

Eleventh Regular Meeting
November 12, 2013

The Eleventh Regular Meeting of 2013 was held on November 12, 2013 and was called to order by the Chair at 12:00 P.M. Eight Legislative members were present, Legislator Roberts being absent.

Chair Weston asked for a moment of silence for former employee Kevin McRory who passed away last month. "I would like to ask for a moment of silence in memory of Kevin McRory who unexpectedly passed away last month. Kevin was a truly dedicated Tioga County Employee with 25 years of service, working as a Case Manager for the Department of Mental Hygiene. Kevin will be dearly missed by his colleagues, friends, and clientele."

Legislator Sullivan led all Legislators and those in attendance in the Pledge of Allegiance.

There were 34 people in attendance.

Legislator Huttleston read and presented the following recognition resolution to Elaine Lasater of the Department of Social Services.

There was a unanimous motion for the adoption of the following recognition resolution, seconded unanimously.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 258-13 *RECOGNIZE ELAINE M. LASATER'S
23 YEARS OF DEDICATED SERVICE
DEPARTMENT OF SOCIAL SERVICES*

WHEREAS: Elaine M. Lasater began her career with the Tioga County Department of Social Services as Secretary to the Commissioner on July 17, 1990; and

WHEREAS: Elaine M. Lasater has been a dedicated and loyal employee in the performance of her duties for and responsibilities toward the Commissioner of the Tioga County Department of Social Services, having earned the respect of his administrative team, her co-workers at DSS and colleagues in other county departments and agencies with whom she professionally interacted with; and

WHEREAS: Elaine M. Lasater will retire on December 3, 2013; now therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Elaine M. Lasater for her over twenty-three years of dedicated and loyal service to the Tioga County Department of Social Services and its Commissioner; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Elaine M. Lasater.

ROLL CALL VOTE

Unanimously Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED UNANIMOUSLY.

Legislator Huttleston spoke. "I would like to say, do you like your health care and if you do like your health care you can keep it, and if you like your husband you can keep him, and if you like Shawn Yetter, your long-time boss, you can keep him because without you he is no good and we do not want him around, get him out of here. Congratulations on your retirement."

Shawn Yetter, Commissioner of Social Services spoke. "It is a very difficult day when your right arm tells you that they are leaving and your left arm looks at you in desperation and says well now what are we going to do. This is what Elaine Lasater's retirement from the Department of Social Services does for both the organization and for me as a Department Head. For 23 years and under two administrations Elaine has been a huge part of the high quality and professional environment that we work hard to present every day.

"There are so many things that we will miss about Elaine. First and foremost is her trustworthiness. I cannot understate and Legislator Case can attest to this as well, what a critical role Elaine played as Confidential Secretary in regard to crisis moments, personal matters, and well-being of the Department and her ability to maintain the utmost of confidentiality, professionalism, and trust during any and all of those moments during her tenure. We will miss the incredible level of organization that she has. If I need something from a study

we did eight years ago, she can find it in short order, even if it sometimes involved a trip to the infamous attic. Do not expect her to leave anything on her desk overnight. Actually do not expect her to leave anything on her desk for more than a few minutes. Elaine likes to move things along.

"We will miss how well she handled her role of being the first person a new employee spends some time with, introducing them to the organization and putting them at ease. The first impression that someone has of an organization is a lasting one and Elaine filled that role perfectly. The entire Health and Human Services building will miss Elaine's desire to make sure we were coming together as a group for social events and to stay connected. She has laid a solid foundation with her colleagues from the other departments to carry that on. All of her time and energy into coordinating and planning those events did not go unnoticed. I will miss seeing her walk, usually briskly by my office door with her apron on and pushing a cart filled with everything from a stash of \$1.00 bills to endless bottles of ketchup and mustard.

"I will miss her ability to read the temperature every morning. There is a rumor in the department that I can be moody, giving me and other administrators the ability to handle the day in the most effective way and having the uncanny ability of knowing when to say to someone maybe you want to come see him about that tomorrow. I will miss her showing off one of her new quilting projects that she rightly so was always so proud to share. She might be surprised by this, but I will miss her coming in to my office, shutting my door, and saying put your collar on I need to vent. It was usually during those conversations that I got to know a little bit more about Elaine and what makes her tick.

"I will miss witnessing her incredibly steadfast faith in God and country that she lives quietly, but exhibits in large and small ways every day. Most of all what we as an organization will miss simply is you. It has been my distinct pleasure to have you by my side for the past 11 years. Thank you for your 23 years of service to the Department of Social Services and the people of Tioga County. Please know that you are sent into retirement with the best wishes of everyone around you for a long happy and healthy retirement that you have so greatly earned."

Elaine Lasater spoke. "I have been wrecking my stomach and my nerves all morning, but I have to say this, I thank you for this recognition and honor, I am very pleased and proud to have been an employee for the last 23 years. When I came to Tioga County Social Services over 23 years ago I felt I had all the knowledge and experience necessary to fulfill my duties as Confidential Secretary to the Commissioner. In other words, I thought I knew it all. Actually I

had a lot more to learn and I did learn something every day. I do now have a much better understanding of our many and very programs, and the importance they play, not only to our customers, but to the County as well.

