


<h1 style="font-size: 48px; margin: 0;">Agenda</h1> 	<h2 style="margin: 0;">TIOGA COUNTY LEGISLATURE</h2> <p style="margin: 0;">1/9/2024 12:00 PM EDWARD D. HUBBARD AUDITORIUM Ronald E. Dougherty County Office Building 56 Main Street Owego NY 13827</p>
<p>Meeting called by:</p>	<p>Chair Martha Sauerbrey</p>
<p>Type of meeting:</p>	<p>1st Regular</p>
<p>Attendees:</p>	<p>Legislator Brown Legislator Ciotoli Legislator Flesher Legislator Monell Legislator Mullen Legislator Roberts Legislator Sauerbrey Legislator Standingger Legislator Weston</p>
	<h3 style="margin: 0;">Agenda topics</h3>
<p>Invocation Pledge of Allegiance Moment of Silence Proclamations (4) Privilege of the Floor</p>	<p>Legislator Standingger Legislator Standingger Peyton Shaw, WCSD Student <ul style="list-style-type: none"> • Waverly Central Football Team • Tioga Central Football Team • Coach Aiello Selected as Coach of the Year • Human Trafficking Awareness Month </p>

<p>Approval of Minutes Petitions, Communications & Notices Appointments/Reappointments</p> <p>STANDING COMMITTEES 2024</p> <p>Reports Standing Committees</p>	<p>December 12, 2023</p> <p>Legislator Standinger – Personnel Legislative Standing Committee for 2024</p>	
<p>RESOLUTIONS:</p>	<ol style="list-style-type: none"> 1. Recommend Members to the Susquehanna Heritage Area Commission 2. Appoint New Youth Board Member Term – Youth Bureau 3. Appointment of Administrative Coroner 4. Erroneous Assessment – Town of Barton 5. Erroneous Assessment – Town of Barton 6. Erroneous Assessment – Town of Barton 7. Erroneous Assessment – Town of Newark Valley 8. Requesting Tioga County Veterans' Service Agency be Allowed to Exceed Food & Beverage Purchase Guidelines 9. Renew Software Maintenance Agreement with Dominion Voting for Three Years and Authorize Prepayment 10. Authorize to Renew Three-Year SaaS Agreement with Environmental Systems Research Institute, Inc. 11. Authorize Contract with Liberty Resources – Social Services 12. Authorize Contract with Securitas Security Services 13. Authorize Contract with Allen Tunnel Corporation DBA ATC Taxes 14. Authorize Acceptance of Year Six Funding from the NYS Office of Indigent Legal Services and Accept Year Six Funding for Hurrell-Harring Grant and Amend 2024 Budget 	

15. Authorize the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program-Aid Eligible Costs of a Transportation Federal-Aid Project and Appropriating Funds
16. Establish Capital Reserve Fund for a DPW Equipment Storage Facility
17. Budgetary Amendment Authorization as Related to the 2023 High Profile Criminal Case
18. Re-Establish Prior Year 2023 ARPA Operating & Capital Appropriations
19. Appropriation of Funds and Budget Modification – Tioga County Veterans' Service Agency
20. Appropriation of Funds and Amend 2024 Budget – Social Services
21. Budget Transfer to Fund Office 365 Subscription
22. Abolish Office Specialist II and Create Accounting Associate II Position – Mental Hygiene
23. Reclassify and Fill Vacant Position – Probation Department
24. Authorize Appointment of Chief Accountant Treasurer's Office
25. Appoint Assistant Public Defender – Public Defender Office
26. Standard Work Day and Reporting Resolution

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

~~Recognizing the 2023 Waverly Central High School Football Team~~

WHEREAS: The Tioga County Legislature is extremely proud of all School Districts and appreciate the value that schools bring to our communities; and

WHEREAS: The Legislature is equally proud of our young people and recognize the students that participate in programs that build character through extracurricular activities and specifically sporting events; and

WHEREAS: Student-athletes can establish a strong foundation upon which they can go on to lead extraordinary lives; and

WHEREAS: The Waverly Central High School Football team made school history with their first-ever New York State Public High School Athletic Association Class C State Championship; and

WHEREAS: The Waverly Wolverines finished their 2023 season with an impressive 13-1 record; and

WHEREAS: The team's hard work, dedication, sportsmanship, and overall talent displayed during the 2023 regular season brought them to a victorious finish at the State Championship game on Saturday, December 2, 2023 at the JMA Wireless Dome, Syracuse, NY under the leadership of Head Coach Jason Miller and Assistant Coaches David Shaw, Derek Bowman, Peyton Miller, Jeff Mastrantuono, Josh Mastrantuono, Andrew Yeckinevich, Chad Rylott, Pete Girolamo, Trevor Bauman, and Joe Tomasso; and

WHEREAS: This first-ever championship win was the end of the high school careers for nine (9) seniors; and

WHEREAS: The Waverly Central High School Football team has brought great honor, not only to themselves, but to their school, their families, and their community; and

WHEREAS: The Tioga County Legislature proudly congratulates and applauds the accomplishments of the Waverly Central High School Football team on their first-ever State Championship defeating Fonda-Fultonville 46-26; and

WHEREAS: The following members of the 2023 Waverly Central School High School Football team are very much deserving of recognition for their successful record:

Hogan Shaw	Carter George	Ben Shaw
Drayton Dekay	Ronin Ault	Joey Tomasso
Dalton Davis	Xavier Watson	Kolsen Keathley
Payton Fravel	Seth Noto	Chase Wheeler
Jay Pipher	Jace Fravel	Bryce Laforest
Ethan Perry	Braeden Nichols	Justin Koenig
Nate Peters	Josh Silva	Matthias Welles
Tim George	Derek Johnson	Ryan Shepard
JT Williams	Jarren Ennis	Daniel Fischer
Jacob Benjamin	Carson Rockwell	Jace Peters
Hayden Bill	Kayne McCutcheon	Aiden Strobe
Troy Beeman	Kam Hills	Roger Webster
Jake VanHouten	Jack Cheresnowsky	Tristan Campbell

And

WHEREAS: The Tioga County Legislature congratulates the team and coaches on their first-ever State Championship, and extends our best wishes to the departing nine (9) seniors who successfully finished their high school football careers as State Champions; therefore

THE TIOGA COUNTY LEGISLATURE does hereby recognize and commend the Waverly Central High School Football Team for their successful season and tremendous achievement in winning their first-ever Class C State Championship in the school's history. Go Wolverines!!!

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

~~Recognizing the 2023 Tioga Central High School Football Team~~

WHEREAS: The Tioga County Legislature is extremely proud of all School Districts and appreciate the value that schools bring to our communities; and

WHEREAS: The Legislature is equally proud of our young people and recognize the students that participate in programs that build character through extracurricular activities and specifically sporting events; and

WHEREAS: Student-athletes can establish a strong foundation upon which they can go on to lead extraordinary lives; and

WHEREAS: In 2015, the Tioga Central High School Football team won their first Class D State Championship; and

WHEREAS: In 2021, 2022, and 2023, the Tioga Central High School Football team finished with a 40-0 record and hailed as three-time State Champions; and

WHEREAS: The Tioga Central Tigers finished their 2023 season undefeated with a 14-0 record; and

WHEREAS: The team's hard work, dedication, sportsmanship, and overall talent was exhibited during the 2023 regular season and the State Championship game on Saturday, December 2, 2023 at the JMA Wireless Dome, Syracuse, NY earning them their fourth New York State Public High School Athletic Association Class D State Championship and the record of three consecutive State championships in 2021, 2022, and 2023 under the leadership of Head Coach Nick Aiello and Assistant Coaches Adam MaCauley, Jordan Hathaway, Jason Bellis, and Tyler Spires; and

WHEREAS: There were many standouts during the championship game with six different players scoring, all of whom are seniors playing their final game of high school football; and

WHEREAS: The Tioga Central High School Football team has brought great honor, not only to themselves, but to their school, their families, and their community; and

WHEREAS: The Tioga County Legislature proudly congratulates and applauds the accomplishments of the Tioga Central High School Football team on defeating Stillwater 63-14 and becoming the reigning State Champions for the third consecutive year; and

WHEREAS: The following members of the 2023 Tioga Central School High School Football team are very much deserving of recognition for their successful record:

Jayden Duncanson	Shea Bailey	Ben Leary
Drew Macumber	Evan Sickler	Gavin Fisher
Jackson Bombard	Valentino Rossi	Caden Bellis
Logan Bellis	Jonah Lamb	Trysten Barto
Gavin Albrecht	Allen Winans	Lukas Nichols
Declan McKee	Brennan Sindoni	Gianni Silvestri
Ousmane Duncanson	Gage Hopkins	Shane Platukis
Connor Streeter	Owen Parker	Hunter Fethers
Levi Bellis	Kaden McCarthy	Markel Watkins
Josh Benjamin-Doyle	James Howey	Austin Babcock
Jackson Clark	Tate MaCauley	Garrett Godfrey
Brayden Lounsbury	Derek Mills	Nate Hulbert
Cameron Rought	Mark McCane	Austin Mumbulo
Gavin Kithcart	Dominic Palmer	Kadin Cole
Karson Sindoni		

And

WHEREAS: The Tioga County Legislature congratulates the team and coaches on their multiple victories, and extends our best wishes to the thirteen (13) departing seniors who successfully finished their high school football careers as State Champions; therefore

THE TIOGA COUNTY LEGISLATURE does hereby recognize and commend the Tioga Central High School Football Team for their accomplishments in winning their fourth Class D State Championship and securing their third straight Class D State Championship title. Go Tigers!!!

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

***~~Recognizing Coach Nick Aiello, Tioga Central High School on
Being Selected as the 2023 Lou Rettino High School Coach of the Year ~~***

WHEREAS: On December 2, 2023, the Tioga Central High School Football team won their fourth Class D State Championship under the guidance and leadership of Head Coach Nick Aiello; and

WHEREAS: As Head Coach of the Tioga Central Tigers for the past 14 years, Coach Aiello has made the school's football program a unifying source of pride for their school and community with an impressive record of 136-23, earning their first Class D State Championship in 2015, achieving an inspiring and impressive record of three consecutive Class D State Championships in 2021, 2022, and 2023 and extending their winning streak to 41 games since 2021. In 2022, the Tioga Tigers became the first team ever to win 14 games in a season in New York State, and in 2023, they became the second; and

WHEREAS: Coach Aiello's passion, dedication, and leadership has led to increased participation in the school's football program over the years; and

WHEREAS: Coach Aiello also serves his community as a volunteer youth flag football, basketball and baseball coach; and

WHEREAS: Coach Aiello has been selected by the New York Giants and Gatorade as the 2023 Lou Rettino High School Coach of the Year; and

WHEREAS: This award is presented as part of the New York Giants continuing effort to support local high school football teams and is named in memory of Coach Lou Rettino for his commitment to the game of football, his community and the betterment of his athlete's lives; all attributes that Coach Aiello exhibits on the field and in the classroom by holding himself, his coaching staff, his players and students to the highest standards; therefore

THE TIOGA COUNTY LEGISLATURE does hereby publicly recognize this well-deserved honor and congratulates Coach Nick Aiello on being selected as the **2023 Lou Rettino High School Coach of the Year** and applauds him for his impressive team record and for enriching the lives of our student-athletes.

