

REQUEST FOR CRIMINAL RECORDS

REQUESTING THE FOLLOWING

☐ CRIMINAL SEARCH

of 2 year searches requested ____ x \$5 = ____

☐ CERTIFICATE OF DISPOSITION (SEE BELOW FOR DEFINITION) \$5

Search requests submitted by mail must include a check or money order made payable to the

Tioga County Clerk. Search requests submitted in person may be paid by cash, check, money order or credit card.

NAME TO BE SEARCHED: (ONE PER REQUEST)	DATE OF BIRTH: (REQUIRED)
YEARS TO BE SEARCHED: (\$5 FOR EVERY 2 YEARS YOU WANT SEARCHED)	
YOUR CONTACT NAME AND INFORMATION: (NAME, ADDRESS, PHONE, E-MAIL)	

CERTIFICATE OF DISPOSITION:

A document that indicates the current status of a case or its final disposition

COURT STAFF USE ONLY:

RECORD FOUND:

☐ YES - Docket #

☐ NO

FEE PAID:

☐ YES

☐ NO

Date Search Completed: _____