"After working for doctors and lawyers, nurses and nuns, engineers and administrators, I finally now know what human services is all about and I thank Commissioner Yetter and his administrative team, and all the employees at DSS for the job they do and for what they do for the people in our County. I am grateful for the times I have spent working for the Department of Social Services, but I am also looking forward to my retirement. According to Phil Jordan this weekend, it should be very long. I would like to share with all of you just exactly how excited I am right now about my upcoming retirement and Shawn I am sure this is no surprise to you (played a card that sang hallelujah)."

Chair Weston noted the following Proclamation on Adoption Awareness Month.

PROCLAMATION

This November marks the 23rd annual National Adoption Month. November 23, 2013 is National Adoption Day. Our task is to find permanent homes for all our children. Tioga County has finalized two adoptions and has two more pending for 2013. Every child in America, every child in Tioga County deserves a permanent, loving family and home; and

WHEREAS: Tioga County adoptive families serve as a source of love, identity, self-esteem and support for children freed for adoption in Tioga County; and

WHEREAS: Tioga County adoptive families provide a safe and stable home and a nurturing environment where children freed for adoption have the opportunity to live full and productive lives; and

WHEREAS: Accepting responsibility for the care of these children has proven to be very rewarding for many adoptive parents; and

WHEREAS: Numerous public and private agencies work to increase the public's awareness of the needs of children freed for adoption, and the enduring and valuable contribution of adoptive families; and

WHEREAS: It is appropriate to recognize all those in Tioga County who work together on the behalf of children freed for adoption; the adoptive families and the professional staff dedicated to ensuring these children become members of a stable and loving family; now therefore

THE TIOGA COUNTY LEGISLATURE does hereby Proclaim November as

ADOPTION AWARENESS MONTH

in Tioga County and call upon all citizens, community agencies, religious organizations, medical facilities and businesses to increase their participation in our efforts to recognize adoptive families in Tioga County.

There was no privilege of the floor.

The list of audited bills was submitted and is summarized as follows:

<u>Code</u>	<u>Description</u>	<u>Equipment</u>	<u>Expense</u>
A1010	Legislative Board		348.40
A1165	District Attorney		4,677.03
A1170	Public Defender		2,391.14
A1172	Assigned Counsel		30,125.42
A1185	Medical Examiners/Coroners		2,264.88
A1325	Treasurer		1,137.71
A1355	Assessments		7,970.67
A1362	Tax Advertising/Expense		1.12
A1410	County Clerk		163.90
A1420	Law		7,309.43
A1430	Personnel		1,750.68
A1450	Elections		28,233.76
A1460	Records Management		182.00
A1490	Public Works Administration		602.30
A1620	Buildings		53,006.52
A1621	Buildings		25,895.26
A1680	Information Technology		31,675.51
A2490	Community College Tuition		1,041,005.90
A2960	Education Handicapped Children		205,319.89
A3020	Public Safety Comm E911 System		10,793.85
A3110	Sheriff		19,419.85
A3121	Sheriff LE11-1038-EOO Grant	10,509.00	
A3140	Probation		461.19
A3146	Sex Offender Program		9,240.00
A3150	Jail		79,243.54
A3315	Special Traffic Programs		2,066.40
A3410	Fire	1,057.82	5,617.26
A3640	Emergency Mgmt Office		531.43
A3641	LEMPG Grant		84.00

A4010	Public Health Nursing	37,881.23
A4011	Public Health Administration	13,290.40
A4042	Rabies Control	789.00
A4044	Early Intervention	145.58
A4047	Handicapped Education Administration	130.00
A4053	Preventive/Primary Health Services	305.52
A4054	Preventive Dental Services	1,876.78
A4062	Lead Poisoning Program	431.50
A4064	Managed Care-Dental Services	6,269.00
A4070	Disease Control	12,767.28
A4090	Environmental Health	784.31
A4210	Alcohol and Drug Services	1,276.95
A4211	Council on Alcoholism	10,909.34
A4309	Mental Hygiene Co Admin	14,997.83
A4310	Mental Health Clinic	86,776.05
A4320	Crisis Intervention Services	36,126.02
A4321	Intensive Case Management	1,720.69
A4333	Psycho Social Club	25,000.00
A5630	Bus Operations	284,713.34
A6010	Social Services Administration	172,147.05
A6422	Economic Development	784.20
A6510	Veterans' Service	700.00
A6610	Sealer Weights/Measures	106.09
A7180	Snowmobile Grant Program	5,208.56
A8020	Planning	166.64
A8760	NYS DOS LTCRS Grant	6,563.79
A9060	Health Insurance	5,478.60
SOLID WASTE FUND		90,500.75
SPECIAL GRANT FUND		6,699.07
LIABILITY INSURANCE FUND		4,145.16
COUNTY ROAD FUND		60,536.78
CAPITAL FUND		994,616.24
CONSOLIDATED HEALTH FUND		678,813.72
SELF-INSURANCE FUND		<u>1,300.00</u>
GRAND TOTAL		\$ 4,147,043.33

Legislator Monell made a motion to approve the minutes of October 15 and 24, 2013, seconded by Legislator Hollenbeck, and carried.

Chair Weston made the following appointment to Assigned Counsel Study Committee:

Legislator Sauerbrey
Legislator Sullivan
Legislator Weston

Committee meeting reports are on file in the Legislative Clerk's Office and may be procured there by any interested person.

