

## **CERTIFIED LABORATORY INSTRUCTOR (PT)**

**JOB CODE:** 5122  
**DEPARTMENT:** Tioga County – Department of Emergency Services  
**CLASSIFICATION:** Pending jurisdictional classification  
**SALARY GRADE:** Hourly rate set annually  
**ADOPTED:** Resolution 266-18; Tioga Co. Personnel & Civil Service

**DISTINGUISHING FEATURES OF THE CLASS:** The position is responsible for providing skill instruction to persons seeking to acquire certification or re-certification as a New York State First Responder, Emergency medical technician, or Advanced Emergency Medical Technician. An incumbent works under the general direction of the Certified Instructor Coordinator (CIC) who schedules laboratory classes. Does related work as required.

**EXAMPLES OF WORK:** (Illustrative Only)

- Teaches any or all skills required according to the program's schedule;
- Monitors the use and condition of all course supplies and equipment and reports to the CIC any missing, damaged, or destroyed items;
- Cleans up and restores classroom and laboratory facilities upon the completion of the class;
- Assists and advises students;
- Completes all required forms or reports;
- Confers with the CIC on the status of students.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND ABILITIES:** Good knowledge of NYS EMS Administrative Manual; good knowledge of emergency medical subject area including theory, techniques, applicable laws, rules and regulations; working knowledge of policies governing the NYS Department of Health, Bureau of Emergency Medical Services; ability to teach others; skill in utilizing training aids and arranging demonstrations; good speaking voice and enunciation; good judgment; tact; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** At time of and throughout the term of appointment, must retain a current certification as a New York State Certified Laboratory Instructor.