Tioga County Industrial Development Agency Board of Directors June 5, 2013

I. Call to Order and Introductions- the meeting was called to order by the Chair, A. Gowan at 5:30 p.m.

II. Attendance

A. IDA Board Members:

- 1. Roll Call
 - a. Present: A. Gowan, W. Woods, D. Daniels, M. Sauerbrey and R. Kelsey
 - b. Absent:
 - c. Excused: K. Dougherty, T. Monell
- 2. Guests: C. Haskell, D. Barton, J. Meagher, J. Harris and L. Tinney

III. Privilege of the Floor- none

IV. Correspondence

- A. Wunder FOIL request/response- acknowledged
- B. Division of Homeland Security and Emergency Services- acknowledged
- C. Omnibus Procurement Act Requirements- acknowledged

V.	Approval of Minutes (M. Sauerbrey, W. Woods)	Aye-	5	Abstain- 0
		Nay-	0	Carried

VI. Financial Report

A. Reports

- 1. Balance Sheet
- 2. Profit & Loss
- 3. Transactions

Motion to acknowledge financial statements (W. Woods, D. Daniels)

Aye-	5	Abstain- 0
Nay-	0	Carried

VII. Project Updates

A. TCIDA Emergency Watershed Protection Project (Monkey Run)

- 1. Hydraulic study Owego Apalachin School District participation agreed
- 2. Creek cleanout efforts continuing
- B. Army Reserve Project- ongoing
- C. Waverly Trade Center PFRAP application submitted 5/20

Motion to affirm phone poll approval for Tioga County Industrial Development Agency to act as sponsor for the Waverly Trade Center PFRAP application (R. Kelsey, M. Sauerbrey)

Aye-	5	Abstain- 0
Nay-	0	Carried

VIII. PILOT Updates

- A. Tioga Downs- ST-60 has been filed
- B. NYS Department of Taxation & Finance Notice- acknowledged

IX. Reports

A. Railroad

- 1. Railroad Committee report (T. Monell, M. Sauerbrey, D. Daniels, W. Caloroso)
- 2. Frontier response regarding lease payment

Motion to move this topic item to Executive Session as it involves a lease negotiation (M. Sauerbrey, W. Woods) Aye- 5 Abstain-0

- Nay- 0 Carried
- 3. Railroad safety training presentation planned by DOT to OACSD/NVSD
- B. Loan Program
 - 1. Façade Improvement Program funds received- \$225,000
 - 2. Double Aught Lumber financial statements received (HUD Loan)

X. Old Business

- A. Public Authority Accountability Act
 - 1. Audit Committee report (A. Gowan, R. Kelsey, K. Dougherty) none
 - 2. Governance Committee report (A. Gowan, W. Woods, D. Daniels)- none
 - 3. Finance Committee report (A. Gowan, W. Woods, D. Barton)- none

XI. New Business

A. Double Aught Lumber update and expansion plans given

XII. Next Meeting- Wednesday July 3rd at 5:30 p.m.

Motion to move July meeting from Wednesday July 3 rd to	o Wednesday June 10	th at 5:30 p.m. (M.
Sauerbrey, R. Kelsey)	Aye- 5	Abstain- 0
	Nay- 0	Carried

XIII. Executive Session

Motion to move into Executive Session at 5:55 p.m. pursuant to Public Officers Law section 105 (R. Kelsey, W. Woods)

Exit Executive Session at 6:45 p.m.

XIV. Adjourned- A. Gowan adjourned the meeting at 6:46 p.m. (D. Daniels, M. Sauerbrey)

Attachments:

Wunder FOIL request/response Department of Homeland Security and Emergency Services letter Omnibus Procurement Act Requirements May DRAFT minutes May Financial Statements NYS Department of Taxation & Finance Notice- ST-60 Frontier response regarding lease payment

EXECUTIVE SESSION MEETING MINUTES Industrial Development Agency

6/5/13

Time: 5:55 p.m.

On motion of Board Member R. Kelsey seconded by Board Member W. Woods the Board of Directors went into Executive Session to discuss:

- 1. financial matters of a particular person(s)
- 2. proposed lease of real property
- 3. matters relating to the employment of a particular person

No action taken. Motion to exit Executive Session at 6:45 p.m.