Legislator Sullivan moved for the adoption of the following resolution, seconded by Legislator Standinger.

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 259-13 *SET PUBLIC HEARING*
2014 BUDGET

RESOLVED: That the public hearing on the tentative Tioga County Budget for 2014 be held at 6:00 P.M., Tuesday, November 19, 2013 in the Edward D. Hubbard Auditorium of the County Office Building, 56 Main Street, Owego, New York 13827.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. 260-13 *ESTABLISH EQUALIZATION RATES*

RESOLVED: That under the provisions of Section 804 of the Real Property Tax Law, equalization rates for the purpose of apportioning 2014 County taxes among the several Towns are hereby established as follows:

Town of Barton	94.00
Town of Berkshire	96.50
Town of Candor	100.00
Town of Newark Valley	66.50
Town of Nichols	26.00
Town of Owego	80.00
Town of Richford	100.00
Town of Spencer	97.00
Town of Tioga	7.00

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standing.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Standing moved for the adoption of the following resolution, seconded by Legislator Sauerbrey.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. 261-13 *AUTHORIZE 2014 TAX MAP MAINTENANCE CONTRACT*

RESOLVED: That the Chair of the Tioga County Legislature, hereby is authorized to enter into a Tioga County tax map maintenance contract with MRB Group, for the calendar year 2014 for an annual charge of \$32,000. Payable monthly, which contract will provide for straight transfers, transfer splits, filed maps and surveys, revision forms, tax map revisions, inquiries, contract revision and fee, all subject to the approval of the County Attorney.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standing.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Sullivan moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. 262-13 *AMEND POLICY 38
TIOGA COUNTY BUILDING USE POLICY*

WHEREAS: Current Policy 38 Tioga County Building Use Policy has been a work in progress for several months on changes; and

WHEREAS: Policy 38 Tioga County Building Use Policy changes have been finalized and the whole policy needs to be amended along with a title change; therefore be it

RESOLVED: That Policy 38 is hereby amended in its entirety along with a change in the title of Policy 38:

POLICY 38

TIOGA COUNTY BUILDING OUTSIDE ENTITY USE POLICY

- I. Use
- II. Designated County Facilities
- III. Authorized Entities
- IV. Application
- V. Hours of Availability
- VI. Staffing Requirements
- VII. Rules and Regulations
- VIII. Cancellation & Revocation

I. Use

Designated County facilities may be available for use by certain outside entities, subject to the rules and regulations set forth herein, when such use does not interfere with use of the building by County government. For the purpose of this policy only, any lessee of Tioga County office space shall be considered "County government".

II. Designated County Facilities

The following County facilities are hereby designated as available for use:

1. The Legislative Conference Room, 56 Main Street, Owego, NY
2. The Hubbard Auditorium, 56 Main Street, Owego, NY
3. Such other County facilities as may be designated by the Tioga County Legislature

III. Authorized Entities

The following outside entities are authorized to apply for use of the designated facilities:

1. Governmental entities, municipal corporations and school districts
2. Agencies or groups that do not operate for profit and that have an affiliation with Tioga County

IV. Application

Application for use of a designated County facility by an authorized entity shall be made in writing, on a County Application Form, to the Clerk of the County Legislature. The application must be submitted at least ten (10) calendar days prior to the proposed event. Approval of an application is dependent upon the availability of the proposed room. Any Legislative or County Department shall have priority over any outside entity

V. Hours of Availability

Designated County facilities shall be available for use during the following times:

1. During regular business hours from 8:00 a.m. to 5:00 p.m., Monday through Friday.
2. During non business hours from 5:00 p.m. to 10:00 p.m. Monday through Friday.

VI. Staffing Requirements

For use during non business hours, an employee of Tioga County may be assigned to open and close the building, and may remain present in the building throughout the event.

VII. Rules and Regulations

1. County Facilities shall be used in accordance with these rules and regulations. By executing the application, the applicant agrees to comply with the rules and regulations set forth herein, and shall be responsible to ensure compliance with the rules and regulations by those who attend the event.

2. The applicant agrees to use the County facility only for the use specified in the application. Under no circumstances may the County facility be used for any profit making or other commercial activity. Applicant further agrees that it will not permit the use of or allow anything to be done or anything to be brought into or kept on the County facility for any unlawful purpose or in violation of any local, state or federal law or regulation.

3. The individual executing the application shall be the contact person for the applicant organization, and shall be the person responsible for ensuring compliance with these rules and regulations. By executing the application, the individual represents to the County that the individual has the legal authority to execute the application on behalf of the applicant organization.

4. A Certificate of Insurance, naming Tioga County as Additional Insured, shall be submitted with the application. The applicant, at its own cost and expense, agrees to the insurance, indemnification and general terms and conditions set forth in the Tioga County, New York – General Contract and Insurance Specifications.

The applicant may seek a waiver of this requirement from the Chair of the Legislature, which may be waived at the Chair's sole discretion.

5. If deemed necessary by the Chair of the Legislature, the applicant may be required, at the applicant's expense, to provide security to be present throughout the event at the level deemed appropriate by the Chair in his sole discretion.

6. The applicant shall leave the County facility in the same condition it was in prior to its use. All damages incurred as a result of the applicant's use of the County facility shall be the responsibility of the applicant.

