

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER
LEGISLATIVE COMMITTEE AGENDA

August 5, 2025

1:00 PM

- MINUTES
 - Approval of minutes of June 3, 2025, and July 8, 2025
- FINANCIAL
 - Economic Development
 - Planning
 - Sustainability Management
 - 2026 Budgets
- OLD BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.
- NEW BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.
- PERSONNEL
 - Housing Development Specialist position
 - Administrative Coordinator position
- RESOLUTIONS
 - H09-Submit Application NYS CDBG Imminent Threat Program
 - H13-Revise and Modify IDA Administrative Services Agreement

H14-Revised and Modify TCPDC Administrative Services Agreement
H15-Authorize Appointment of Housing Development Specialist
H24-Create FT Administrative Coordinator Position

- PROCLAMATIONS - N/A
- ADJOURNMENT



Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 08

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6422 Economic Development							
A6422 411132 Tax On Hotel/Motel	-35,000	0	-35,000	-12,411.50	.00	-22,588.50	35.5%*
A6422 412891 Other General Gov.	0	0	0	-5,733.09	.00	5,733.09	100.0%
A6422 419890 Contribution To Ec	-20,000	0	-20,000	-10,000.00	.00	-10,000.00	50.0%*
A6422 421891 Other Home & Commu	-25,000	0	-25,000	-12,500.00	.00	-12,500.00	50.0%*
A6422 427010 Refunds Of Prior Y	0	0	0	-4,617.08	.00	4,617.08	100.0%
A6422 510010 Full Time	365,879	0	365,879	191,408.80	.00	174,470.20	52.3%
A6422 540010 Advertising	3,000	0	3,000	2,539.35	.00	460.65	84.6%
A6422 540040 Books	2,000	160	2,000	617.98	.00	42.02	93.6%
A6422 540070 Car Maintenance	0	1,500	1,500	440.98	.00	1,559.02	22.0%
A6422 540140 Contracting Servic	1,000	0	1,000	.00	1,000.00	500.00	66.7%
A6422 540180 Dues	150	0	150	775.00	.00	225.00	77.5%
A6422 540220 Automobile Fuel	1,350	0	1,350	10.80	.00	139.20	7.2%
A6422 540320 Leased/Service Equ	1,750	0	1,750	459.59	.00	890.41	34.0%
A6422 540360 Meals/Food	50	0	50	55.49	.00	694.51	7.4%
A6422 540390 Mileage Expense	1,280	0	1,280	-375.22	.00	1,655.22	-29.3%
A6422 540420 Office Supplies	1,380	0	1,380	230.43	.00	149.57	60.6%
A6422 540480 Postage	1,500	0	1,500	.00	.00	1,500.00	.0%
A6422 540485 Printing/Paper	100,000	0	100,000	5,733.09	.00	94,266.91	5.7%
A6422 540487 Program Expense-WD	19,190	-1,500	17,690	2,574.12	2,872.01	12,243.87	30.8%
A6422 540590 Services Rendered	100	0	100	.00	.00	100.00	.0%
A6422 540620 Software Expense	1,000	0	1,000	351.81	.00	648.19	35.2%
A6422 540660 Telephone	4,820	-160	4,660	1,000.00	.00	3,660.00	21.5%
A6422 540733 Training/All other	32,928	0	32,928	13,146.30	.00	19,781.70	39.9%
A6422 581088 State Retirement F	19,190	0	19,190	14,979.72	.00	4,210.28	78.1%
A6422 583088 Social Security Fr	0	0	0	3,693.45	.00	-3,693.45	100.0%*
A6422 584088 Workers Compensati	0	0	0	183.15	.00	-183.15	100.0%*
A6422 585588 Disability Insuran	47,077	0	47,077	52,151.09	.00	-5,074.09	110.8%*
A6422 586088 Health Insurance F	0	0	0	48.60	.00	-48.60	100.0%*
A6422 588988 Eap Fringe	522,144	0	522,144	244,762.86	3,872.01	273,509.13	47.6%
TOTAL Economic Development	522,144	0	522,144	244,762.86	3,872.01	273,509.13	47.6%
TOTAL General Fund	522,144	0	522,144	244,762.86	3,872.01	273,509.13	47.6%
TOTAL REVENUES	-80,000	0	-80,000	-45,261.67	.00	-34,738.33	
TOTAL EXPENSES	602,144	0	602,144	290,024.53	3,872.01	308,247.46	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 '08

