

HOME HEALTH AIDE

LOCATION: Tioga County Public Health Department
CLASS: Labor
GRADE: CSEA - Salary Grade V
ADOPTED: Revised 5/99; 3/07, Tioga County Personnel & Civil Service

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for providing personal care assistance to patients receiving certified home health agency or long term health care services in the normal activities of daily living at their places of residence. The tasks provided involve basic health care, personal hygiene services, housekeeping related supportive services designed to allow incapacitated patients the opportunity of remaining at home rather than requiring institutionalization. The services provided are prescribed by a physician in accordance with the patient's plan of treatment. Incumbents will work in close cooperation with, and under the guidance and direction of, a Public Health or Registered Professional Nurse and/or other appropriate health care professional from a certified home health agency or long term home health care program. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

- Bathes patients and gives personal hygienic care such as combing hair, brushing teeth, cleaning fingernails, etc.;
- Helps patient to the bathroom and in use of bed pan;
- Assists patient in performing exercises or basic procedures prescribed by appropriate professional health care personnel as an extension of physical, speech or occupational therapy;
- Changes linen, makes beds and performs other simple housekeeping tasks to provide a suitable living environment for the patient;
- Plans and prepares meals for patients which may involve cooking and shopping visits to markets or stores to obtain food supplies;
- Cleans, dusts, washes dishes and performs a variety of other light housekeeping tasks essential to patient home health care;
- Cares for patient's clothing, including washing and drying;
- Discusses patient problems relative to the home health aide function with the Public Health Nurse and/or other health care profession in charge;
- May prepare simple reports on patient daily living activities related to the home health function;
- May assist patient in taking self-administered medication, prescribed by a physician.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS: Ability to understand and carry out non-technical oral and written directions; ability to get along well with others and gain the cooperation of patients; ability to perform light housekeeping tasks including shopping for food supplies and cooking; emotional and mental maturity; sympathetic attitude in caring for the sick; dependability; neat appearance; physical condition commensurate with the demands of the position.

SPECIAL REQUIREMENT:

- Home Health Aides shall have successfully completed a Home Health Aide training program as prescribed by the NYS Department of Health and the NYS Education Department and shall possess written evidence of such completion prior to appointment (Title 42, Part 484 of the Federal Code of Regulations (42 CFR) and NYS Codes, Rules, and Regulations, Title 10, Public Health Part 700.2).
- Must successfully complete a Criminal History Record Check as required for all unlicensed personnel who provide direct patient care or who supervise patients per New York State Public Health Law, Article 28-E and NYS Executive Law 845B.
- Must possess a valid driver's license or have reasonable access to transportation.