7. The applicant shall be responsible for the removal of all garbage and debris from the County facility after the event. No food or beverage of any kind is permitted in the Hubbard Auditorium.

8. The applicant's use is restricted to the designated County facility, access halls and the public bathroom on the same floor. Applicant is prohibited from using any other part of the building.

9. The applicant is prohibited from assigning its use of the designated facility to any other organization or individual.

VIII. Cancellation and Revocation

1. The applicant must notify the Clerk at least two (2) business days prior to the scheduled use if he/she intends to cancel. The applicant shall be responsible for any costs incurred by the County as a result of the applicant's failure to provide the required notice of cancellation.
2. The Chair of the Legislature reserves the right to revoke the applicant's use of the County facility. The revocation shall be for good cause, with reasonable notice under the circumstances. What constitutes "good cause" shall be within the sole discretion of the Chair of the Legislature.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Huttleston moved for the adoption of the following resolution, seconded by Legislator Case.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 263-13 *TRANSFER OF FUNDS*
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene (TCMH) is required to pay a portion of the costs for the inpatient treatment of Tioga County residents that have been assigned Criminal Psychiatric services by the NYS Court system; and

WHEREAS: TCMH has received notice that a Tioga County resident was assigned these services, along with the required payment amount; and

WHEREAS: TCMH has identified available funds within their 2013 budget, yet these will require a transfer of funds into the proper account codes; and

WHEREAS: Transfer of funds requires Legislative approval; therefore be it

RESOLVED: That funding be transferred as follows:

From: A4309.40-130 Mental Hygiene Admin: Contract Services \$ 1,363.38
 To: A4390.40-590 Criminal Psychiatric: Services Rendered \$ 1,363.38

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Case moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. 264–13 *AUTHORIZE TRANSFER OF FUNDS
 INFORMATION TECHNOLOGY*

WHEREAS: The Information Technology Department has a need to purchase UPS equipment and has funds located in contracting services; and

WHEREAS: Said funds need to be transferred to the Information Technology Capital Equipment account to purchase said UPS equipment; therefore be it

RESOLVED: That the Information Technology Director be authorized to purchase UPS equipment; and be it further

RESOLVED: That the following sums be transferred as follows:

From: A1680-40-140 Information Technology	\$35,000.00
To: A9950.93-715 Transfer to Capital Account	\$35,000.00
From: H5031 Interfund Transfers	\$35,000.00
To: H1680.21-Information Technology Capital	\$35,000.00

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Huttleston moved for the adoption of the following resolution, seconded by Legislator Standinger.

REFERRED TO:

PUBLIC WORKS

RESOLUTION NO. 266-13

*AWARD DESIGN SERVICES TO
DELTA ENGINEERS FOR
ALLYN RD. BRIDGE PROJECT*

WHEREAS: Tioga County bonded for a program for rehabilitation of various bridges: and

WHEREAS: Funds are available for the design of these bridges as part of the Bond Issue: and

WHEREAS: The Allyn Rd Bridge (BIN: 3218960) over Pipe Creek is one of the bridges in the program; therefore be it

RESOLVED: That the Tioga County Legislature award the design services contract to Delta Engineers, Endwell, NY in the amount of \$69,660 to be paid out of account H2014.03 Allyn Rd. Bridge Project (BIN: 3218960).

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Huttleston moved for the adoption of the following resolution, seconded by Legislator Standinger.

REFERRED TO: PUBLIC WORKS

RESOLUTION NO. 267-13 *AWARD DESIGN SERVICES TO
C & S ENGINEERS FOR
PENN. AVE. BRIDGE PROJECT*

WHEREAS: Tioga County bonded for a program for rehabilitation of various bridges; and

WHEREAS: Funds are available for the design of these bridges as part of the Bond Issue; and

WHEREAS: The Penn. Ave. Bridge (BIN: 3335490) over Deerlick Creek is one of the bridges in the program; therefore be it

RESOLVED: That the Tioga County Legislature award the design services contract to C & S Engineers, Syracuse, NY in the amount of \$39,500 to be paid out of account H2014.02 Penn Ave Bridge over Deerlick Creek (BIN: 3335490).

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Huttleston moved for the adoption of the following resolution, seconded by Legislator Standinger.

REFERRED TO: PUBLIC WORKS

RESOLUTION NO. 268-13 *AWARD HHS GENERATOR DESIGN
TO LABELLA ASSOCIATES*

WHEREAS: The existing emergency standby generator at HHS is not sized for the full electrical load at that building; and

WHEREAS: The building has had to be closed because the AC is unusable in the summer power outages: and

WHEREAS: The HHS Building is a critical facility and it is costly to close down: and

WHEREAS: Labella Associates designed the HHS Building; therefore be it

RESOLVED: That the Tioga County Legislature award the design contract to Labella Engineers, Rochester, NY in the amount of \$17,075 for the design of a parallel generator to work in conjunction with the existing generator to handle the entire building's electrical load to be paid out of Buildings Capital Account H1620.20 use code 923.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. 269-13 *MORTGAGE TAX DISTRIBUTION*

RESOLVED: That the mortgage tax report for the period April 1, 2013 to September 30, 2013 be and it hereby is accepted; further

RESOLVED: That the County Treasurer be authorized and directed to pay to the Supervisors of the several Towns and the Treasurers of the several Villages the amounts apportioned to them as follows:

