

## **HIGHWAY WORKER (SEASONAL)**

**JOB CODE:** 8400  
**DEPARTMENT:** Tioga Co. Public Works  
**CLASSIFICATION:** Non-Competitive  
**SALARY:** To be determined  
**ADOPTED:** Adopted 3/10 (Reso 70-10), revised 06/18; Tioga Co. Personnel & Civil Service

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for performing routine manual tasks (such as flagging and mowing) occurring on a seasonal basis, from early spring until late fall. Work is performed both indoors and outdoors and requires physical endurance to complete tasks. Incumbents work under the direct supervision of a higher level employee and their activities are subject to frequent inspection. As instructed, Highway Workers perform tasks associated with cleaning and maintaining public highways and county buildings. The position provides assistance to Public Works Department staff in their daily activities by serving as a helper. Does related work as required.

**TYPICAL WORK ACTIVITIES:** (Illustrative only)

- Provides protection to motorists and pedestrians by maintaining safe conditions at work sites (i.e. putting up signs, flagging, and directing traffic);
- Operates riding mowers and push mowers;
- Assists co-workers with a variety of maintenance and repair assignments on county bridges, roads, and other public works projects;
- Assists paving and patching crews which may include use of hand tools;
- Performs general clean-up work such as removing debris, raking leaves, cutting grass and weeds, and shoveling snow;
- Assists in the collection of rubbish, carcasses and litter from public highways;
- Sweeps and mops floors, stairs and hallways, washes windows, sinks and performs related cleaning duties for county buildings;
- May operate vehicles on an occasional basis to transport supplies, materials and/or work crew members to the various job sites.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Basic knowledge of the operation of general maintenance equipment and tools; willingness to perform routine manual tasks; ability to understand and carry out basic oral or written instructions; ability to follow safety procedures; willingness to work under all weather conditions; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Possession of appropriate level New York State driver's license at the time of appointment. License must be maintained continuously during employment.