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	522,144	0	522,144	244,762.86	3,872.01	273,509.13	47.6%

** END OF REPORT - Generated by Sampson, Linda **



Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 08												
ACCOUNTS FOR:		ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL				
A	General Fund											
A8020 Planning												
A8020 439890	State Aid-Other Ho	0	-21,270	-21,270	.00	.00	-21,270.00	.00%				
A8020 510010	Full Time	188,916	0	188,916	63,541.64	.00	125,374.36	33.6%				
A8020 540010	Advertising	200	0	200	91.86	.00	108.14	45.9%				
A8020 540040	Books	600	0	600	121.00	.00	479.00	20.2%				
A8020 540140	Contracting Servic	22,000	21,270	43,270	4,807.50	.00	38,462.50	11.1%				
A8020 540180	Dues	800	50	850	813.00	.00	37.00	95.6%				
A8020 540220	Automobile Fuel	200	0	200	31.26	.00	168.74	15.6%				
A8020 540320	Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%				
A8020 540360	Meals/Food	190	0	190	76.00	.00	114.00	40.0%				
A8020 540390	Mileage Expense	600	0	600	.00	.00	600.00	.0%				
A8020 540420	Office Supplies	500	0	500	10.50	.00	489.50	2.1%				
A8020 540480	Postage	900	0	900	108.42	.00	791.58	12.0%				
A8020 540485	Printing/Paper	1,000	0	1,000	431.45	.00	568.55	43.1%				
A8020 540590	Services Rendered	4,875	0	4,875	.00	.00	4,875.00	.0%				
A8020 540660	Telephone	600	0	600	142.15	.00	457.85	23.7%				
A8020 540733	Training/All Other	1,200	-50	1,150	295.00	.00	855.00	25.7%				
A8020 581088	State Retirement F	0	0	0	8,069.55	.00	-8,069.55	100.0%*				
A8020 583088	Social Security Fr	8,863	0	8,863	5,026.30	.00	3,836.70	56.7%				
A8020 584088	Workers Compensati	0	0	0	1,007.40	.00	-1,007.40	100.0%*				
A8020 585588	Disability Insuran	0	0	0	49.95	.00	-49.95	100.0%*				
A8020 586088	Health Insurance F	40,000	0	40,000	20,671.21	.00	19,328.79	51.7%				
A8020 588988	Eap Fringe	0	0	0	13.35	.00	-13.35	100.0%*				
TOTAL Planning		272,644	0	272,644	105,307.54	.00	167,336.46	38.6%				
TOTAL General Fund		272,644	0	272,644	105,307.54	.00	167,336.46	38.6%				
TOTAL REVENUES		0	-21,270	-21,270	.00	.00	-21,270.00					
TOTAL EXPENSES		272,644	21,270	293,914	105,307.54	.00	188,606.46					