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

Each year, January is recognized as National Human Trafficking Awareness Month and January 11 is Wear Blue for Human Trafficking Awareness Day. Tioga County's Safe Harbour Task Force takes steps each January, and throughout the year to identify, support and help keep safe youth and children in Tioga County who are impacted by the Commercial Sexual Exploitation of Children. Tioga County Safe Harbour also works with community agencies, schools, families, and services organizations to reduce the risk of exploitation of our children by providing education, prevention and awareness; and

WHEREAS: The commercial sexual exploitation of children is not only a global, but a local problem; the safety of our children depends on a community response; and

WHEREAS: The aftermath of child sexual exploitation is evident not only among the child affected, but their family and community at large; and

WHEREAS: The success of prevention and awareness programs such as Safe Harbour is enhanced by strong alliances with established services such as the Tioga County Department of Mental Hygiene, A New Hope Center, Tioga Opportunities, the Tioga County District Attorney's Office, Mothers and Babies Perinatal Network, and many others; and

WHEREAS: All adults, youth and children should be aware of and be able to recognize the signs of commercial sexual exploitation of children, the risk it poses to our youth and the importance of children having a safe, risk-free community within which to live.

THE TIOGA COUNTY LEGISLATURE does hereby Proclaim January 2024 as

HUMAN TRAFFICKING AWARENESS MONTH

in Tioga County and call upon all citizens, community agencies, religious organizations, medical facilities and businesses to increase their participation in our efforts to recognize and reduce the risk of the commercial sexual exploitation of children.

**STANDING COMMITTEES OF THE COUNTY LEGISLATURE
OF THE COUNTY OF TIOGA FOR 2024**

	Chairman			
1. Administrative Services (County Clerk, Historian, Real Property, Veterans, Elections)	Mullen	Standinger	Brown	Ciotoli
2. Economic Development/ Planning/ Tourism/ Agriculture	Roberts	Flesher	Mullen	Weston
3. Finance/Legal & Safety	Ciotoli	All Legislators		
4. Information Technology	Brown	Ciotoli	Monell	Mullen
5. Legislative Worksessions/ Legislative Support	Sauerbrey	All Legislators		
6. Health & Human Services	Standinger	Brown	Monell	Mullen
7. Public Safety/ Probation & DWI	Flesher	Weston	Roberts	Standinger
8. Public Works/ Capital Projects	Weston	Standinger	Roberts	Ciotoli
9. Personnel	Monell	Brown	Flesher	Weston

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -24 RECOMMEND MEMBERS TO THE
SUSQUEHANNA HERITAGE AREA COMMISSION

WHEREAS: Per Resolution No. 25-16, the Tioga County Legislature resolved that the Economic Development and Planning Committee recommend designees for the Municipal Representative and the Advisory Board Member on the Susquehanna Heritage Area (SHA) Commission for the term of office of the County Legislative Chair who appoints said persons; and

WHEREAS: Currently Rebecca Maffei, Tioga County Tourism Director, and Elaine Jardine, Tioga County Planning Director, have been serving as the two (2) SHA Commission members; and

WHEREAS: Rebecca Maffei, Tioga County Tourism Director, and Elaine Jardine, Tioga County Planning Director, are willing to serve as the two (2) SHA Commission members; therefore be it

RESOLVED: That the Economic Development and Planning Committee recommend Rebecca Maffei, the Tioga County Tourism Director, continue to serve as the Municipal Representative and Elaine Jardine, Tioga County Planning Director, continue to serve as the Advisory Board member on the Susquehanna Heritage Area Commission for the term of office of the County Legislative Chair who appoints said person.

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REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24 APPOINT NEW YOUTH BOARD MEMBER TERM
YOUTH BUREAU

WHEREAS: The Tioga County Youth Board is organized as an advisory body to the Tioga County Youth Bureau; and

WHEREAS: The purpose of the Youth Board is to carry out the provision of Section 95 of the General Municipal Law of the State of New York and Resolution No. 140 of 1981 of the Tioga County Legislature; and

WHEREAS: The Tioga County Youth Board Bylaws provides for representatives to the Youth Board be appointed by the County Legislature; and

WHEREAS: Vacancies currently exist on the Youth Board; therefore be it

RESOLVED: That the following listed representative be appointed as a member of the Tioga County Youth Board with the corresponding term of office as follows:

Kylie Holochak

TERM
1/1/2024 – 12/31/2026

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -24 APPOINTMENT OF
ADMINISTRATIVE CORONER

WHEREAS: The Tioga County Coroners have selected an Administrative Coroner for 2024; and

WHEREAS: Such Administrative Coroner will perform the supervisory duties of managing their budget, paying the bills, and various office functions of the Coroner's office; and

WHEREAS: The Administrative Coroner will have no supervisory authority over the other Coroners; therefore be it

RESOLVED: That W. Stewart Bennett, Tioga County Coroner, has been selected by the four duly elected County Coroners to be designated as the Administrative Coroner for 2024 and be given a stipend of \$10,000 as set forth in the County budget.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -24 ERRONEOUS ASSESSMENT
TOWN OF BARTON

