

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation
August 8, 2023
2:30 pm

- **Approval of minutes** from July 5, 2023, Public Safety Committee meeting
- **Financial**
 1. Budget on track for 2023
- **Old business**
 1. Staffing
 2. SCRAM (update)
 3. Pathways to Placement (update)
 4. 2023-2024 Raise the Age Plan (update)
 5. Probation In-service
 6. COPA conference (update)
- **New business**
 1. 2024 Budget Presentation
 2. Professional conferences
 3. Pathways to Placement (update)
 4. Community Engagement
 5. IPPC Technologies
 6. Succession Planning
- **Personnel**
 1. One vacant Probation Officer 1 position
 2. One vacant part-time supervisor position
 3. One unfunded Probation Officer 1 position
- **Resolutions**
 1. None
- **Proclamations**
 1. None
- **Adjournment**

PUBLIC SAFETY MEETING
July 5, 2023

The regular meeting of Public Safety, Probation, Emergency Services, Sheriff and Coroner's Office was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, July 5, 2023, which started at 2:40 PM.

Present:

Keith Flesher	Legislator, Chair Public Safety
William Standinger III	Legislator
Barb Roberts	Legislator
Marte Sauerbrey	Chair of the Legislator (Arrived at 2:52 PM)
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Deputy Director, Office of Emergency Services
Bob Williams	Asst. Coordinator, Office of Emergency Services
Jeremy Loveland	Director, Information Technology
Stewart Bennett	Administrative Coroner
Peter DeWind	County Attorney
Cathy Haskell	Legislative Clerk

Absent:

Dale Wastan	Legislator
Mike Simmons	Director, Office of Emergency Services

APPROVAL OF MINUTES:

Legislator Roberts made a motion to accept the June 6, 2023, minutes; seconded by Legislator Standinger.

Probation – Brian Cain

Financial:

June YTD Report – Budget attached.

Current Business:

1. Staffing - Probation Officer Briana Ward began her probation career on June 5, 2023. The Probation Officer civil service exam was given on

June 24, 2023. Three candidates took the exam, two of which are currently working at Probation under provisional status. There is currently one open Probation Officer position and one open Part time Supervisor position.

2. SCRAM Systems - Probation has met with a SCRAM Systems representative and based on the quote provided, it appears feasible for Probation to enter into a contract for their services. The Director is waiting to hear from the State if Tioga County will be receiving Pre-Trial Release funding for 2023-2024 prior to making a final decision. As explained in Committee last month, SCRAM CAM (Continuous Alcohol Monitor) is a unit that attaches to your ankle and monitors alcohol use. The SCRAM Remote Pro is a hand-held alcohol monitoring device. The intent is to enhance the resources available to the Courts and Probation to monitor alcohol offenders.
3. Probation has scheduled a meeting with representatives from the Tioga County Department of Social Services and the County Attorney's Office to develop "Pathways to Placement." The meeting is scheduled for July 18, 2023. Developing agreed upon Pathways, will eliminate confusion about each agency's responsibilities in the placement process.
4. New York State Office of Children and Family Services and Division of Criminal Justice Services released the Raise the Age (RTA) Comprehensive Fiscal Plan for 2023-2024. The plan gives counties the opportunity to receive 100% funding for programming related to Raise the Age youth (16- & 17-year-olds). Tioga County Probation and The Department of Social Services work collectively on the plan each year to recoup as much as possible for services provided to RTA youth. The plan is due by June 30, 2023.

Update: The Tioga County RTA Plan was submitted on June 22, 2023.

5. This Director attended the Council of Probation Administrators (COPA) conference in Oswego County from June 26, 2023, to June 28, 2023.

Juvenile Delinquency Services:

June of 2023- There were three Juvenile Delinquency Appearance Tickets (JDAT) received for the month of June. The tickets were issued for charges which include Attempted Assault, Criminal Possession of Stolen Property, and Criminal Mischief. Due to the nature of the offenses and/or apparent treatment needs, all matters were referred to the County Attorney's Office for possible petition to

Family Court. One placed in secure detention; one placed in unsecure detention.