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 08

ACCOUNTS FOR:		ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A	General Fund							
A8160 Refuse & Garbage								
A8160 421890	Other Home & Comm	-1,980	0	-1,980	-220.00	.00	-1,760.00	11.1%*
A8160 425900	waste Hauler Permi	-400	0	-400	-300.00	.00	-100.00	75.0%*
A8160 439892	Solid waste State	-30,000	0	-30,000	.00	.00	-30,000.00	.0%*
A8160 510010	Fulltime	71,743	0	71,743	35,184.55	.00	36,558.45	49.0%*
A8160 520280	Tools Large/ Power	0	4,845	4,845	4,845.18	.00	-30	100.0%*
A8160 540010	Advertising	7,500	0	7,500	4,854.82	.00	2,645.18	64.7%*
A8160 540180	Dues	175	0	175	.00	.00	175.00	.0%*
A8160 540320	Leased/Service Equ	2,000	0	2,000	459.60	.00	1,540.40	23.0%*
A8160 540390	Mileage Expense	167	0	167	.00	.00	166.75	.0%*
A8160 540420	Office Supplies	2,000	0	2,000	.00	.00	2,000.00	.0%*
A8160 540444	Permits, Fees, Ins	100	0	100	.00	.00	100.00	.0%*
A8160 540480	Postage	200	0	200	.00	.00	200.00	.0%*
A8160 542140	Contracting Service	98,000	0	98,000	19,708.64	378.87	77,912.49	20.5%*
A8160 542261	Household Hazardou	75,000	0	75,000	6,283.05	.00	68,716.95	8.4%*
A8160 542485	Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%*
A8160 542640	Supplies (Not Offi	11,000	0	11,000	.00	.00	11,000.00	.0%*
A8160 542680	Tires	3,900	0	3,900	.00	.00	3,900.00	.0%*
A8160 581088	State Retirement F	7,113	0	7,113	5,079.06	.00	2,033.94	71.4%*
A8160 583088	Social Security Fr	5,303	0	5,303	2,847.28	.00	2,455.72	53.7%*
A8160 584088	Workers Compensati	1,195	0	1,195	626.78	.00	568.22	52.5%*
A8160 585588	Disability Insuran	68	0	68	31.08	.00	36.92	45.7%*
A8160 586088	Health Insurance F	11,895	0	11,895	6,725.60	.00	5,169.40	56.5%*
A8160 588988	EAP Fringe	16	0	16	8.26	.00	7.74	51.6%*
TOTAL Refuse & Garbage		266,495	4,845	271,340	86,133.90	378.87	184,826.86	31.9%*
TOTAL General Fund		266,495	4,845	271,340	86,133.90	378.87	184,826.86	31.9%*
TOTAL REVENUES		-32,380	0	-32,380	-520.00	.00	-31,860.00	
TOTAL EXPENSES		298,875	4,845	303,720	86,653.90	378.87	216,686.86	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2025 08							
	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	266,495	4,845	271,340	86,133.90	378.87	184,826.86	31.9%

** END OF REPORT - Generated by Pratt, Ellen **

Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A6422 - Economic Development	411132 - Tax On Hotel/Motel Room Occupa	(\$35,000.00)	(\$35,000.00)	\$0.00	
	412890 - Other General Gov. Income	\$0.00		\$0.00	
	412891 - Other General Gov. Income	\$0.00		\$0.00	
	419890 - Contribution To Economic Devel	(\$20,000.00)	(\$50,000.00)	(\$30,000.00)	The updated Administrative Services Agreement with the Tioga County Industrial Development Agency (TCIDA) increases the fee from \$20,000 annually to \$50,000 annually.
	421891 - Other Home & Community Service	(\$25,000.00)	(\$50,000.00)	(\$25,000.00)	The updated Administrative Services Agreement with the Tioga County Property Development Corporation (TCPDC) increases the fee from \$25,000 annually to \$50,000 annually.
	422800 - Health Services-Other Gov	\$0.00		\$0.00	
	427010 - Refunds Of Prior Years Expense	\$0.00		\$0.00	
	437170 - State Aid-Administrative Fee	\$0.00		\$0.00	
	510010 - Fulltime	\$365,879.00	\$484,119.00	\$118,240.00	
	510020 - Part Time/Temporary	\$0.00		\$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00		\$0.00	
	520070 - Chairs	\$0.00		\$0.00	
	520090 - Computer	\$0.00		\$0.00	
	520150 - File Cabinets	\$0.00		\$0.00	
	520220 - Printer	\$0.00		\$0.00	
	520290 - Typewriter	\$0.00		\$0.00	
	540010 - Advertising	\$3,000.00	\$3,000.00	\$0.00	
	540040 - Books	\$500.00	\$500.00	\$0.00	
	540070 - Car Maintenance	\$2,000.00	\$2,000.00	\$0.00	
	540140 - Contracting Services	\$0.00		\$0.00	