WHEREAS: An application for Corrected Tax Roll for the year 2024 indicates that parcel #113.00-1-2 acct#10598 in the Town of Barton assessed to Anthony M. and Joyce Lynn Nieto on the 2024 tax roll of the Town of Barton is erroneous in the fact that Spencer-VanEtten School Taxes were paid; therefore be it

RESOLVED: That new 2024 tax bills be issued by the Tioga County Treasurer's Office to Anthony M. and Joyce Lynn Nieto for parcel #113.00-1-2 as follows:

113.00-1-2	Original Bill #2961	Corrected Bill #2961
County	679.84	679.84
Townwide	155.90	155.90
Return School	1620.58	0.00
Halsey Valley Fire	52.46	52.46
Total	2508.78	888.20

And be it further

RESOLVED: That the erroneous County tax \$1620.58 be charged back to the proper accounts of the Tioga County Treasurer's Office.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -24 ERRONEOUS ASSESSMENT
TOWN OF BARTON

WHEREAS: An application for Corrected Tax Roll for the year 2024 indicates that parcel #103.00-2-8.20 acct#1956 in the Town of Tioga assessed to Allen H. Hopkins on the 2024 tax roll of the Town of Barton is erroneous in the fact that Spencer Van-Etten School Taxes were paid; therefore be it

RESOLVED: That new 2024 tax bills be issued by the Tioga County Treasurer's Office to Allen H. Hopkins for parcel #103.00-2-8.20 as follows:

103.00-2-8.20	Original Bill #915	Corrected Bill #915
County	1259.33	1259.33
Townwide	470.09	470.09
Return School	2552.23	0.00
Tioga Fire	145.40	145.40
Total	4427.05	1874.82

And be it further

RESOLVED: That the erroneous County tax \$1874.82 be charged back to the proper accounts of the Tioga County Treasurer's Office.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -24 ERRONEOUS ASSESSMENT
TOWN OF BARTON

WHEREAS: An application for Corrected Tax Roll for the year 2024 indicates that parcel #101.00-2-25 acct#11080 in the Town of Barton assessed to Carolyn C. Neuman on the 2024 tax roll of the Town of Barton is erroneous in the fact that Spencer-VanEtten School Taxes were paid; therefore be it

RESOLVED: That new 2024 tax bills be issued by the Tioga County Treasurer's Office to Carolyn C. Neuman for parcel #101.00-2-25 as follows:

101.00-2-25	Original Bill #2954	Corrected Bill #2954
County	407.90	407.90
Townwide	93.54	93.54
Return School	972.35	0.00
Halsey Valley Fire	31.47	31.47
Total	1505.26	532.91

And be it further

RESOLVED: That the erroneous County tax \$532.91 be charged back to the proper accounts of the Tioga County Treasurer's Office.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -24 ERRONEOUS ASSESSMENT
TOWN OF NEWARK VALLEY

WHEREAS: An application for Corrected Tax Roll for the year 2024 indicates that parcel #42.00-1-11.30 acct#1540 in the Town of Newark Valley assessed to Patricia Spoonhower on the 2024 tax roll of the Town of Newark Valley is erroneous in the fact that Newark Valley School Taxes were paid; therefore be it

RESOLVED: That new 2024 tax bills be issued by the Tioga County Treasurer's Office to Patricia Spoonhower for parcel #42.00-1-11.30 as follows:

113.00-1-2	Original Bill #1735	Corrected Bill #1735
County	434.33	434.33
Townwide	207.74	207.74
Return School	422.11	0.00
Halsey Valley Fire	80.84	80.84
Total	1145.02	722.91

And be it further

RESOLVED: That the erroneous County tax \$722.91 be charged back to the proper accounts of the Tioga County Treasurer's Office.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -24 REQUESTING TIOGA COUNTY VETERANS' SERVICE AGENCY BE ALLOWED TO EXCEED FOOD & BEVERAGE PURCHASE GUIDELINES

WHEREAS: The Tioga County Veterans Service Agency (TCVSA) conducts multiple community outreach events monthly and at these events provides food, beverages, and supplies to those in attendance as well as information on resources, benefits, and services available to veterans, military, and their families; and

WHEREAS: County Policy – Section III; Subsection H. Purchase of Food, Beverages, and Supplies limit expenses to \$150 per event; and

WHEREAS: The TCVSA will be holding the following events in January and February, with grant funds being used, that will exceed the \$150.00 per event limit, and requests to exceed the event limit must be made by resolution and require the approval of the County Legislature:

January 20 – Jewelry Workshop, Dwyer Grant - \$500.00

February 3 – Flannel Fest 2024, Dwyer Grant - \$1,200.00

Therefore be it;

RESOLVED: That the Tioga County Legislature allow the Tioga County Veterans' Service Agency to exceed the per event limit using grant funding as identified, noting that TCVSA will not exceed the total amount mentioned for each event above.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -24 RENEW SOFTWARE MAINTENANCE AGREEMENT
WITH DOMINION VOTING FOR THREE YEARS AND
AUTHORIZE PREPAYMENT

WHEREAS: The Tioga County Board of Elections utilizes Election Management Software (EMS) from Dominion Voting to run Tioga County elections; and

WHEREAS: The Board of Elections will continue to use Dominion EMS for as long as Dominion voting machines are also utilized; and

WHEREAS: The previous three-year agreement for EMS software maintenance expired December 31, 2023; and

WHEREAS: A budgetary quote obtained from Dominion Voting show that compared with annual installments, paying the up-front cost of \$30,000.00 for three years of EMS Software Maintenance would be discounted \$3,000.00 for a total payment of \$27,000; and

WHEREAS: The Board of Elections has budgeted for annual installments to cover this expense; therefore be it

RESOLVED: The Board of Elections is authorized to prepay the EMS Software Maintenance, for the term 01/01/2024 to 12/31/2026, for \$27,000.00; and be it further

RESOLVED: That \$9,000.00 for the above agreement be paid from the budget line A1450 540620-Software Expense yearly for three years.