All Programs:

- Electronic Monitoring - There are currently two individuals being monitored via the VCheck24 phone app GPS electronic monitoring system and one defendant with the traditional ankle monitor.
- Community Service - WWP has resumed operation.

Court Ordered Investigations: 36 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 185 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 20 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

- One Vacant Probation Officer position
- One Vacant Part Time Probation supervisor position
- One unfunded Probation Officer position

Resolution:

- Approve Alternatives to Incarceration Service Plan 2023-2024
(Committee agreed to move resolution forward)

OFFICE OF EMERGENCY SERVICES:

Budget on track – spreadsheets attached.

Old Business

Communications Project:

Motorola is currently working on a change order to update the project and add the tower site construction and our own core.

Ron Lanouette of the Law Department reported that he sent out the Leases to property owners during the week of June 26th, 2023.

There has been no response from Motorola regarding the information needed by American Tower to give us an estimate of rental costs to place our equipment at their Spencer site.

Sometime during the month of July Motorola and MNI will visit the sites where the towers will be built to gather specific data regarding the exact locations, elevations and make sure there are no obstructions that could block microwave paths.

The Sheriff's Office has reported that they are experiencing increased failures of their existing portable radios. They reinforced that the radio issues are becoming an Officer safety issue. The base radios will be checked on July 3rd to see if there are any issues that would affect the receivers and create problems with portable radio traffic. Portables are now obsolete and starting to fail. This has gotten worse over the past month.

We can replace the Sheriff's Office portable radios in advance of the new system with multi-band portables that can be used with the current system as well as the new system once it is constructed. The cost for 50 radios will be approximately \$375,000. We can pay for these utilizing existing SICG Formula Grant money that has to be spent by 12/31/23. We can adjust the number of radios included with the project later.

CAD Project:

Our IT staff is actively working with State IT to get the State Police vehicles added to the system.

EMS:

EMS Coordinator, Curtis Hammond, is working to update the County's EMS Mutual Aid Plan.

The EMS Coordinator is collecting historical data to identify gaps in EMS Coverage and Response. He will continue to monitor current trends with EMS response in the County and develop potential plans for improvement.

Emergency Management:

We are continuing to assist with the County Hazard Mitigation Plan. Wendy Walsh and Elaine Jardine are working with the contractor to provide the necessary data and information from the County and other local governments.

We have been participating with the State in monitoring Air Quality affected by the Canadian Forest fires. We received masks for distribution last Thursday. They have been made available at 56 Main Street.

Threat Assessment Management Program:

The Threat Assessment Management Draft Plan has been completed. We will be identifying stakeholders to participate in the program.

Fire:

Fire Investigation has been busier than normal with 6 investigations.

Resolutions:

No Resolutions

SHERIFF'S OFFICE:

Budget:

- Revenues are \$307,514 which is 56% of the budget. Expenditures are at \$5,467,298 which is 52% of the budget. Inmate Boarders are at \$152,212 which is 101% of the budget.
- Update on vacancies – Civil Office 1 open part-time Civil Deputy position; Corrections Division - 6 open Corrections Officer positions. 2 open part-time Cook positions. There is no Corrections Officers on light duty; 2 Corrections Officers on military deployment. 2 new Corrections Officer starting July 5th and 17th; Road Patrol - 1 open Deputy position; 1 Deputy currently on light duty; 1 Deputy attending the Broome County Law Enforcement Academy; 2 unfunded Deputy positions; E911 Emergency Communications Center 1 open full-time positions; Records All positions are filled. Administration- 1 open Captain position as of 6/09/23.

Labor Issues:

- T.C.L.E.A. (Law Enforcement) negotiations are complete.
- N.C.E.U. (Jail Union) negotiations are ongoing.
- Litigation - ongoing.

Budget:

1. Revenues are \$307,514 which is 56% of the budget. Expenditures are at \$5,467,298 which is 52% of the budget. Inmate Boarders are at \$152,212 which is 101% of the budget.