Town of Barton	\$ 44,894.53
Village of Waverly	11,385.50
Town of Berkshire	8,627.20
Town of Candor	34,331.55
Village of Candor	1,582.38
Town of Newark Valley	13,960.77
Village of Newark Valley	1,650.94
Town of Nichols	17,410.33
Village of Nichols	1,279.10
Town of Owego	168,659.94
Village of Owego	12,055.79
Town of Richford	5,208.76
Town of Spencer	14,035.38
Village of Spencer	1,692.01
Town of Tioga	<u>39,578.10</u>
	\$376,352.28

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standingier.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Huttleston moved for the adoption of the following resolution, seconded by Legislator Case.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 270-13 *URGE NYS TO RESTORE HISTORIC 50/50 STATE/LOCAL COST SHARING FOR MANDATED SAFETY NET PROGRAM OR PROVIDE MORE PROGRAM CONTROL TO LOCAL SOCIAL SERVICES DISTRICTS COMMENSURATE WITH COUNTIES' INCREASED FISCAL RESPONSIBILITY FOR THE PROGRAM*
DEPARTMENT OF SOCIAL SERVICES

WHEREAS: The 2011-2012 final State Budget dramatically lowered the State's fiscal responsibility in the Safety Net program by shifting the cost to 71 percent county/29 percent State, severing the historic 50 percent State/50 percent county partnership; and

WHEREAS: The State Division of the Budget and Legislature stated that this funding shift, in conjunction with fully federalizing New York' TANF (Family Assistance) costs, would generate up to \$50 million annually in net cost reductions for counties and New York City; and

WHEREAS: Actual spending through the end of calendar year 2012 indicates that these aggregate savings have not materialized for counties and New York City; and

WHEREAS: With the recent economic downturn and slow recovery, Safety Net Assistance enrollment has increased across the State in record numbers, which will shift even more costs from the State Budget to local taxpayers to support this state-mandated program; and

WHEREAS: Counties' initial concerns regarding the state funding shift in Safety Net that it would leave counties paying a larger share of a much faster-growing public assistance program are being verified in the most recent caseload data, with Safety Net caseload growing at an average annual rate of nearly 4.5 percent the last five years compared to the TANF caseload that is virtually unchanged from where it was in 2008; and

WHEREAS: The steady pullback in state funding support for a variety of human services programs, including child welfare, adoption subsidies, food stamp administration, Family Assistance, Safety Net, Child Support Enforcement, juvenile justice and programs designed to help recently released state incarcerated offenders return to the community creates an environment in which the State is directly moving away from its constitutional requirement to care for the needy, forcing this state constitutional responsibility on county government and local property taxpayers; now therefore be it

RESOLVED: That the Tioga County Legislature calls on the State to restore the historic 50/50 State/County cost sharing, or grant greater decision making authority and administrative flexibility over program management to ensure even more costs are not shifted to local tax payers in support of this state mandated program; and be it further

RESOLVED: That the State of New York should prioritize the modernization of the Welfare Management System (WMS) to promote efficiencies in the administration of the Supplemental Nutrition Assistance, Safety Net and Family Assistance Programs; and be it further

RESOLVED: That the State of New York must take on a greater fiscal and programmatic responsibility in ensuring incarcerated offenders returning to the community are provided appropriate assistance including housing, work supports and training, health care, counseling, substance abuse and other critical care services to prevent recidivism and reduce the impact on local social service district fiscal and staff capacity, which is already strained due to increased caseloads and years of reduced state financial support; and be it further

RESOLVED: That copies of this resolution be sent to the other counties of New York State encouraging them to enact similar resolutions; and be it further

RESOLVED: That certified copies of this resolution be sent to Governor Andrew M. Cuomo, Senator Thomas W. Libous, Assemblywoman Donna Lupardo, Assemblyman Christopher Friend, New York State Department of Health Commissioner Nirav R. Shah, New York State Comptroller Thomas DiNapoli, Office of Children and Family Services Commissioner Gladys Carrion, Esq., and the New York State Association of Counties.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Sauerbrey moved for the adoption of the following resolution, seconded by Legislator Standinger.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. 271-13

*RESOLUTION CALLING ON THE
GOVERNOR AND STATE LEGISLATURE
TO CONTINUE TO PARTNER WITH
COUNTIES TO SUCCESSFULLY REFORM
JUVENILE JUSTICE PROGRAMS*

WHEREAS: The State of New York and counties have made important progress in addressing the needs of juvenile delinquents placed into the care and custody of New York State; and

WHEREAS: New York State and New York City continue to reform the juvenile justice system through the implementation of the Close to Home Initiative; and

WHEREAS: New York State has developed pilot sites for addressing the treatment of youth in our juvenile justice system, maintaining a commitment to raising the age of criminal responsibility from 16 to 18 years of age; and

WHEREAS: New York State in an effort to reduce their own costs and risk, has capped funding streams for non-secure and secure detention costs, shifting risk, cost and responsibility to county taxpayers; and

WHEREAS: New York State has continued to struggle with maintaining rate setting in a timely manner, placing counties at risk of significant retroactive financial liabilities by not publishing rates in a timely manner; and