REFERRED TO: ITCS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -24 AUTHORIZE TO RENEW THREE-YEAR SaaS
AGREEMENT WITH ENVIRONMENTAL SYSTEMS
RESEARCH INSTITUTE, INC.

WHEREAS: The Tioga County Information Technology and Communication Services department has a current Software as a Service (SaaS) agreement with Environmental Systems Research Institute, Inc. (ESRI); and

WHEREAS: The Tioga County Information Technology and Communication Services department's three-year Agreement with ESRI expired on December 31, 2023; and

WHEREAS: The Chief Information Officer and GIS Manager have negotiated a locked price for three years at an annual cost of \$39,700.00; and

WHEREAS: Funding will be provided for using Information Technology and Communication Services Capital funds H1680 520620 (Software) at a cost of \$39,700.00 per year; therefore be it

RESOLVED: That the Chair of the County Legislature is authorized to execute an agreement between Tioga County and Environmental Systems Research Institute, Inc. upon review by the County Attorney.

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24

AUTHORIZE CONTRACT WITH LIBERTY RESOURCES
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Liberty Resources for the Co-location and Collaboration of Behavioral Health and Child Protective Services; and

WHEREAS: The Department of Social Services wishes to renew the contract for January 1, 2024 through December 31, 2024; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Liberty Resources for the Co-location and Collaboration of Behavioral Health and Child Protective Services in the amount of \$71,853 for the period January 1, 2024 through December 31, 2024.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -24 AUTHORIZE CONTRACT WITH
SECURITAS SECURITY SERVICES

WHEREAS: The Tioga County Department of Social Services has a contract with Securitas to provide security services at the HHS complex effective January 23, 2024 through December 31, 2024; and

WHEREAS: The need for ongoing security exists at these locations; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to contract with Securitas to continue providing security services at the HHS complex effective as of January 23, 2024; and be it further

RESOLVED: That the Commissioner of Social Services is authorized to execute any such agreements, documents, or papers, approved as to form by the County Attorney, as may be necessary to implement the intent and purpose of this resolution.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. - 24 AUTHORIZE CONTRACT WITH
ALLEN TUNNEL CORPORATION
DBA ATC TAXES

WHEREAS: Allen Tunnel Corporation was identified as the preferred tax collection software vendor by Resolution No. 267-17; and

WHEREAS: The Treasurer's Office has been utilizing this software since its implementation in 2018 and desire to continue its use; and

WHEREAS: The initial contract's five-year maintenance period expired on 12/31/2023; therefore be it

RESOLVED: That the County of Tioga be authorized to contract with Allen Tunnel Corporation DBA ATC Taxes during the period of January 1, 2024, through December 31, 2029 at a cost not to exceed \$232,639 upon review by the County Attorney.

REFERRED TO: FINANCE/LEGAL COMMITTEE
LEGISLATIVE WORKSESSION

RESOLUTION NO. -24 AUTHORIZE ACCEPTANCE OF YEAR SIX FUNDING FROM THE NYS OFFICE OF INDIGENT LEGAL SERVICES AND ACCEPT YEAR SIX FUNDING FOR HURRELL-HARRING GRANT AND AMEND 2024 BUDGET

WHEREAS: By Resolution No. 432-23 adopted on November 14, 2023, Tioga County entered into a three-year agreement with the New York State Office of Indigent Legal Services for distribution of funds to provide representation to persons legally entitled to counsel but unable to hire an attorney; and

WHEREAS: The allocated amount to Tioga County from NYS Office of Indigent Legal Services for the fiscal year April 2023 – March 2024 is \$761,014.42; and

WHEREAS: It is necessary for Tioga County to adopt the sixth-year funding budget for said distribution in said amount of \$761,014.42; and

WHEREAS: Said funding in the amount of \$761,014.42 needs to be appropriated and the 2024 budget be amended; therefore be it

RESOLVED: That the Tioga County Legislature hereby approves the six-year budget of said distribution in the amount of \$761,014.42; and be it further

RESOLVED: That upon execution of the sixth-year contract amendment, the ILS HH Grant of \$761,014.42 subtracting out the \$402,710.35 salary and fringe Tioga County has already appropriated the 2024 Budget be amended as follows:

Revenue Account: A1174 430260 State Aid Indigent \$ 761,014.42

Expense Account: A 1174 510010 Full Time Salary \$ 4,518.65
A 1174 510020 Part Time Salary \$ 73,993.00
A 1174 520200 Office Equipment \$ 885.00
A 1174 520250 Remodeling \$ 10,000.00
A 1174 520210 Other Furniture \$ 1,700.00
A 1174 520070 Chairs \$ 1,900.00
A 1174 520090 Computers \$ 1,100.00
A 1174 520150 Filing Cabinet \$ 115.00
A 1174 540030 Assigned Counsel \$ 10,000.00
A 1174 540040 Books \$ 3,500.00
A 1174 540140 Contracted Services \$ 43,000.00