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A6422 - Economic Development	540180 - Dues	\$1,000.00	\$1,000.00	\$0.00	
	540220 - Automobile Fuel	\$150.00	\$150.00	\$0.00	
	540320 - Leased/Service Equipment	\$1,350.00	\$1,000.00	(\$350.00)	Moved \$350 to 540485 Printing/Paper per new directives for leased printers.
		\$0.00		\$0.00	
	540360 - Meals/Food	\$750.00	\$750.00	\$0.00	
	540390 - Mileage Expense	\$50.00	\$50.00	\$0.00	
	540420 - Office Supplies	\$1,280.00	\$1,280.00	\$0.00	
	540480 - Postage	\$380.00	\$380.00	\$0.00	
	540485 - Printing/Paper	\$1,500.00	\$1,850.00	\$350.00	Added \$350 from 540320 for leased printer/copier per new directives.
	540487 - Program Expense	\$100,000.00	\$0.00	(\$100,000.00)	No longer receiving Hooker Foundation or ARC funds due to Education Workforce Coordinator moving to Community Development Specialist position.
	540590 - Services Rendered	\$19,190.00	\$19,190.00	\$0.00	
	540620 - Software Expense	\$100.00	\$100.00	\$0.00	
	540660 - Telephone	\$1,000.00	\$1,000.00	\$0.00	
	540733 - Training/All Other	\$4,820.00	\$4,820.00	\$0.00	
	581088 - State Retirement Fringe	\$32,928.00	\$42,292.00	\$9,364.00	
	583088 - Social Security Fringe	\$19,190.00	\$19,190.00	\$0.00	
	584088 - Workers Compensation Fringe	\$0.00		\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$0.00		\$0.00	
	586088 - Health Insurance Fringe	\$47,077.00	\$44,775.00	(\$2,302.00)	
Org Total:		\$522,144.00	\$492,446.00	(\$29,698.00)	
Grand total for all Orgs:		\$522,144.00	\$492,446.00	(\$29,698.00)	

Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A8020 - Planning	437170 - State Aid-Administrative Fee	\$0.00			\$0.00
	439890 - State Aid-Other Home & Commun	\$0.00			\$0.00
	439893 - State Aid - Census Outreach	\$0.00			\$0.00
	449020 - Federal Aid-Planning	\$0.00			\$0.00
	510010 - Fulltime	\$188,916.00	\$188,916.00		\$0.00
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00			\$0.00
	540010 - Advertising	\$200.00	\$200.00		\$0.00
	540040 - Books	\$600.00	\$600.00		\$0.00
	540140 - Contracting Services	\$22,000.00	\$32,000.00		\$10,000.00
					Increase Contract Services by \$10,000 for required cash match to NYS Department of Agriculture & Markets County Agricultural & Farmland Planning grant to fund 1/2 cost of consultant to develop the Plan. EDP
					Legislative Committee verbally approved this 2026 budget increase. EDP will present a County Legislature resolution to authorize grant application and commit cash and in-kind services match during the August County Legislature cycle.
	540180 - Dues	\$0.00			\$0.00
	540220 - Automobile Fuel	\$800.00	\$800.00		\$0.00
	540320 - Leased/Service Equipment	\$200.00	\$200.00		\$0.00
	540360 - Meals/Food	\$1,200.00	\$1,200.00		\$0.00
	540390 - Mileage Expense	\$190.00	\$190.00		\$0.00
	540420 - Office Supplies	\$600.00	\$600.00		\$0.00
	540480 - Postage	\$500.00	\$500.00		\$0.00
	540485 - Printing/Paper	\$900.00	\$900.00		\$0.00
	540590 - Services Rendered	\$1,000.00	\$1,000.00		\$0.00
		\$4,875.00	\$4,875.00		\$0.00

