is required for the creation of new positions;
and

WHEREAS: The Commissioner of Social Services has identified ongoing
staffing needs within the Employment and Transitional Support Services
Division due to the continuation of turnover and vacancies; and

WHEREAS: A Principal Social Welfare Examiner is retiring in the month of June
2023 who has expressed interest in returning as a part-time Principal Social
Welfare Examiner; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the creation and
filling of one, part-time Principal Social Welfare Examiner at an hourly rate
of \$21.72 effective July 3, 2023; and be it further

RESOLVED: That the Department of Social Services' part-time headcount
will increase from 9 to 10.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. - 23 APPROPRIATION OF FUNDS AND
AMEND 2023 BUDGET
SOCIAL SERVICES

WHEREAS: Tioga County Department of Social Services has received a Rental Supplement Program (RSP) allocation to provide rental supplements to individuals and families, both with and without children, who are experiencing homelessness or are facing an imminent loss of housing, regardless of immigration status; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6010.436100 State Aid: Social Services Admin	\$ 124,850
To: A6010.540487 Program Expense	\$ 124,850

And be it further

RESOLVED: That available funds on 12/31/23 of the original \$124,850 will be carried forward into the New Year:

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. - 23 APPROVE CONTRACT, APPROPRIATION OF
FUNDS AND AMEND 2023 BUDGET
SOCIAL SERVICES

WHEREAS: Funding for Summer Youth Employment Programs was awarded (23-LCM-08) to Tioga County Department of Social Services from the Office of Temporary and Disability Assistance (OTDA); and

WHEREAS: The Office of Temporary and Disability Assistance has approved a plan for Broome Tioga BOCES to administer the Summer Youth Employment Program; therefore be it

RESOLVED: That the Department of Social Services be authorized to contract with Broome Tioga BOCES in an amount not to exceed \$110,623 for the period of July 5, 2023 to August 10, 2023; and be it further

RESOLVED: That upon approval of said contract funding be appropriated as follows:

From: A6010.446100 Federal Aid: Administration	\$ 120,623
To: A6010.540140 Contracting Expenses	\$ 110,623
To: A6010.540487 Program Expense	\$ 10,000

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO.

AUTHORIZATION TO SIGN CONTRACT
SOCIAL SERVICES

WHEREAS: There is a shortage of available Non-Secure Detention Services to meet the demand throughout New York State; and

WHEREAS: This shortage places undue cost and liability on the county when no bed is available to place a Tioga County youth in detention; and

WHEREAS: The Commissioner of Social Services, Probation Director, and County Attorney have agreed that the best course of action is to secure a detention bed through a contract with Steuben County; and

WHEREAS: The Department of Social Services has detention funds available in the 2023 budget; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Steuben County for one detention bed for a period of July 6, 2023 to December 31, 2023 at a cost of \$117,245; and be it further

RESOLVED: That the Commissioner of Social Services is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution.

LEGISLATIVE COMMITTEE MEETING
Health & Human Services

The regular meeting of the Health & Human Services Committee was held in the Legislative Conference Room, Tuesday, May 2, 2023 at 8:36 AM.

Present: Mr. William Standinger	Chair of the Committee
Mr. Dennis Mullen	Legislator
Mr. Jake Brown	Legislator
Ms. Lori Morgan	Director of Community Services
Mr. Shawn Yetter	Commissioner of Social Services
Mr. Gary Grant	Deputy Commissioner of Social Services
Ms. Heather Vroman	Interim Public Health Director
Mr. Denis McCann	Director of Administrative Services
Guests: Ms. Marte Sauerbrey	Legislative Chair
Ms. Cathy Haskell	Legislative Clerk
Ms. Mickelle Andrews	Director of Administrative Services – DSS
Mr. Peter DeWind	County Attorney

MENTAL HYGIENE

1. Financial
 - Ms. Lori Morgan noted that the 2023 budget is tracking well with no unexpected expenses.
2. Old Business
 - Criminal Psych – Ms. Morgan shared that they have had one person that was determined to be incompetent but have not heard anything further.
3. New Business
 - Waverly School – Waverly school has requested two new contracts for Social Workers. Ms. Morgan is waiting for a firm commitment from the Superintendent that they will pay \$50,000 for each position. She will then bring the resolution to the HHS Legislative Committee.
 - Waverly location – This will be discussed in Executive Session.
4. Personnel
 - Jason Seidel, CASAC starting 5/8/23
5. Resolutions – Legislators approved resolutions to continue
 - Amend Resolution No. 171-23 - Reclassify Records Management Clerk Position
 - Corporate Compliance Program
6. Proclamations
 - None.