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A 1174 540140 HPCC Con Services	\$	10,000.00
A 1174 540180 Dues	\$	1,500.00
A 1174 540280 Investigations	\$	44,064.42
A 1174 540280 HPCC Investigations	\$	10,000.00
A 1174 540320 Leased Services	\$	2,000.00
A 1174 540390 Mileage	\$	5,000.00
A 1174 540420 Supplies	\$	3,800.00
A 1174 540550 Rent	\$	53,600.00
A 1174 540620 Software Expenses	\$	20,000.00
A 1174 540640 Other Supplies not office	\$	250.00
A 1174 540700 Transcripts	\$	8,000.00
A 1174 540700 HPCC Transcripts	\$	2,000.00
A 1174 540733 Training/CLE	\$	4,500.00
A 1174 581088 Retirement	\$	9,386.01
A 1174 583088 Social Security	\$	26,571.19
A 1174 585588 Disability	\$	179.35
A 1174 584088 Workers Comp	\$	9,493.10
A 1174 586088 Health Ins/HRA	\$	-2,865.65
A 1174 588988 EAP	\$	114.00

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -24

AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS

WHEREAS: A project for the Tioga County Bridge Preventative Maintenance Program Phase 9 (FFY 23), PIN 9754.58 (the Project) is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Preliminary Engineering / Design and Construction, Construction Support, and Construction Inspection work.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVED: That the Tioga County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorized the County of Tioga to pay in the first instance 100% of the Federal and non-Federal share of the cost of the **Construction, Construction Support, and Construction Inspection** work for the Project or portions thereof; and it is further

RESOLVED: That the sum of \$27,000 is hereby appropriated from account D5110.540050 and made available to cover the costs of participation in the above phases of the Project; and it is further

RESOLVED: That in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof, and it is further

RESOLVED: That the Chair of the Tioga County Legislature of the County of Tioga be and is hereby authorized to execute all necessary Agreements, certifications

or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tioga with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and it is further

RESOLVED: That this Resolution shall take effect immediately.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -24 ESTABLISH CAPITAL RESERVE FUND FOR A
DPW EQUIPMENT STORAGE FACILITY

WHEREAS: Tioga County recognizes the importance of maintaining the infrastructure in the County and the importance of the equipment needed to facilitate the maintenance of that infrastructure; and

WHEREAS: The Tioga County Legislature has budgeted \$500,000 in H1620 520994 BG004-Building Construction: New Truck Facility as part of the 2024 Capital Budget to begin planning for a DPW Equipment Storage Facility and wishes that any unspent funds in this account at the end 2024 be placed in a reserve; and

WHEREAS: Tioga County wishes to establish a Capital Reserve Fund pursuant to General Municipal Law Section 6-c to accumulate moneys to finance the cost of the construction, reconstruction or acquisition of roads, bridges, public lands, buildings and construction and maintenance equipment or vehicles; therefore be it

RESOLVED: That pursuant to Section 6-c of the General Municipal Law, as amended, there is hereby established a capital reserve fund to be known as the "DPW Equipment Storage Facility". The purpose of this Reserve Fund is to accumulate moneys to finance the cost of the acquisition, reconstruction, and/or construction of an Equipment Maintenance & Storage Facility for the use of the Department of Public Works. The specific capital improvement item(s) of equipment to be financed from the Reserve Fund are the acquisition, reconstruction, and/or construction of an Equipment Maintenance & Storage Facility. The estimated maximum cost of such facility is approximately \$2,000,000.00; and be it further

RESOLVED: That the Tioga County Treasurer is hereby directed to deposit and secure the moneys of this Reserve Fund in the manner provided by Section 10 of the General Municipal Law. The Tioga County Treasurer may invest the moneys in the Reserve Fund in the manner provided by Section 11 of the General Municipal Law, and consistent with the investment policy of Tioga County. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become part of the Reserve Fund. The Tioga County Treasurer shall account for the Reserve Fund in a manner which maintains the separate identity of the Reserve Fund and shows the date and amount of each sum paid into the fund, interest earned

by the fund, capital gains or losses resulting from the sale of investments of the fund, the amount and date of each withdrawal from the fund and the total assets of the fund, showing cash balance and a schedule of investments, and shall, at the end of each fiscal year, render to the Legislature a detailed report of the operation and condition of the Reserve Fund; and be it further

RESOLVED: That except as otherwise provided by law, expenditures from this Reserve Fund shall be made only for the purpose for which the Reserve Fund is established. No expenditure shall be made from this Reserve Fund without the approval of this Legislature and such additional actions or proceedings as may be required by Section 6-c of the General Municipal Law or any other law.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -24 BUDGETARY AMENDMENT AUTHORIZATION AS
RELATED TO THE 2023 HIGH PROFILE CRIMINAL CASE

WHEREAS: The Tioga County Legislature has recognized the need for additional funds whereas it may relate to a 2023 High Profile Criminal Case that will impact multiple County departments for the unforeseeable future; and

WHEREAS: In the 2024 Budget, the Tioga County Legislature has approved an additional \$500,000.00 to be used as necessary by County departments to offset the costs of the Criminal Case in account A1340 540721 HPCC; and

WHEREAS: Transfers in and out of the A1340 ORG to any ORG will amend the 2024 Budget, and the Financial Guidelines authorized by the Tioga County Legislature do now allow the amending of budgetary accounts without Legislative Resolution; and