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A8020 - Planning	540660 - Telephone	\$600.00	\$600.00	\$0.00	
	540733 - Training/All Other	\$1,200.00	\$1,200.00	\$0.00	
	581088 - State Retirement Fringe	\$0.00		\$0.00	
	583088 - Social Security Fringe	\$8,863.00	\$8,863.00	\$0.00	
	584088 - Workers Compensation Fringe	\$0.00		\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$0.00		\$0.00	
	586088 - Health Insurance Fringe	\$40,000.00	\$40,000.00	\$0.00	
	588988 - EAP Fringe	\$0.00		\$0.00	
	Org Total:	\$272,644.00	\$282,644.00	\$10,000.00	
Grand total for all Orgs:		\$272,644.00	\$282,644.00	\$10,000.00	

Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A8025 - Regional Planning 7-County Bo	540590 - Services Rendered	\$16,240.00	\$16,484.00	\$244.00	This amount is a planned increase in the Southern Tier 8 Regional Board fees as outlined in the attached Southern Tier 8 Regional Board resolution.
Org Total:		\$16,240.00	\$16,484.00	\$244.00	
Grand total for all Orgs:		\$16,240.00	\$16,484.00	\$244.00	

Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A7180 - Snowmobile Grant Program	439890 - State Aid-Other Home & Commun	(\$40,000.00)	(\$40,000.00)	\$0.00	
	439891 - Snowmobile Grant Admin Fee	(\$2,400.00)	(\$2,400.00)	\$0.00	
	439892 - Solid Waste State Aid	\$0.00		\$0.00	
	540590 - Services Rendered	\$50,000.00	\$50,000.00	\$0.00	
Org Total:		\$7,600.00	\$7,600.00	\$0.00	
Grand total for all Orgs:		\$7,600.00	\$7,600.00	\$0.00	

Budget Notes

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A8160 - Refuse & Garbage	410010 - Real Property Taxes	\$0.00			\$0.00
	412220 - Recycling Fees	\$0.00			\$0.00
	421890 - Other Home & Comm Service	(\$1,980.00)	(\$1,980.00)		\$0.00
	425900 - Pistol Permits	(\$400.00)	(\$400.00)		\$0.00
	427010 - Refunds Of Prior Years Expense	\$0.00			\$0.00
	439892 - Solid Waste State Aid	(\$30,000.00)	(\$30,000.00)		\$0.00
	510010 - Fulltime	\$71,743.00	\$71,743.00		\$0.00
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00			\$0.00
	520070 - Chairs	\$0.00			\$0.00
	520090 - Computer	\$0.00			\$0.00
	520130 - Equipment (Not Car)	\$0.00			\$0.00
	520280 - Tools Large/ Power	\$0.00			\$0.00
	540010 - Advertising	\$7,500.00	\$7,500.00		\$0.00
	540180 - Dues	\$175.00	\$175.00		\$0.00
	540270 - Insurance-Liability	\$0.00			\$0.00
	540320 - Leased/Service Equipment	\$2,000.00	\$1,500.00		(\$500.00) Moved \$500.00 to 542485 Print/Paper per new directives for leased printers
	540390 - Mileage Expense	\$166.75	\$166.75		\$0.00
	540420 - Office Supplies	\$2,000.00	\$2,000.00		\$0.00
	540444 - Permits, Fees, Insp,Cert	\$100.00	\$100.00		\$0.00
	540480 - Postage	\$200.00	\$200.00		\$0.00
	540487 - Program Expense	\$0.00			\$0.00
	542140 - Contracting Services	\$98,000.00	\$98,000.00		\$0.00
	542261 - Household Hazardouswaste	\$75,000.00	\$75,000.00		\$0.00
	542485 - Printing/Paper	\$1,500.00	\$2,000.00		\$500.00 Added \$500.00 from 540320 for leased printer/copier per new directives