Current Projects:

1. Pistol Permit database changeover in progress, working on data conversion.
2. Jail camera replacement project progressing.
3. In the planning phase for the VESTA Next Gen 911 system.
4. Firearm changeover completed.
5. Body worn camera project.
6. RFP for jail medical contract.

Miscellaneous:

1. Average daily inmate population for the month of June 2023 was 39. There was an average of 6 Federal inmates (180 days) and 2 board-in inmates (67 days) for the month.

Resolutions:

1. Resolution to Authorize the submission of 2022-2023 PSAP Operations Grant Sheriff's Office.
2. Resolution authorize contract with Axon Enterprise Inc. for Body Worn Cameras for Sheriff's Office
(Committee agreed to move these resolutions forward)

CORONER:

Resolution:

1. Resolution to Transfer Funds to Purchase iPad for Coroners.
(Committee agreed to move resolution forward)

EXECUTIVE SESSION:

Administrative Coroner Bennett requested an Executive Session. Legislator Roberts made a motion; Legislator Standing seconded, to discuss matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Time commenced 3:20pm; time adjourned 4:17pm. Attendance - three Legislators along with Coroner Stewart Bennett, Chairperson Sauerbrey, County Attorney Peter DeWind, Legislative Clerk, Cathy Haskell.

Respectfully submitted,

Debora Stubecki, Office Specialist III
Office of Emergency Services

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TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3140 Probation							
A3140 415600	Adoption Investiga	0	-600	-600.00	.00	.00	100.0%
A3140 415800	Restitution Surcha	0	-2,000	-384.33	.00	-1,615.67	19.2%
A3140 415810	Probation - DWI Su	0	-16,000	-4,620.00	.00	-11,380.00	28.9%
A3140 433100	DWI-Probation Sala	0	-10,000	-10,000.00	.00	.00	100.0%
A3140 433160	State Aid-Probatio	0	-105,205	-26,301.34	.00	-78,903.66	25.0%
A3140 433170	State Aid-Enhanced	0	-18,566	-4,641.41	.00	-13,924.59	25.0%
A3140 433180	Ignition Interlock	0	-3,678	-1,443.50	.00	-2,234.50	39.2%
A3140 433182	State Aid-STISJP	0	-7,000	-4,212.34	.00	-2,787.66	60.2%
A3140 510020	RTA State Aid -Rais	0	-16,920	.00	.00	-16,920.00	.0%
A3140 510030	Full Time	0	786,371	396,626.95	.00	389,744.05	50.4%
A3140 510050	Part Time/Temporar	0	786,371	5,313.98	.00	24,503.02	17.8%
A3140 520060	Overtime Pay Only	0	29,817	248.53	.00	4,751.47	5.0%
A3140 520070	All Other(On Call,	0	5,000	2,292.73	.00	-2,292.73	100.0%
A3140 520080	CPS01 Car/Truck-	0	0	.00	.00	39.50	99.9%
A3140 520215	Chairs	0	400	116.22	.00	283.78	29.1%
A3140 520220	Office Equipment	0	2,500	48.00	.00	2,452.00	1.9%
A3140 520215	Personal Protectiv	0	4,500	284.90	10.00	4,205.10	6.6%
A3140 540070	Car Maintenance	0	2,000	113.29	.00	1,886.71	5.7%
A3140 540080	Clinic Supplies	0	4,250	502.60	.00	3,747.40	11.8%
A3140 540180	Dues	0	900	800.00	.00	100.00	88.9%
A3140 540220	Automobile Fuel	0	2,200	966.41	.00	1,233.59	43.9%
A3140 540320	RTA Automobile Fuel	0	1,000	.00	.00	1,000.00	.0%
A3140 540340	Leased/Service Equ	0	3,300	1,058.64	.00	2,241.36	32.1%
A3140 540360	Literature	0	1,500	820.02	.00	679.98	54.7%
A3140 540390	Meals/Food	0	1,000	218.15	.00	781.85	21.8%
A3140 540480	Milage Expense	0	1,500	.00	.00	100.00	100.0%
A3140 540487	Postage	0	0	642.08	.00	857.92	42.8%
A3140 540487	CPS01 Program Expn	0	0	494.23	.00	19,505.77	2.5%
A3140 540590	FH01 Program Expen	20,000	6,621	21.98	.00	6,598.53	.3%
A3140 540620	Services Rendered	0	1,265	.00	.00	1,265.00	.0%
A3140 540630	Software Expense	0	9,710	9,709.32	.00	.68	100.0%
A3140 540660	Stationery Supplie	0	6,000	4,103.99	.00	1,896.01	68.4%
A3140 540660	Telephone	0	2,052	830.36	.00	1,221.64	40.5%
A3140 540731	RTA Telephone-RTA	0	1,440	683.82	.00	756.54	47.5%
A3140 540731	Training/State Req	0	12,067	1,193.34	.00	10,873.66	9.9%
A3140 581088	State Retirement F	0	102,678	49,086.46	.00	53,591.12	47.8%
A3140 583088	Social Security Fr	0	58,164	30,768.28	.00	27,395.27	52.9%
A3140 584088	Workers Compensati	0	19,198	10,993.64	.00	8,204.01	57.3%
A3140 585588	Disability Insuran	0	1,064	570.26	.00	493.78	53.3%
A3140 586088	Health Insurance F	0	301,471	142,964.16	.00	158,506.50	47.4%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023_07