WHEREAS: The Legislative Resolution process may delay or prevent departments from making timely payments and can cause an excess of Legislative Resolutions to be created; therefore be it

RESOLVED: That in order to better aid departments in the management of expenses as they relate to the High Profile Criminal Case, the Tioga County Legislature hereby authorizes the Budget Officer and/or the County Treasurer to approve and post budget transfers out of the A1340 540721 HPCC at their discretion, without a Legislative Resolution, only for the Fiscal Year 2024; and be it further

RESOLVED: That expenditures for the High Profile Criminal Case are to be tracked accordingly by departments and presented to the Tioga County Legislature at its request. Any and all transfers made out of the A1340 540721 HPCC are to be solely related to the High Profile Criminal Case and are to be assigned to an account with the HPCC project code; and be it further

RESOLVED: Any unspent funds are to be transferred back to the A1340 540721 HPCC account by the end of the Fiscal Year 2024.

REFERRED TO: LEGISLATIVE WORKSESSION
FINANCE COMMITTEE

RESOLUTION NO. -24 RE-ESTABLISH PRIOR YEAR 2023 ARPA
OPERATING & CAPITAL APPROPRIATIONS

WHEREAS: American Rescue Plan Act "ARPA" Funds have been granted to Tioga County by the US Treasury in 2021 in the total amount of \$9,362,868; and

WHEREAS: As of 12/31/2023 there is approximately \$6,135,570 in unspent ARPA funds; and

WHEREAS: It has been determined by the US Treasury that ARPA funds granted shall be considered obligated by calendar year end 2024, and be expended by the end of calendar year 2026; therefore be it

RESOLVED: The following amounts be re-established within the 2024 Budget:

Operational Appropriations

A6510 540640 M7674 SUPPLIES (NOT OFFICE) \$25,000.00
Funding to Tioga County Veterans Admin for Suicide Prevention Efforts

A6510 540640 M7674 SUPPLIES (NOT OFFICE) \$15,101.07
Unspent Prior Year Veterans ARPA Funds

A1680 540140 M7674 CONTRACTING SERVICES \$343,740.00
Broadband Upgrades

A1680 540140 M7674 CONTRACTING SERVICES \$122,982.92
Ortho Imagery Mapping Services

CI8042 540140 M7674 CONTRACTING SERVICES \$160,000.00
Security Guard Expenses – 56 Main

Capital Appropriations

H1620 521230 M7674 RADIO & EQUIPMENT \$4,000,000.00
Radio Tower Communications Upgrades

H1620 520994 M7674 BUILDING CONSTRUCTION \$623,728.73
Truck Wash Facility

H1680 520620 M7674 SOFTWARE EXPENSE <i>IT – Multi-Factor Authorization Upgrades</i>	\$39,250.67
H1620 520911 M7674 RENOVATIONS 56 MAIN <i>Security Hardware & Facility Upgrades for 56 Main</i>	\$404,568.87
H1620 520926 M7674 HVAC CONTROL SYSTEM <i>HVAC System Upgrades</i>	\$240,141.03
H1620 520926 M7674 COURT ANNEX RENOVATIONS <i>Court Annex Renovations</i>	\$143,000.00

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -24 APPROPRIATION OF FUNDS AND
BUDGET MODIFICATION
TIOGA COUNTY VETERANS' SERVICE AGENCY

WHEREAS: Tioga County Veterans' Service Agency (TCVSA) applied for a New York State Office of Mental Health's Suicide Prevention Center two-year "CARES UP" grant to continue and expand implementation of a model national program called the Expiration Term of Service – Sponsorship Program (ETS-SP); specifically, Onward Ops Program, in collaboration with the original counties of Cayuga, Chemung, Chenango, Cortland, Schuyler and Tompkins, and to expand the reach of the program to include 14 new counties in Central NY, Mohawk Valley, Capital Region, and the North Country; and

WHEREAS: TCVSA was notified that it had received the two-year grant in a total of \$55,000 (\$30,000 year one, \$25,000 year two) to implement the ETS-SP/Onward Ops community-based program throughout these twenty counties in order to assist transitioning service members and veterans (TSMs/Vs) as they shift from military to civilian life; and

WHEREAS: TCVSA will incur no local share increase, yet this will require an appropriation of funds into the proper account codes; and

WHEREAS: Appropriation of funds and Budget modifications require Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6510-437100-ETSSP	State Aid-Veterans Services	\$55,000.00
To: A6510-540487-ETSSP	Program Expense ETSSP	\$55,000.00

And be it further

RESOLVED: Available funds on 12/31/2024 of the original \$55,000 will be carried forward into the New Year.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -24 APPROPRIATION OF FUNDS AND
AMEND 2024 BUDGET
SOCIAL SERVICES

WHEREAS: Safe Harbor NY funding has been awarded to Tioga County Department of Social Services from the Office of Children and Family Services to raise awareness about sexually exploited youth; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6050.436100 State Aid: Administration	\$ 30,000
To: A6050.540140 Contracting Services	\$7,871
To: A6050.540420 Office Supplies	\$ 500
To: A6050.540487 Program Expense	\$ 16,129
To: A6050.540640 Supplies (Not Office)	\$ 1,000
To: A6050.540733 Train/All Other Expense	\$ 4,500

REFERRED TO: ITCS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -24 BUDGET TRANSFER TO FUND
OFFICE 365 SUBSCRIPTION

WHEREAS: Resolution 409-23 authorized the renewal and updating of existing Microsoft Enterprise Agreement; and