Org	Obj	2025 Budget	2026 Budget	Difference	Notes
A8160 - Refuse & Garbage	542640 - Supplies (Not Office)	\$11,000.00	\$11,000.00	\$0.00	
	542680 - Tires	\$3,900.00	\$3,900.00	\$0.00	
	581088 - State Retirement Fringe	\$7,113.00	\$7,113.00	\$0.00	
	583088 - Social Security Fringe	\$5,303.00	\$5,303.00	\$0.00	
	584088 - Workers Compensation Fringe	\$1,195.00	\$1,195.00	\$0.00	
	585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
	585588 - Disability Insurance Fringe	\$68.00	\$68.00	\$0.00	
	586088 - Health Insurance Fringe	\$11,895.00	\$11,895.00	\$0.00	
	588988 - EAP Fringe	\$16.00	\$16.00	\$0.00	
	Org Total:	\$266,494.75	\$266,494.75	\$0.00	
Grand total for all Orgs:		\$266,494.75	\$266,494.75	\$0.00	



Tioga County Tourism July 2025

DRI Wayfinding Sign Project

Signs are in production. Installation and coordination with DOT and Owego DPW will be

Content Project Progress

Video and photography for Tioga County communities is being collected for the Experience Tioga website. Video was also taken during two Owego First Fridays at three different exhibits, including at the Experience Tioga Visitor Center. Additional Arts content will be collected for collaborative projects with Tioga Arts Council.

Travel Guide

The 2025 Travel Guide Production was stalled to wait for ILNY Matching Funds, which have finally arrived. TCT will do a quick update to any listings that have changed over the past few months. An RFP will be sent out for printing and then 50,000 copies will be ordered for local, regional and statewide distribution.

Digital Marketing Campaign

TCT has contracted with Multiview to implement a digital marketing campaign that will target overnight drive areas such as Buffalo, Scranton and out-of-state metropolitan areas such as Cleveland and Philadelphia using specific demographics such as age, interest etc...

Susquehanna Heritage Area

An Arts and Cultural Master Plan that will inform the updating of the current SHA Management Plan has begun. A consultant has been agreed upon by both Broome and Tioga Counties.

TC Visitor Center

The new restaurant in the Visitor Center is doing very well. We are seeing triple the number of visitors and foot traffic, giving out more brochures and interacting with more people from out-of-town than ever before.

Owego First Friday

Owego First Fridays are back on the upswing, so we have been staying open a little later. We have had some great exhibits recently that have been very well received by the public.



Tioga County Tourism July 2025

DRI Wayfinding Sign Project

A final walk-through has been conducted to update based on DOT requests.

Content Project Progress

Video and photography for Tioga County communities is being collected for the Experience Tioga website. Video was also taken during Owego First Friday at three different exhibits, including at the Experience Tioga Visitor Center.

<https://www.facebook.com/share/p/16ngakcQLh/>

Paddle the 607

The website for this paddle trail is complete. Additional Tioga County partners will be added. Paddling and camping content were the focus. TCT collaborated with a grant for a signage program to further promote the trail on launch sites. A launch event is scheduled for June 26, which TCT will attend to promote the Tioga paddle trail.

Susquehanna Heritage Area

CFA applications are being accepted for initial review.

Sundaes at the Farm

Sundaes at the Farm marketing plan will be implemented by TCT in conjunction with ARG. Planning by TC Soil and Water is well under way.

Historic Owego Market Place

Becca attended a meeting of Historic Owego Marketplace. They have multiple events planned which they will coordinate with TCT for promotion.

Southern Tier Beverage Trail

The Southern Tier Beverage Trail is expanding to include Owego Beer and Donuts and Owego Brewing. A new campaign is being developed. TCT will coordinate a meeting with local participants to discuss how we can ensure Tioga is at the forefront.