WHEREAS: Counties across the state serve as the front door and often first contact with New York's juvenile justice system through local probation departments, which continue to face limitations, reductions and elimination in resources brought on by years of cost shifts from the State to counties; now therefore be it

RESOLVED: That the Tioga County Legislature calls on the Governor and State Legislature to continue to work with counties in addressing juvenile justice reform in a way that avoids shifting costs and risk, while adding responsibility, to county taxpayers; and be it further

RESOLVED: That the Tioga County Legislature call on the Governor and State Legislature to support reform of the system, in consultation with counties, for youth at risk of entering the juvenile justice system that achieves services provided as close to home as possible, that include innovative and effective practices, and emphasizes prevention through flexible funding; and be it further

RESOLVED: That the Tioga County Legislature calls on the Governor and State Legislature to engage counties while considering proposals to change the age of criminal responsibility including the need to align and provide sufficient state funding under the proposal to support needed services for 16- and 17- year olds at risk, while not shifting new costs to county tax payers; and be it further

RESOLVED: That the Tioga County Legislature calls on the Governor and State Legislature to provide sufficient funding and resources to support the Close to Home initiative, comprehensive after care and regional planning/advisory groups that promote coordination without a duplication of efforts; and be it further

RESOLVED: That the Tioga County Legislature calls on the Governor and State Legislature to hold counties outside New York City harmless for increased costs as it proceeds through the Close to Home Initiative, as a reduction in the number of youth in New York State Office for Children and Family Services placements will significantly increase the per diem cost to Upstate counties, as the State moves quickly to eliminate the excess capacity and commensurate per diem rate increase; and be it further

RESOLVED: That the Tioga County Legislature calls on the Governor and State Legislature to prioritize rate setting for State Training Schools, removing the potential financial liability of retroactive rate adjustments, which place significant strain on local budgets and accounting procedures; and be it further

RESOLVED: That the Tioga County Legislature calls on the Governor and State Legislature to reconsider the detention block grant and Supervision and Treatment Services for Juveniles Program funding caps with required matching funds, which hinder juvenile justice reform and place financial limitations and restrictions on counties in their efforts to address the needs of juvenile delinquents and Person In Need of Supervision (PINS); and be it further

RESOLVED: That the Tioga County Legislature calls on the Governor and State Legislature to strengthen diversion and adjustment services across the State by developing a new dedicated funding system with enhanced state funding direct to Probation Departments for juvenile services that honors the importance of their role in meeting the needs of at-risk youth in safe, effective manner without diverting funding from other sources; and be it further

RESOLVED: That copies of this resolution be sent to the other counties of New York State encouraging them to enact similar resolutions; and be it further

RESOLVED: That certified copies of this resolution be sent to Governor Andrew M. Cuomo, Senator Thomas W. Libous, Assemblyman Christopher S. Friend, New York State Comptroller Thomas DiNapoli and the New York State Association of Counties (NYSAC).

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Huttleston moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 272-13 RE-APPOINT MEMBER TO THE TIOGA COUNTY
BOARD OF HEALTH
PUBLIC HEALTH

WHEREAS: Section 344 of the Public Health Law requires that members of the Board of Health shall serve six (6) year staggered terms; and

WHEREAS: The appointed term for Terry Hills, DVM, on the Board of Health expires 12/31/13; and

WHEREAS: Terry Hills, DVM, has agreed to serve for another term; therefore be it

RESOLVED: That Terry Hills, DVM be re-appointed to the Tioga County Board of Health for a term of 1/1/2014 – 12/31/2019.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Huttleston moved for the adoption of the following resolution, seconded by Legislator Case.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. 273-13 *APPOINT MEMBERS TO COMMITTEE ON
PRESCHOOL SPECIAL EDUCATION (CPSE)
PUBLIC HEALTH*

WHEREAS: Members of the CPSE Committee have resigned and the Health Director has elected to appoint members to fill two of the vacant positions; and

WHEREAS: These appointments are made via Resolution; therefore be it

RESOLVED: That appointments be as follows for the terms as stated below:

Early Intervention Service Coordinator	11/12/2013	Term Office
Early Intervention Service Coordinator	11/12/2013	Term Office

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Case moved for the adoption of the following resolution, seconded by Legislator Sauerbrey.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. 274-13 *RESOLUTION TO AUTHORIZE CONSULTANT HIRE AND CONTRACT FOR DEVELOPING A NEW LOGO AND ASSOCIATED TAG LINE FOR THE ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT*

WHEREAS: The Economic Development and Planning Department is striving to increase advertising and marketing efforts in order to raise awareness of Tioga County as a premier development location; and

WHEREAS: The Economic Development and Planning Department is desirous of developing a creative graphic design for a new logo and tag line to assist in these advertising and marketing efforts; and

WHEREAS: The Economic Development and Planning Department has conducted a thorough search by issuing an RFP and has reviewed the responses to the proposals submitted; and

WHEREAS: The Economic Development and Planning Department selected Hue Marketing to perform said services; therefore be it

RESOLVED: That the Economic Development and Planning Director is hereby authorized to contract with Hue Marketing, to perform said services in the amount of \$1,200 to be paid from the Economic Development and Planning Account A6422.40-10; and be it further