ACCOUNTS FOR:		ORIGINAL	TRANSFRS/	REVISED	YTD. ACTUAL	ENCUMBRANCES	AVAILABLE	PCT	
A	General Fund	APPROP	ADJUSTMTS	BUDGET			BUDGET	USE/COL	
A3140	588988	Eap Fringe	228	0	228	136.92	39,970.50	598,948.81	60.0%
	TOTAL Probation		1,181,705	66,621	1,248,326	609,406.34			52.0%
A3142 Alternatives To Incarceration									
A3142	415150	Alternatives To In	-100	0	-100	.00	-100.00	.00*	
A3142	433120	State Aid-Alternat	-12,145	0	-12,145	.00	-12,144.51	.00*	
A3142	510010	Full Time	13,705	0	13,705	6,889.96	6,815.04	50.3%	
A3142	540140	Contracting Servic	3,500	0	3,500	558.35	2,964.90	15.3%	
A3142	581088	State Retirement F	2,428	0	2,428	1,194.28	535.16	49.2%	
A3142	583088	Social Security Fr	950	0	950	535.16	1,233.66	56.3%	
A3142	584088	Workers' Compensati	392	0	392	220.49	171.30	56.3%	
A3142	585588	Disability Insuran	22	0	22	11.77	9.95	54.2%	
A3142	586088	Health Insurance F	3,541	0	3,541	1,961.52	1,579.80	55.4%	
A3142	588988	Eap Fringe	5	0	5	2.77	1.89	59.4%	
	TOTAL Alternatives To Incarceration		12,298	0	12,298	11,374.30	-23.25	946.84	92.3%
A3146 Sex Offender Program									
A3146	540140	Contracting Servic	123,840	0	123,840	72,240.00	51,600.00	.00	100.0%
	TOTAL Sex Offender Program		123,840	0	123,840	72,240.00	51,600.00	.00	100.0%
	TOTAL General Fund		1,317,843	66,621	1,384,464	693,020.64	91,547.25	599,895.65	56.7%
	TOTAL REVENUES		-192,214	0	-192,214	-52,202.92		-140,010.59	
	TOTAL EXPENSES		1,510,057	66,621	1,576,677	745,223.56	91,547.25	739,906.24	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 '07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
H Capital Fund							
[H3140 Probation Capital]							
H3140 520060 Car/Truck	0	25,620	25,620	25,620.02	.00	.00	100.0%
TOTAL Probation Capital	0	25,620	25,620	25,620.02	.00	.00	100.0%
TOTAL Capital Fund	0	25,620	25,620	25,620.02	.00	.00	100.0%
TOTAL EXPENSES	0	25,620	25,620	25,620.02	.00	.00	



TIOGA COUNTY, NEW YORK

Tioga County

YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,317,843	92,241	1,410,084	718,640.66	91,547.25	\$99,895.65	57.5%

** END OF REPORT - Generated by Cain, Brian **

Public Safety Committee Meeting
Probation Department Report
August 8, 2023

Budget Status:

2023 Revenue Budget:

- \$800 of DWI Supervision fee collected in July. \$5,270 collected to date in 2023
- \$2,303.85 in restitution and surcharge collected in July. \$9,778.85 collected to date in 2023

Current Business:

1. Budget – Presentation of 2024 Probation Budget. See attached proposed budget with notations where there are increases or decreases to existing budget lines.

