

Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



☎ 607 687 8240 📠 607 687 8232 🌐 www.TiogaCountyNY.gov

Cathy Haskell Legislative Clerk **Amy Eiklor** Deputy Legislative Clerk

Legislative Support Minutes

March 10, 2022

1:00 p.m.

ATTENDANCE

Legislators: Legislators Brown, Ciotoli, Hollenbeck, Roberts, Sauerbrey, Standinger, and Weston were present with Legislators Monell and Mullen being absent.

Staff: Legislative Clerk Haskell, Deputy Legislative Clerk Eiklor, County Attorney DeWind, and Personnel Officer O'Rourke.

Guests: Matt Freeze, Morning Times Reporter

APPROVAL OF MINUTES

Legislator Hollenbeck made the motion, seconded by Legislator Standinger to approve the February 10, 2022 Legislative Support minutes, as written. Motion carried.

FINANCIAL

The 2022 YTD Budget Report was emailed to all Legislators prior to this meeting and is included in today's committee agenda packet. Ms. Haskell reported it is early in the year, therefore, nothing of note to report at this time.

OLD BUSINESS

Minutes were taken, typed, copied, indexed, and put on disc for the Legislature and Journal of Proceedings for the following Legislature meetings in February 2022:

- Second Regular Legislature Meeting – February 15, 2022
- Public Hearing: Local Law Introductory No. C – February 24, 2022

The Legislative Clerk attended the following meetings in February 2022:

- Newly Elected Legislator Orientations – February 4 and March 2, 2022
- Legislative Standing Committees – February 8 and 10, 2022
- Leadership Tioga – February 9, 2022
- Legislative Worksessions – February 10 and 24, 2022
- Finance/Legal Committee Meeting – February 15, 2022
- Second Regular Legislature Meeting – February 15, 2022
- Munis Users Group – February 16, 2022
- Executive Team Meeting – February 17, 2022
- Munis Virtual Training (Records Purging) – February 18, 2022
- Leaders Meeting – February 22, 2022
- Public Hearing: Local Law Introductory No. C – February 24, 2022

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Ms. Haskell noted the following in regards to meetings attended:

Newly Elected Legislator Orientation – Legislator Orientations were conducted on February 4, 2022 with Legislators Brown and Ciotoli and on March 2, 2022 with Legislator Roberts to give an overview of the County Government structure, organizational chart, Rules of the Legislature, budget, personnel, and legal. An orientation manual was provided to each one as a point of information and reference.

NEW BUSINESS

Local Law No. 3 of 2022 – Local Law No. 3 of 2022; a Local Law repealing Local Law No. 1 of the Year 2022 and imposing additional surcharges for telephonic communication pursuant to the authority of Tax Law §186-g and County Law §337 is slated for adoption at the March 15, 2022 Legislature meeting following due diligence of a public hearing on February 24, 2022. The collection start date for this new local law is June 1, 2022 and the 45-day required notification will be sent to all known carriers following the March 15, 2022 Legislature meeting.

March Legislative Meeting - The Third Regular Legislature meeting will be held on Tuesday, March 15, 2022 at 12:00 p.m. with Finance/Legal Committee meeting just prior at 10:30 a.m. Deputy Chair Hollenbeck will preside over the meeting, as Chair Sauerbrey will be attending the New York State Association of Counties (NYSAC) Conference.

Legislator Ciotoli will lead the Legislature in the prayer, pledge, and voting process.

There are two (2) proclamations for Public Health; National Nutrition Month and Public Health Week (April 4-10, 2022) that have been read and presented in year's past, therefore, will just be noted in the March 15, 2022 Legislature meeting minutes.

There are five (5) recognition resolutions that will be read and presented:

- Sheri McCall – Tioga Career Center. Legislator Standinger will read/present.
- Bernadette Toombs – Board of Elections. Legislator Ciotoli will read/present.
- Bethany O'Rourke – Personnel. Legislator Hollenbeck will read/present.
- Sherri Harris – Probation. Legislator Mullen will read/present.
- Lt. William White – Sheriff's Office. Legislator Mullen will read/present.

All resolutions presented by the Department's at their respective Legislative Standing Committees were reviewed for Legislature consideration with no changes noted. At this time, Ms. Haskell reported she is unaware of any late-file resolutions.

2021 Annual Report – Ms. Haskell prepared and included the Legislative Office 2021 annual report in today's meeting agenda packet and noted this report is posted on the County's website.

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PERSONNEL

Institute for Advancement (I4A) – Ms. Haskell reported Deputy Legislative Clerk Eiklor is participating in this year's I4A training class. The kick-off meeting was held on February 24, 2022 with four additional half-day sessions scheduled prior to the December 2022 graduation.

RESOLUTIONS

N/A

PROCLAMATIONS

N/A

EXECUTIVE SESSION

N/A

ADJOURNMENT

Legislator Weston motioned to adjourn at 1:16 p.m.

Respectfully submitted,

Cathy Haskell

Legislative Clerk