RESOLVED: That the Tioga County Legislature authorize the Chair of the Legislature to sign all associated contract paperwork, contingent upon review and approval of the County Attorney.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. 275-13 *CONTRACT WITH EMPATHIA, INC. FOR
EMPLOYEE ASSISTANCE PROGRAM*

WHEREAS: Current participants in the Tioga County Consolidated Municipal Health Insurance Program (TCCMHIP) want to continue to provide an Employee Assistance Program (EAP) to covered employees for 2014 to allow them time to explore other options for the future; and

WHEREAS: TCCMHIP has been using the services of Empathia, Inc. as an EAP provider since January 1, 2005; and

WHEREAS: Empathia a national and global provider of EAP, work/life services, and training and management consultation has submitted a proposal to continue providing unlimited 24/7 telephonic assessment, up to 8 in-person counseling sessions for eligible employees and members of their household, and access to substance abuse professionals; and

WHEREAS: Empathia will provide these services for the 2014 calendar year for the current fee of \$2.03 per covered employee per month; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Chair of the Legislature to enter into a contract with Empathia, Inc., subject to review by the County Attorney, to administer our Employee Assistance Program effective January 1, 2014 through December 31, 2014 to be paid for out of the Tioga County Consolidated Health budget account CH 1710.40 (140).

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. 276-13 *AUTHORIZE PURCHASE OF SPECIFIC EXCESS AND EMPLOYERS' LIABILITY INSURANCE FOR WORKERS' COMPENSATION PROGRAM*

WHEREAS: The Tioga County Self-Insurance Plan's excess insurance policy through Safety National Casualty Corp expires December 31, 2013; and

WHEREAS: The Tioga County Self-Insurance Plan's employers' liability insurance policy through Capital Indemnity Corp expires December 31, 2013; and

WHEREAS: The Tioga County Self-Insurance Plan by-laws allow the committee to purchase excess or catastrophic insurance; and

WHEREAS: The continuance of both excess and employers' liability insurance policies help to limit exposure to the Tioga County Self-Insurance Plan; and

WHEREAS: Safety National Casualty Corp. and Capital Indemnity Corp are both A rated insurance companies and both are licensed in New York State; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Chair of the Legislature to purchase specific excess insurance, subject to review by the County Attorney, from Safety National for the period of January 1, 2014 through December 31, 2014 to be paid for out of the 2014 Tioga County Self-Insurance budget account \$1722.40; and be it further

RESOLVED: That the Tioga County Legislature authorizes the Chair of the Legislature to purchase employers' liability insurance, subject to review by the County Attorney, from Capital Indemnity Corp for the period of January 1, 2014 through December 31, 2014 to be paid for out of the 2014 Tioga County Self-Insurance budget account S1710.40-270

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. 277-13 *AMEND RESOLUTION 304-12, WHICH AMENDED
RESOLUTION 90-12; RETIREE CONTRIBUTIONS FOR
HIGH DEDUCTIBLE HEALTH PLAN*

WHEREAS: The High Deductible Health Plan (HDHP) was implemented in 2012 for active CSEA and Non-Union employees; and

WHEREAS: CSEA and Non-Union employees who retired since the implementation of the HDHP were allowed to carry the HDHP and Health Reimbursement Account (HRA) into retirement; and

WHEREAS: The County prefers at this time to streamline the coverage available to retirees by discontinuing the HDHP and HRA option as of January 2014; therefore be it

RESOLVED: That Resolutions 304-12 and 90-12 are hereby amended to indicate that effective January 1, 2014 non-Medicare eligible retirees shall only have the choice of Classic Blue Indemnity, only if they were eligible for this plan as an active employee, or PPO H-Split coverage; and be it further

RESOLVED: That the retiree's contribution toward the selected coverage shall be in accordance with County Policy 3 and/or Resolution 223-13.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. 278-13 *AMEND RESOLUTION #275-12*
EXTEND HIRING DELAY THROUGH 2014

WHEREAS: Resolution #275-12 amended Resolution #277-11, which amended Resolution 269-10, which amended Resolution #224-10, thereby establishing a 90-day delay in backfilling vacancies; and

WHEREAS: Tioga County has saved significant money by prohibiting vacancies from being filled immediately; and

WHEREAS: The County Legislature would like to continue this practice through 2014 as one step toward controlling the 2014 County Budget; therefore be it

RESOLVED: That Resolution 275-12 is hereby amended to be effective through December 31, 2014.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Monell, Weston, Sauerbrey, and Standing.

No – Legislator Huttleston.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Sauerbrey moved for the adoption of the following resolution, seconded by Legislator Standing.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 279-13 *AUTHORIZE 2014 CONTRACTS WITH SADD
SCHOOL ASSOCIATES*

WHEREAS: It is the desire of the STOP DWI Program to arrange six contracts with SADD School Associates which are defined as Independent contractors not entitled to County Employee benefits; and

WHEREAS: It is the desire to award the six SADD School Associate contracts for the calendar year 2014 to the following individuals; Matt Gelder to serve the Candor School District; Matthew Cicchetti to serve the Newark Valley School District; Joan Beck to serve the Owego Apalachin School District; Karen Curtis to serve the Spencer Van Etten School District; Janice Barto to serve the Tioga Central School District and Deb Lauper to serve the Waverly School District; and

WHEREAS: Each SADD School Associate will be compensated \$100 each month for the ten months of the school year, but will not exceed \$1,000 for the year; and