Points of Emphasis

- Decrease of \$5,000 Stop DWI funding from Sheriff's Office
 - Increase of \$14,000 to training line for mandatory additional training
2. Professional conferences – Six Probation staff attended the statewide Probation Officer Association (POA) Annual Conference in Syracuse the week of July 24, 2023. One Probation Officer will be attending the national American Probation and Parole Association (APPA) conference in New York City in August. Two staff members received scholarships to attend POA and one staff member received a scholarship to attend APPA.
 3. Probation has scheduled a meeting with representatives from the Tioga County Department of Social Services and the County Attorney's Office to develop "Pathways to Placement." The meeting is scheduled for July 18, 2023. Developing agreed upon Pathways, will eliminate confusion about each agency's responsibilities in the placement process.

Update: Meeting was held on July 18, 2023. All parties agreed on Pathways which delineate duties which should improve efficiency and outcomes.

4. Community engagement – Probation attended and staffed a table at the Annual Tioga County Children's Picnic held at Marvin Park on Saturday, July 15, 2023. This was Probation's first attempt at tabling at a public event. It was a productive day and we learned a great deal for upcoming events.
5. A Zoom orientation call was held with the CEO of IPPC Technologies to explain the technology and procedures used by their company. IPPS Technologies is a company which monitors devices used by sex offenders to access the internet. The County Attorney has approved the MOU with IPPC Technologies. Assuming there are no complications, this Director will present a Resolution in the near future to enter into an MOU to utilize IPPC Technologies services.

6. Succession Planning – Supervision cases have been redistributed from Senior Probation Officer Fred Kiechle's caseload to other officers to allow him to shadow retiring Probation Officer Teri Rosenberger. SPO Kiechle is slowly assuming the responsibilities under the supervision of Supervisor Rosenberger to assure a smooth transition.

7. Juvenile Delinquency Services:

July of 2023- There were no Juvenile Delinquency Appearance Tickets (JDAT) received for the month of July.

YTD: 8 JDATs received to date.

- E- Connect: To date, five youth have been screened in 2023. As a result of the E-Connect screening, one youth was found to be below threshold and not in need of an immediate mental health referral. Three youth were found to be a level II and were referred for a mental health evaluation. One youth was found to be a level III and agreed to schedule an appointment at TCDMH.
- There are no youth currently in juvenile sex offender treatment.

ATI Programs:

- Electronic Monitoring – There are currently two individuals being monitored via the VCheck24 phone app GPS electronic monitoring system and one defendant with the traditional ankle monitor.
- Community Service – WWP has resumed operation. The number of court orders are increasing resulting in larger crews.
- Pre-Trial Release – There are 14 people being supervised via the Pre-Trial Release Program

Court Ordered Investigations: 28 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 192 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 23 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

One Vacant Probation Officer position
One Vacant Part Time Probation Supervisor position
One unfunded Probation Officer position

