

CLEANER

LOCATION: Tioga County Departments, School Districts, Municipalities
CLASSIFICATION: Labor
SALARY: Varies - Class distinction between salary grades for I, II, or III represent the County
ADOPTED: Updated 7/00; 8/01, 12/01, Tioga Co. Personnel & Civil Service

DISTINGUISHING FEATURES OF THE CLASS: This is routine and repetitive manual work involving efficient and economical building cleaning and occasional minor maintenance tasks. Cleaning tasks are performed according to a well-established procedure, while maintenance tasks are executed by specific instruction. Direct supervision is received from a custodian or other supervisor. Supervision over the work of others is not a responsibility of employees in this class. Does related work as required

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Sweeps and mops floors and stairs;
- Dusts desks, woodwork, furniture and other equipment;
- Washes windows, walls, blackboards, sinks and other fixtures;
- Polishes furniture and metal furnishings;
- Empties waste baskets, collects and disposes of rubbish;
- Cleans, sorts and folds linens;
- Maintains cleaning equipment assists in ordering supplies;
- May arrange chairs and tables and other equipment for special use of buildings;
- May deliver packages and messages;
- May assist in monitoring buildings to ensure the security and safety.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of building cleaning practices, supplies and equipment; ability to follow simple oral and written instructions; willingness to perform routine cleaning and other manual tasks; ability to get along well with others; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: None required