WHEREAS: The Tioga County Attorney has approved the agreement that defines the rights and responsibilities of all the parties involved and outlines the compensation to be paid to the STOP DWI School Associates; therefore be it

RESOLVED: That these contracts for SADD School Associates be authorized for the 2014 calendar year.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Standinger moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 280-13 *AUTHORIZE 2014 SALARIES
BOARD OF ELECTIONS*

WHEREAS: The salaries for employees of the Board of Elections are set by resolution; and

WHEREAS: Non-Union staff has been authorized a salary increase for 2014; therefore be it

RESOLVED: That the 2014 rates of pay, for the Board of Elections staff shall be as follow:

	2014 pay
Commissioners (2)	\$38,215
Deputy Commissioners (2)	\$30,944
Voting Machine Technicians (2)	\$15.69/hr

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standinger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Huttleston moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 281-13 *AUTHORIZE SALARY FOR BACKFILL
(MENTAL HYGIENE)*

WHEREAS: Legislative approval is required for salaries offered for Non-Union positions; and

WHEREAS: The position of Clinical Program Director became vacant on October 31, 2013, due to the resignation of the incumbent; and

WHEREAS: The Director of Community Services would like to appoint an internal candidate from the promotional civil service eligible list; and

WHEREAS: The internal candidate has over three years of experience with Tioga County and an additional five years of related work experience in the mental health field as a licensed clinician; therefore be it

RESOLVED: That the Director of Community Services is hereby authorized to appoint Sarah Salisbury to the position of Clinical Program Director effective November 13, 2013 at an annual salary of \$57,000.00.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standing.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Hollenbeck moved for the adoption of the following resolution, seconded by Legislator Monell.

REFERRED TO: INFORMATION TECHNOLOGY &
COMMUNICATION SYSTEMS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 282-13 *AUTHORIZE APPOINTMENT
DIRECTOR OF INFORMATION TECHNOLOGY
& COMMUNICATION SYSTEMS*

WHEREAS: The Director of Information Technology and Communication Systems position became vacant on June 30, 2012 due to the retirement of the previous incumbent; and

WHEREAS: During the past 16 months, the Department has been managed by an Acting Director; and

WHEREAS: A qualified candidate has been recruited and has accepted the employment offer; therefore be it

RESOLVED: That Douglas Camin is hereby appointed Director of Information Technology & Communication Systems effective November 25, 2013 at an annual salary of \$72,500; and be it further

RESOLVED: That Mr. Camin may be eligible for a salary increase after 6 months, in accordance with County Policy 44.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standing.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Huttleston moved for the adoption of the following resolution, seconded by Legislator Hollenbeck.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. 284-13 *APPOINT SECRETARY TO COMMISSIONER OF SOCIAL SERVICES; AUTHORIZE NON-UNION SALARY; AND ABOLISH ONE EXECUTIVE SECRETARY POSITION SOCIAL SERVICES*

WHEREAS: Legislative approval is required for all non-union appointments; and

WHEREAS: Elaine M. Lasater will retire as Secretary to Commissioner of Social Services effective December 3, 2013; and

WHEREAS: Judy Westmiller is able and willing to backfill this vacancy by promotion from her Executive Secretary position (CSEA, competitive classified) into a non-union, exempt classified position; and

WHEREAS: Due to the non-union salary range for secretarial positions at this level, Ms. Westmiller would incur a decrease in salary under the formula currently used to determine the step from Union to Non-Union salary; and

WHEREAS: The Commissioner of Social Services will reduce headcount in Secretarial services by assigning Ms. Westmiller to perform duties for both the Commissioner and Deputy Commissioner and abolish one Executive Secretary position (CSEA Grade VII, starting salary \$31,274); therefore be it

RESOLVED: That the Commissioner of Social Services be authorized to appoint Ms. Westmiller to the position of Secretary to Commissioner of Social Services effective December 3, 2013, at the annual salary of \$38,786, which is reflective of \$1,500 increase; and be it further

RESOLVED: That based upon her past "exceptional" evaluations, Ms. Westmiller is eligible to receive the non-union salary increase effective January 1, 2014; and be it further

RESOLVED: That one vacant Executive Secretary position shall be abolished effective December 3, 2013.

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standing.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

Legislator Monell moved for the adoption of the following resolution, seconded by Legislator Sullivan.

REFERRED TO: LEGISLATIVE WORKSESSION
PERSONNEL COMMITTEE

RESOLUTION NO. 285-13 *STANDARD WORK DAY AND
REPORTING RESOLUTION
PUBLIC HEALTH*

WHEREAS: The New York State Retirement System created new reporting regulations in 2009 that require establishment of terms and work hours for elected and appointed officials and a resolution stating such at the onset of each term; therefore be it

RESOLVED: That the County of Tioga hereby establishes the following as standard work days for elected and appointed officials, and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by the following officials to the Clerk of this body;

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
Appointed Officials					
Public Health Director	James Rich	7	11/12/13-1/10/17	Y	N/A

ROLL CALL VOTE

Yes – Legislators Sullivan, Case, Hollenbeck, Huttleston, Monell, Weston, Sauerbrey, and Standingger.

No – None.

Absent – Legislator Roberts.

RESOLUTION ADOPTED.

The meeting was adjourned at 12:19 p.m.