Resolutions: None

Budget Notes

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
A3140 - Probation	415600 - Adoption Investigation Fee	(\$600.00)	(\$600.00)	\$0.00	
	415800 - Restitution Surcharge	(\$2,000.00)	(\$2,000.00)	\$0.00	
	415810 - Probation - Dwi Supervision Fe	(\$16,000.00)	(\$16,000.00)	\$0.00	
	415811 - Dwi-Probation Salary	(\$10,000.00)	(\$5,000.00)	\$5,000.00	Reduction by TCSO per Undersheriff R. Hallett.
	422800 - Health Services-Other Gov	\$0.00		\$0.00	
	427050 - Gifts And Donations	\$0.00		\$0.00	
	433100 - State Aid-Probation	(\$105,205.00)	(\$105,205.00)	\$0.00	
		\$0.00		\$0.00	
	433160 - State Aid-Enhanced Prob Supr O	(\$18,566.00)	(\$18,566.00)	\$0.00	
	433170 - State Aid- Ignition Interlock	(\$3,678.00)	(\$3,678.00)	\$0.00	
	433180 - State Aid - STSJP	(\$7,000.00)	(\$7,000.00)	\$0.00	
	433182 - State Aid -Raise the Age	(\$16,920.00)	(\$16,920.00)	\$0.00	
	510010 - Fulltime	\$786,371.00	\$815,196.00	\$28,825.00	
	510020 - Part Time/Temporary	\$29,817.00	\$25,000.00	(\$4,817.00)	Reduce by \$5000.00 (1 Bailey to do) to cover the \$5000.00 TCSO is decreasing from A3140 415811.
		\$0.00		\$0.00	
	510030 - Overtime Pay Only	\$5,000.00	\$5,000.00	\$0.00	
	510040 - Workers Compensation	\$0.00		\$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00		\$0.00	
	520060 - Car/Truck	\$0.00		\$0.00	
	520070 - Chairs	\$400.00	\$400.00	\$0.00	
	520200 - Office Equipment	\$2,500.00	\$1,500.00	(\$1,000.00)	Decreasing to Increase Training 540731 due to new NYS MANDATE for PO training changing from 4 weeks to 9 weeks.
	520215 - Personal Protective Equip	\$4,500.00	\$4,500.00	\$0.00	

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Org	Obj	2023 Budget	2024 Budget	Difference	Notes
A3140 - Probation	540070 - Car Maintenance	\$2,000.00	\$1,600.00	(\$400.00)	Decrease to Increase Dues 540180
	540080 - Clinic Supplies	\$4,250.00	\$4,250.00	\$0.00	
	540140 - Contracting Services	\$0.00		\$0.00	
	540180 - Dues	\$900.00	\$1,300.00	\$400.00	Increase to cover yearly dues for Probation Department.
	540220 - Automobile Fuel	\$2,200.00	\$2,200.00	\$0.00	
		\$1,000.00	\$1,000.00	\$0.00	
	540320 - Leased/Service Equipment	\$3,300.00	\$2,800.00	(\$500.00)	Decreasing to Increase Training 540731 due to new NYS MANDATE for PO training changing from 4 weeks to 9 weeks.
	540340 - Literature	\$1,500.00	\$1,000.00	(\$500.00)	Decreasing to Increase Training 540731 due to new NYS MANDATE for PO training changing from 4 weeks to 9 weeks.
	540360 - Meals/Food	\$1,000.00	\$500.00	(\$500.00)	Decreasing to Increase Training 540731 due to new NYS MANDATE for PO training changing from 4 weeks to 9 weeks.
	540390 - Mileage Expense	\$100.00	\$100.00	\$0.00	
	540420 - Office Supplies	\$0.00		\$0.00	
		\$0.00		\$0.00	
	540480 - Postage	\$1,500.00	\$1,000.00	(\$500.00)	Decreasing to Increase Training 540731 due to new NYS MANDATE for PO training changing from 4 weeks to 9 weeks.
	540487 - Program Expense	\$0.00	\$19,505.77	\$19,505.77	Any balance left over will roll over to 2024.
		\$0.00	\$6,620.51	\$6,620.51	Any Balances left over roll over to 2024.
	540590 - Services Rendered	\$1,265.00	\$265.00	(\$1,000.00)	Decrease to Increase Training 540731 due to new NYS MANDATE PO training change from 4-9 weeks.
	540620 - Software Expense	\$9,710.00	\$9,710.00	\$0.00	
	540630 - Stationery Supplies	\$6,000.00	\$6,000.00	\$0.00	
	540660 - Telephone	\$2,052.00	\$2,052.00	\$0.00	
		\$1,440.36	\$1,440.36	\$0.00	