TIOGA COUNTY SOIL & WATER CONSERVATION DISTRICT

SWCD REPORT August 2025

AGRICULTURE PROGRAM:

- The District has several Ag Nonpoint Source Pollution Control grant contracts that are in closeout phase (2). One active contract we completed riparian forest buffer planting on this spring and then just need to finish up a waterline installation and that grant will be ready for closeout. Two active contracts with Climate Resilient Farming (CRF) grant funding that will support 2 farms with cover crop implementation and promote the District's growing soil health program. **In progress**
- We submitted 3 applications to Rd 30 AGNPS grant, 2 implementation and 1 planning grant. Applications involved 5 farms. **Update: we received 2 of the 3 grants and are working on the plan of work submittal.**
- We will be submitting a CRF application for Rd 9 when released this spring/summer. **Waiting on RFP release.**
- Tioga CCE project construction is underway. We are constructing two stormwater ponds at their facility this summer that will hold back a 100 year storm event providing flood mitigation to the downstream watershed, in addition we will be creating a wetland complex and planting 12 acres of riparian forest buffer.
- We are currently working on our Agricultural Environmental Management Program. We plan to work on 4 Best Management implementation projects and support 7 farms with buffer establishment over the next 2 years. 2 of the implementation projects have been completed installation of a VTA and a manure storage closure has been completed.
- We hired 2 buffer stewards, they are working on monitoring and maintaining all buffers in the County that the District has been involved in planting. They have completed 135 acres on 56 different sites.

HAZARD MITIGATION:

- Working under the County contract, support hazard mitigation work, attending Village of Owego Climate Smart Community steering committee. Assisted the Village of Owego with a submittal of a planning grant to look at stormwater runoff at the Evergreen Cemetery. Also submitting a planning grant for Owego Creek Watershed Assessment, and 2 implementation projects.

STORMWATER:

- We continue to review Stormwater Pollution Prevention Plans for one of our municipalities that is an MS4 community. Currently reviewing solar site on Montrose Turnpike.
- SWCD staff sat through training by NYSDEC on solar requirements for the General Construction Permit.

STREAM PROGRAM:

- We continue to provide permit and design assistance to Landowner's and municipalities when it comes to stream work.

- Completed Blodgett Road stream rehabilitation project.
- Assisting the Village and Town of Newark Valley with permitting and technical assistance after the July 13th rain event, along with numerous private landowners.
- WQIP application for a stream restoration project on W. Branch Owego Creek was approved; waiting on state to complete contract.
- Assisting Trout Unlimited with their Owego Creek Watershed Assessment by conducting culvert assessments within the watershed.



SUNDAES AT THE FARM

2025 Event - Meadow Vale Farm



It was another amazing event! Thank you to all who contributed and attended, we appreciate your support!

Through sponsor contributions and community support we were able to provide another fun, free, family event in our local community with ice cream sundaes, yogurt, cheese, milk and ag-related educational activities for all. Guests spent time touring the farm, learning about the Amish-style equipment used at this farm, how the cows graze on pasture and children completed the scavenger hunt for a fun barnyard sticker. We served 703 ice cream sundaes with strawberry and blueberry toppings made fresh by Tioga County 4-H with local berries. The educational activities were designed to showcase agriculture in Tioga County, how it fits into our food system, cost of farming, the pasture and nutrient cycles that takes place on farms, opportunities for youth to be involved in agriculture and sustainable practices. Owego FFA students helped kids milk our simulated Maggie Moo cow and Organic Valley passed out free milk and cheese. The farm family provided signage for all the animal residents of the farm from many types of poultry to the horses to sheep and goats. They also had a team of work horses attached to the baling equipment to show attendees how they make round bales. Farmers' market vendors were onsite with local honey, maple products, and vegetables. The farm family had their greenhouse open with flowers for purchase. The Owego Rotary Club & Nichols Fire Station sold food and drinks during the event as fundraisers for their organizations.