PUBLIC HEALTH

1. Financial

- Mr. Denis McCann reported that 2023 is tracking well, with nothing unexpected. El escrow – State applied a credit to escrow account funded by insurance companies resulting in no payments due for the last 6 weeks. Preschool transportation costs continue to increase due to more kids and higher rates from last years' single bid RFP. PH continues to promote areas in their control to reduce costs, including parents transporting their children with mileage reimbursement. There are discussions in Albany regarding school districts possibly being responsible for this program's transportation.

2. Old Business

- Remote Work Update – There are currently 17 people that have been approved for remote work.

3. New Business

- Agency Report for April 2023 forwarded to committee.
- Ms. Vroman noted that Public Health did a Press Release yesterday regarding an increase in overdoses over the weekend, including 2 fatalities. Surrounding counties are also seeing overdose fatalities.
- The PH Open House went well with over 120 people attending including representatives from NYSDOH & NYSACHO. Legislator Standinger complimented Public Health on the great job with their Open House.
- Tioga County ranked 23rd out of 62 New York State counties for Health Outcomes in the 2023 County Health Ranking Report.
- There has been a major increase in the total number of children who tested for elevated blood lead levels (EBLL) through March with even one hospitalization. PH is currently monitoring 24 children for EBLL.

4. Personnel

- Heather Vroman, Public Health Director, appointed effective 4/12/23
- Melanie Miller, Director of Patient Services, new hire effective 4/24/23

5. Resolutions - Legislators approved resolution to continue

- Authorization to Apply for Grant (car seats)

6. Proclamations

- American Stroke Month in Tioga County

Legislator Standinger asked for a motion to approve the April 4, 2023 HHS Committee minutes as written. Motion made by Legislator Brown. Seconded by Legislator Mullen. Motion Carried.

SOCIAL SERVICES

1. Financial

- Mr. Gary Grant reported that Foster Care budget is running slightly under. Safety Net is also under budget. The Title XX budget will be over budget due in part to the unpredictability of domestic violence bills. Medicaid will phase out the enhanced funding over the next two years. The reductions from COVID will possibly phase out this year however Mr. Grant did not budget past March 2023 for these reductions.

2. Old Business

- None.

3. New Business

- Caseloads
During April, Cash Assistance decreased 4 cases, with Family Assistance decreasing 5 cases and Safety Net increasing 1 case.
MA-Only decreased 156 cases.
MA-SSI increased 2 cases.
Total Individuals on Medicaid decreased 268 cases to 3,611. COVID related restrictions ended 5/1/23.
SNAP decreased 62 cases.
Day Care remained flat.
See Caseload Summary and Charts.
- Tioga Career Center report is attached. The Advanced Manufacturing class hosted by TCC was a success. They will continue to work with BCC for other classes to bring to Tioga County.

4. Personnel Changes

- Brandi Wilson, CSW, was promoted to Caseworker, effective 4/5/23
- Megan Gilbert, hired as OS 1 in Employment Center, effective 4/10/23
- Nancy Leonard, hired as PT/CSW in E&TS, effective 4/24/23
- Tyna Eldred, hired as Case Supervisor Grade B for the CAC, effective 4/24/23
- Mickelle Andrews was promoted to Director of Administrative Services effective 4/24/23

5. Resolutions – Legislators approved resolutions to continue

- Approve Funding – 2023 Youth Bureau Program Funding
- Amend 2023 Budget – Tioga Career Center

6. Proclamations

- Elder Abuse Prevention Month (repeat)
- Foster Care Recognition Month (repeat)

ADJOURNED:

Health & Human Services Committee adjourned at 9:00 AM.

Motion by Legislator Brown, seconded by Legislator Mullen to move into Executive Session at 9:01 a.m. for matters pertaining to employees and contract negotiations.

Staff in attendance: Denis McCann, Heather Vroman, Peter DeWind, Cathy Haskell, Lori Morgan, Gary Hammond.

Chair Sauerbrey was also in attendance.

Legislator Standinger motioned to adjourn at 9:28 a.m., seconded by Legislator Brown.

Meeting adjourned at 9:28 a.m.

Respectfully submitted,
Gail V. Perdue
Executive Secretary, Social Services