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Obj	2023 Budget	2024 Budget	Difference	Notes
A3140 - Probation				
540731 - Training/State Required	\$12,067.00	\$30,095.00	\$18,028.00	Increase Training due to new NYS MANDATE for PO training changing from 4 weeks to 9 weeks. We have reallocated \$4000.00 from other appropriations to help offset some of the increase. As such we are requesting additional \$14000 in funding to cover the costs associated with the new mandated training requirements.
540733 - Training/All Other	\$0.00		\$0.00	
581088 - State Retirement Fringe	\$102,677.58	\$85,216.00	(\$17,461.58)	
	\$0.00		\$0.00	
583088 - Social Security Fringe	\$58,163.55	\$111,083.55	\$52,920.00	
	\$0.00		\$0.00	
584088 - Workers Compensation Fringe	\$19,197.65	\$18,688.00	(\$509.65)	
	\$0.00		\$0.00	
585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
585588 - Disability Insurance Fringe	\$1,064.04	\$998.00	(\$66.04)	
	\$0.00		\$0.00	
586088 - Health Insurance Fringe	\$301,470.66	\$239,823.00	(\$61,647.66)	
	\$0.00		\$0.00	
588988 - EAP Fringe	\$228.30	\$235.00	\$6.70	
	\$0.00		\$0.00	
Org Total:	\$1,181,705.14	\$1,224,109.19	\$42,404.05	
13142 - Alternatives To Incarceration				
415150 - Alternatives To Incarceration	(\$100.00)	(\$100.00)	\$0.00	
433120 - State Aid-Alternatives To Inca	(\$12,144.51)	(\$12,144.51)	\$0.00	
510010 - Fulltime	\$13,705.00	\$13,705.00	\$0.00	
510020 - Part Time/Temporary	\$0.00		\$0.00	
510040 - Workers Compensation	\$0.00		\$0.00	
510050 - All Other-On Call,Cloth,Stipe,	\$0.00		\$0.00	
540140 - Contracting Services	\$3,500.00	\$3,500.00	\$0.00	

Org	Obj	2023 Budget	2024 Budget	Difference	Notes
A3142 - Alternatives To Incarceration	581088 - State Retirement Fringe	\$2,427.94	\$2,207.00	(\$220.94)	
	583088 - Social Security Fringe	\$949.97	\$1,940.97	\$991.00	
	584088 - Workers Compensation Fringe	\$391.79	\$407.00	\$15.21	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$21.72	\$22.00	\$0.28	
	586088 - Health Insurance Fringe	\$3,541.32	\$3,624.00	\$82.68	
	588988 - EAP Fringe	\$4.66	\$5.00	\$0.34	
	Org Total:	\$12,297.89	\$13,166.46	\$868.57	
	540140 - Contracting Services	\$123,840.00	\$123,840.00	\$0.00	
	Org Total:	\$123,840.00	\$123,840.00	\$0.00	
Grand total for all Orgs:		\$1,317,843.03	\$1,361,115.65	\$43,272.62	

DRAFT

Tioga County Sheriff's Office



GARY W. HOWARD
Sheriff

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(607) 754-2515 – Endicott
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Website: www.tiogacountysheriff.com

RICHARD E. HALLETT
Undersheriff

TO: Brian Cain -- Probation Director
FROM: Rich Hallett
RE: 2024 STOP DWI Budget

Per our conversation regarding the 2024 budget for the STOP DWI Program, revenue has decreased again this year necessitating cuts to the overall budget spending. For 2024, Probation will be reduced from \$10,000.00 to \$5,000.00 and the reimbursement for urine test kits is being reduced from \$3,000.00 to \$2,500.00. If you need any further information or have any questions, please feel free to contact me.



