

CLINICAL SUPERVISOR

LOCATION: Tioga County Department of Mental Hygiene
CLASSIFICATION: Competitive
SALARY: CSEA, Grade XVIII Article 3 Section B #4
ADOPTION: 10/97 (Reso 378-97); Revised 9/01, Tioga Co. Personnel & Civil Service

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for supervising the activities of professional and paraprofessional staff, and providing psychiatric care to program patients to aid in prevention, treatment and rehabilitation of mental illness. The incumbent performs a variety of activities as part of a multi-disciplinary team and may provide training to other staff and carry a therapy caseload of assigned clients. Work is performed under general supervision of the Clinical Program Director with wide latitude allowed for the exercise of independent judgment in performing duties. Supervision is exercised over the work of professional social work staff. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Provides professional psychiatric treatment services as a lead member of a multi-disciplinary psychiatric treatment team;
- Participates in the intake, screening and diagnostic evaluation of clinic patients and/or their family members;
- May refer clients to other agencies for a variety of needed services;
- Makes recommendations to fellow team members regarding emergency or continuing care and suggests alternative treatment plans;
- Maintains contact with agencies such as schools, social services and probation officers to understand and/or overcome clients' medical and psychological problems;
- Advises the family of methods of dealing with or correcting emergency situations and on the availability of medical, social and housing facilities for the patient in the community;
- Participates in and assists fellow team members in assessing, planning for, meeting and evaluating patient and family member(s) needs to aid in the formulation of a treatment plan;
- Compiles and maintains a variety of records, reports and statistical information;
- Supervises assigned professional and administrative staff;
- May supervise student interns;

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of the principals and practices of Mental Health; good knowledge of current trends and theories in the treatment of patients with mental or emotional problems; good knowledge of community organizations and resources available for the mentally ill; working knowledge of abnormal signs and symptoms relating to physical, psychological and emotional health; working knowledge of individual and group counseling techniques; ability to provide mental health teaching and consultation to staff and community agencies; ability to supervise the work of others; ability to establish and maintain cooperative working relationships with patients, families and agencies; ability to communicate effectively, both orally and in writing; empathy for persons with emotional or mental health problems; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: **Either:**

- A) Graduation from a regionally accredited or NYS registered college or university with:
- 1) Masters degree in Nursing or Psychiatric or Community Mental Health Nursing, and Licensure as a Registered Nurse in New York State; **OR**
 - 2) Masters degree in Social Work and Licensure as a Social Worker in New York State; **OR**
 - 3) Masters degree in Rehabilitation Counseling, Psychology or related field; **AND**

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- 4) Three (3) years of post graduate full-time paid experience or its part-time equivalent in providing Mental Health treatment services, one (1) of which must have been in a supervisory capacity*; **OR**
- B) Graduation from a regionally accredited or New York State registered college or university with a Bachelors degree in Nursing and Licensure as a Registered Nurse in New York State and five (5) years of full-time paid experience or its part-time equivalent in providing Mental Health treatment services, one (1) of which must have been in a supervisory capacity*; **OR**
- C) Licensure as a Registered Nurse and six (6) years of full-time paid experience or its part-time equivalent in providing Mental Health treatment services, one (1) of which must have been in a supervisory capacity*; **OR**
- D) Psychiatrist licensed to practice medicine in New York State.

*NYS Office of Alcohol & Substance Abuse Services (OASAS) Section 822.7 Staffing