

**ECONOMIC DEVELOPMENT & PLANNING
TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING
July 3, 2018**

ATTENDEES:

Legislators: Dale Weston, Ed Hollenbeck, Mike Roberts, Marte Sauerbrey, Dennis Mullen

Staff: LeeAnn Tinney, Linda Sampson, Zackary Baker

Guests: None

MINUTES

- Approval of minutes from June 5, 2018 - Legislator Weston asked for approval of minutes from the June 5, 2018 committee meeting. Legislator Roberts made a motion to accept the June 5, 2018 minutes, seconded by Legislator Hollenbeck. All were in favor.

SOIL & WATER CONSERVATION: Wendy Walsh – Ms. Walsh was not in attendance.

CORNELL COOPERATIVE EXTENSION: Andy Fagan – Mr. Fagan was not in attendance.

ECONOMIC DEVELOPMENT & PLANNING – Ms. Tinney reported that TEAM Tioga put together a Downtown Revitalization Initiative Application on behalf of the Village of Owego. This is a state program that has been awarded in the past to two other communities in the Southern Tier; Elmira and Watkins Glen. Our application made the top three, so we were invited to make a presentation to the Regional Council. It has been voted on and we should hear the results of the award in a couple of weeks. If we win the award, it means 10 million dollars for the Village of Owego. The video used for the presentation was shown to the committee. Everyone's response was positive.

Ms. Tinney introduced Zackary Baker, the new Agricultural Specialist in the ED&P Department; the position we partnered with the IDA to bring on board. Mr. Baker has been here for 3 weeks and Ms. Tinney asked him to speak a little bit about himself and his plans for the position.

Ms. Tinney reported the following:

1. PLANNING REPORT – Ms. Tinney reported the following; agenda previously emailed:

• **239 Reviews**

- County Case 2018-014: Town of Nichols, Code Amendment Solar Energy Systems local law, Nichols Town Board – The Town Board wants to adopt a solar energy systems law. Staff recommended approval of the local law, but the TCPB made a

motion of approval with modification to change language in three specific instances. The TCPB unanimously carried this vote.

- County Case 2018-015: Town of Nichols, Zoning Amendment Site Plan Review local law, Nichols Town Board – The Town Board wants to add Site Plan Review regulations to their current zoning code. Staff recommended approval of the site plan review local law and the TCPB unanimously carried the vote.
- **Municipal Plans/Projects** – Ms. Jardine continues to provide assistance with the following:
 - Town of Richford – Assisting with an upcoming fall deadline Technical Assistance Grant from the Preservation League of NYS to fund an updated historic building condition report on the Richford Graded School.
 - Village of Spencer – Assisting with obtaining a construction quote for historic restoration of the baseball grandstand. A broader geographic search is needed, as local construction firms have not been interested in the job. Also assisting with application form to nominate Nichols Park to the National Register of Historic Places.
 - Town of Candor – Met with Cornell Design Connect Team manager to walk the town property for the upcoming fall 2018 semester DCD to create an overall master plan for the Candor Community Park on the Town Hall property.
 - Village of Waverly – Assisting to develop an updated comprehensive plan. Also serving on the Waverly Glen Park Implementations Project Committee. Connecting the Village with Binghamton University's Public Archeological Facility to conduct the required archeological investigation.
- **Other** – Ms. Jardine continues to contribute on the following projects:
 - Assisted with Downtown Revitalization Initiative application on behalf of Village of Owego
 - Hazard Mitigation Plan Update – ongoing
 - Succession Planning (Institute for Advancement) – ongoing
 - Owego Parkview Historic Tax Credit Application - ongoing
 - ITCS Department Local Government Efficiency Program grant- providing assistance with CFA providing services to municipalities.
 - Training – Provided Solar Power Training on June 20th and June 21st.
 - Planning, zoning and SEQR
 - PILOTS and other financial incentives
 - Building code permitting and inspecting

Resolutions – None

2. ECONOMIC DEVELOPMENT REPORT – Ms. Tinney reported the following; agenda previously emailed:

- **Outreach** – The following companies were visited or meetings were attended:
 - Finger Lakes Wine Country Tourism Marketing Association – Attended the monthly meeting.
 - Regional Council
 - Executive Committee – Attended the monthly meeting.