WHEREAS: Resolution 409-23 authorized the funding of this agreement using Capital Software H1 680-520620 account; and

WHEREAS: Legislative approval is needed to amend or modify budget and appropriate funds; therefore be it

RESOLVED: That the following funds be transferred and the 2024 budget be modified as follows:

FROM:	H.387804	Capital Software Reserve	\$102,000.00
TO:	H1 680 520620	Capital Software Expense	\$102,000.00

REFERRED TO: HEALTH AND HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. - 24 ABOLISH OFFICE SPECIALIST II AND
CREATE ACCOUNTING ASSOCIATE II POSITION
MENTAL HYGIENE

WHEREAS: Legislative approval is required to abolish and create any position within a Tioga County department or office; and

WHEREAS: One (1) full-time Office Specialist II (Salary Grade IV) position has been vacant within the Mental Hygiene Department since December 18, 2023; and

WHEREAS: Upon review of the Department's needs for additional accounting staff, the Director of Community Services has determined that the vacancy would better be utilized to provide additional accounting functions through the creation of an Accounting Associate II (Salary Grade V) position; therefore be it

RESOLVED: That one (1) Office Specialist II position (\$31,131 CSEA SG IV) shall be abolished and one (1) Accounting Associate II position (\$32,851 CSEA SG V) be created effective January 15, 2024.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -24 RECLASSIFY AND FILL VACANT POSITION
PROBATION DEPARTMENT

WHEREAS: Legislative approval is required for all position reclassifications; and

WHEREAS: One Probation Officer 2/Sr. Probation Officer (CSEA SG XII) has been vacant since September 30, 2023; and

WHEREAS: The Probation Director has reviewed the staffing needs within Probation and has determined that said vacancy would be better utilized in the operations of the department if the position was reclassified as a Probation Officer 1 (CSEA SG XI \$48,941-\$49,941); therefore be it

RESOLVED: That if a mandated eligible list is not available, a provisional appointment may be made; and be it further

RESOLVED: That the Legislature hereby authorizes the reclassification and filling of one vacant, full-time Probation Officer 2/Sr. Probation Officer (CSEA SG XII \$50,924-\$51,924) to a full-time Probation Officer 1 (CSEA SG XI \$48,941-\$49,941) effective January 1, 2024.

REFERRED TO: FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -24 AUTHORIZE APPOINTMENT OF
CHIEF ACCOUNTANT
TREASURER'S OFFICE

WHEREAS: Legislative approval is required for any appointment to a Management Confidential position within Tioga County; and

WHEREAS: The position of Chief Accountant became vacant as of September 8th, 2023, within the Treasurer's Office; and

WHEREAS: The Treasurer has conducted a recruitment search and has identified a qualified candidate; therefore be it

RESOLVED: That Natasha Douglas is provisionally appointed to the title of Chief Accountant, pending successful completion of civil service examination requirements, at an annual Management Confidential salary of \$69,403, effective January 16th, 2024; and be it further

RESOLVED: That Mrs. Douglas will be eligible for a \$2,000 increase in annual salary upon appointment from the Civil Service Eligible List.

REFERRED TO: FINANCE, LEGAL AND SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -24 APPOINT ASSISTANT PUBLIC DEFENDER
PUBLIC DEFENDER OFFICE

WHEREAS: Legislative approval is required for any appointments made to a Management/Confidential position; and

WHEREAS: As of January 1, 2024, the position of Assistant Public Defender has been vacant due to promotion; and

WHEREAS: The Public Defender has recruited for a replacement and after interviewing, a satisfactory candidate has been identified; and

WHEREAS: Mr. James Davis has over 14 years of relevant legal experience including extensive experience in upstate New York Courts with every stage of representation of indigent defendants and including felony trial experience, and further comes with excellent references from his current employer; therefore be it

RESOLVED: That the Public Defender is hereby authorized to appoint James Davis to the title of Assistant Public Defender, with a start date of January 29, 2024, at an annual Management/Confidential salary of \$86,644; and be it further

RESOLVED: That in accordance with Tioga County's Civil Service Rules, Mr. Davis shall serve a probationary period of eight to fifty-two weeks; and be it further

RESOLVED: That this resolution will be null and void if Mr. Davis fails to pass the County mandated criminal background check.

REFERRED TO: LEGISLATIVE WORKSESSION
PERSONNEL COMMITTEE

RESOLUTION NO. -24 STANDARD WORK DAY AND
REPORTING RESOLUTION

WHEREAS: The New York State Retirement System created new reporting regulations in 2009 that require establishment of terms and work hours for elected and appointed officials and a resolution stating such at the onset of each term; therefore be it

RESOLVED: That the County of Tioga hereby establishes the following as standard work days for elected and appointed officials, and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by the following officials to the Clerk of this body;

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Days/Month (based on Record of Activities)	Pay Frequency	Not Submitted
Appointed Officials						
Assistant Fire Coordinator	Stephen Solomon	6	1/1/22-12/31/25	5.12	Biweekly	

I, Cathy Haskell, Secretary/Clerk of the governing board of the County of Tioga, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 9th day of January 2024 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Tioga County Legislature on this 9th day of January 2024.

Tioga County Legislative Clerk

Affidavit of Posting: I, Cathy Haskell, being duly sworn, depose and say that the posting of the resolution began on January 9, 2024 and continued for at least 30 days. That the resolution was available to the public on the

- Employer's website at www.tiogacountyny.gov
- Official sign board at Tioga County Legislative Office.
- Main Entrance Clerk's Office at _____