Division of Criminal Justice Services

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

ROBERT MACCARONE
Deputy Commissioner and Director

TO: Probation Directors and Staff Development Officers

FROM: Robert M. Maccarone, Deputy Commissioner and *RMM* Director, Probation and Correctional Alternatives

DATE: April 21, 2022

**SUBJECT: State Director's Memorandum # 2022-2
New Probation Officer Training, Effective January 1, 2023
NYS Basic Course for Peace Officers (BCPO)**

All Probation Officers hired on or after January 1, 2023, will be required to complete the Basic Course for Peace Officers (BCPO) Training, as approved by the Municipal Police Training Council (MPTC) within one year of hire. The Municipal Police Training Council met most recently on March 9, 2022, wherein it passed a resolution, that effectively establishes January 1, 2023, as the date all newly hired Probation Officers in New York State will be required to complete the BCPO Training. The BCPO curriculum is currently 162 hours or the equivalent of six weeks of training. During the past year, the BCPO curriculum was expanded to include 40 hours of Defensive Tactics training and 21 hours of Crisis Intervention Training—both are invaluable training for probation officers. The 14 Police Zone Training Commanders are fully equipped to provide the BCPO to all Peace Officers in New York State, including Probation Officers.

As you know, since 2005, the statutorily required Peace Officer Training has been satisfied by Probation Officers completing the *Fundamentals of Probation Practice (FPP)* offered by our seven local probation training academies, located in Albany, Erie, Monroe, Nassau, New York City, Westchester, and Suffolk counties. This curriculum was last updated in 2019 when the DCJS Office of Probation and Correctional Alternatives collaborated with curriculum authors, Orbis Partners, enhancing the content of *FPP* to implement the Raise the Age Law in New York State. The enhanced curriculum included many of the subject areas and much of the skill development included in the Probation Specialized Juvenile Justice Training (PSJJT), including client engagement, procedural justice, race and equity, trauma informed care, sexual orientation, gender identification, and expression (SOGIE) and specialized populations--women and girls in the justice system.

The implementation of the BCPO for all newly hired Probation Officers, effective January 1, 2023, as approved by the Municipal Police Training Council, allows OPCA, Probation Departments, and counties/City of New York sufficient time to identify viable BCPO training locations, to plan and request budgets to support this required training, and to consider any change in examination announcements and related hiring practices to meet the new training requirements.

Since learning of this new training requirement, DCJS-OPCA has reached out to zone commanders in all 14 zones in New York State. They stand ready to meet the BCPO training needs of Peace Officers and

newly hired Probation Officers. The zones are established for the coordination of police academies. Many of these academies also run Peace Officer training for the titles of peace officers in NYS. The BCPO curriculum is required training for each of these peace officer titles defined in CPL §2.10. To assist Probation Departments, OPCA has developed an interactive Google map identifying at least one possible BCPO training location in each of the 14 zones. If additional sites are identified, they will be added to the map. It is important to recognize that while this new requirement does significantly increase the total time that newly hired Probation Officers will spend in training, from four to nine weeks, including FPP, it will increase the knowledge base of new and future Probation Officers and advance the credentials associated with the probation profession in New York State.

Of note, Probation Training Academies and Staff Development Officers, in association with OPCA and the statewide Probation Training Committee, have begun working toward providing a combined BCPO-FPP training for newly hired Probation Officers. This is exciting as it also presents the opportunity to fully develop the BCPO and ensure that various training scenarios are probation centric. This effort will ensure uniformity in the delivery of the BCPO-FPP training curriculum, including student training materials, and examinations. This is essential to the success of Probation Officers in performing the complex responsibilities associated with their jobs and will ensure that probation in New York remains a national leader in evidence-based practice.

Importantly, although the effective date for newly hired Probation Officers to complete the BCPO is January 1, 2023, DCJS-OPCA encourages departments to have Probation Officers hired in 2022 attend the BCPO, if available. It is excellent training. During OPCA's communications with the various zone commanders, we learned that each zone operates its' own schedule in offering the BCPO, and costs vary from \$0 to \$2500 per Peace Officer. In some zones, the course is offered once a year and in others, on nights and weekends. We encourage Probation Directors to take a proactive approach and plan accordingly to avoid potential delays in having Probation Officers trained and fully certified to perform duties as Peace Officers.

There is much work that remains to be done this year, and through 2023 as we work to ensure compliance with the BCPO training requirements and advance the goals of Probation Training in New York State. We will continue to apprise Directors and Staff Development Officers as we go forward together.

Thank you.