- DOT - Village of Owego – Working on the plan for improvements to Hiawatha Bridge.
 - Leadership Tioga Class
 - Waverly Central School District – Discuss their Work Based Learning Program.
 - Leader's Meeting
 - Tioga Women Lead – Event held at Tioga Downs on June 7th; well attended.
 - Crown Cork & Seal – Set up a meeting for the Director of the Economic Development Council, Ryan Silva, and Kevin McLaughlin from Broome County. They were interested in a tour of the facility.
 - Institute for Advancement – Continue to work on.
 - Twin Tiers Community Foundation – Met with Susan Lee; bringing the local community foundations together to form a coalition to keep everyone informed.
 - Workforce Investment Board – Attended the monthly meeting.
 - Village of Owego Downtown Revitalization Initiative Application (DRI) for \$10 M – Showed the video earlier in the meeting, pointing out that this project took up a lot of time in the last 3 weeks.
- **Project Updates**
 - Gateway – Project continues to move forward; the ED&P staff had a tour of the building.
 - Parkview – Project is on going.
 - Owego Freehold – Filling in the hole remains a challenge; will continue to work on.
 - Owego Gardens 2 – Townhouse and apartment project; moving forward.
 - Project Steel – A possible manufacturing business where the Town of Owego gravel pit is. Bringing 35 jobs the first year; growing to 60 – 65 over 3 years.
 - Village of Owego – Ms. Saraceno continues to work on the NY Main Street CFA 2018 application for North Avenue.
- **State Leads** – None
- **Ag Economic Development**
 - Zackary Baker – Reported earlier in the meeting.
- **Other**
 - Workforce Development – Ms. Woodburn continues to work on this project.
 - Accelerated Apprenticeship Program – The anticipated start date is mid-July. The process has included getting applications in, reviewing them, meeting with the participating companies and interviews with the applicants. Proposals for hire occurred on Friday, June 29th; applicants selected by an employer will be offered a position for employment.
 - Consolidated Funding Application window began on May 1st and closes July 27th; continue to encourage applications.

- Opportunity Zone – This is a Federal Program and the two tracts in Tioga County that were submitted have been approved to receive an opportunity zone designation. This means funding opportunities will be available to encourage business development in these two tracts. One tract covers the Village of Spencer, and the other tract covers the Town of Nichols and the Town of Tioga.
- TEAM Tioga Goal Setting – Building a Municipal Team:
 - Attend all Town/Village Board meetings through 2018 – The following municipal board meetings were attended in June by TEAM Tioga:
 - ✓ Town of Owego
 - ✓ Village of Owego
 - ✓ Town of Nichols
 - ✓ Town of Barton
 - ✓ Village of Spencer
 - ✓ Town of Candor
 - ✓ Village of Newark Valley
 - ✓ Village of Waverly
 - ✓ Town of Berkshire
 - ✓ Village of Nichols
 - ✓ Village of Candor
 - ✓ Town of Newark Valley
 - ✓ Town of Richford

Ms. Tinney pointed out the purpose of this goal is to encourage a relationship with the municipality, to keep informed of what is going on and to let them know that this department is available to help if needed.

Not on the agenda, Ms. Tinney reported that the USDA funding that Ms. Woodburn applied for on behalf of REAP to take the housing study to the next level was denied. Ms. Woodburn has appealed, so this continues to move forward.

Resolutions - None

ADJOURNMENT – With no further topics of discussion or questions, the meeting was adjourned at 2:00 P.M.

Respectfully Submitted,
Linda Sampson, Administrative Assistant to Economic Development & Planning