Event Coordinated By:

TI OGA
COUNTY
AGRICULTURAL RESOURCE GROUP

*Thank you to our Sponsors and
Meadow Vale Farm for hosting us!*



FARM CREDIT EAST

Cornell Cooperative Extension
Tioga County



Gary's Berries



*"If you eat, you are involved in agriculture"
~Wendell Berry*

Cornell Cooperative Extension Tioga County

CCE Tioga Hilltop Farm
343 Cass Hill Road
Candor, NY 13743
t. 607-659-5694
e. tioga@cornell.edu
tioga.cce.cornell.edu

July 2025 – CCE Tioga Highlights

Prepared for the Tioga County Legislature Update (EDP, Agriculture & Tourism)

Organizational Updates: New CCE State Extension Specialist Danielle Hautenaemi

SNAP-Ed Services anticipated end date of Sept. 30, 2025 – Letter from the CCE Southern Finger Lakes SNAP-Ed Consortium at end of this report.

Campus Connection to Cornell:

- **Small Fruits/Soil Health (PWT) Annual Retreat** – Kelly Jackson and Jean Koski attended – great way to connect with other educators and professionals on campus to learn about current and upcoming research that might be useful to Tioga County growers and farmers. Networking during Orchard and lab tours with researchers for potential project possibilities at CCE Tioga Hilltop Farm.
- **Cornell Garden Based Learning (CBGL)** - Jean Koski attended webinars centered around seasonal horticulture and volunteer engagement, sharing gardening guidance on CCE Tioga social media
- **NYS Annie's Project Facilitator Training** – Kelly Jackson attended to be able to offer Annie's Project classes in Tioga County. Annie's Project is an educational program dedicated to strengthening women's roles in modern farm and ranch enterprises.

Community Connections:

- **Sundaes at the Farm** – CCE Tioga Programs and Staff (Ag, 4-H, Families & Smart Energy Choices) shared resources, program offerings and volunteered serving Ice cream. Our Staff picked Blueberries (*thanks to Gary's Berries for your donation!*) and sourced Strawberries from local agribusinesses to prepare the Blueberry & Strawberry Sauces served at Sundaes. Ag Educator Kelly shared her insect collection. An amazing day promoting a diversified Farm in Tioga County!
- **Picnic at the Pond** in Spencer – CCE Tioga Master Gardeners alongside Horticulturist Jean Koski offered a flower pressing ornament activity and free gardening Q&A.

TIOGA COUNTY FAIR – Aug 5th – 9th Join us to celebrate Agriculture & Youth Development in Tioga Co.!

Tues. Aug 5 th	DAILY ACTIVITIES (4-H Youth Building & Agriculture Area)	
FREE Admission Day! Farmer's Market 10AM Youth Horse Show 10AM FRC Children's Activity 11AM Youth Costume Parade 3PM Youth Goat Show 5PM Youth Sheep Show 3:30 - 6:30PM Farm Bureau Youth Pork Chop BBQ (benefits 4-H & FFA) \$15	8AM – 9PM 4-H Clover Café 4-H Projects On Display	10AM – 6PM The Powerhouse 10AM – 6PM Ag Outreach with ARG
	Wed. Aug 6 th	Thurs. Aug 7 th
	9:30AM Open & Youth Dairy Show 5PM Youth Hog Show	10AM: 4-H Horse Gymkhana Show 5PM Youth Beef Show
	Fri. Aug 8 th	Sat. Aug 9 th
	9AM Youth Poultry Show 1PM Youth Rabbit Show 6PM 4-H/FFA Barnyard Olympics	9AM Open Beef Show 5:30PM 4-H/FFA Awards 6PM Youth Livestock Auction

4-H Youth Development

- **Clover Café:** This fundraiser for 4-H is a community favorite, and **VOLUNTEERS make it Better!** Contact Kristi or Robyn at 607-659-5694 or e-mail us Tioga@cornell.edu to sign-up for a Volunteer Shift at the Dairy Bar or the Clover Café Grill to support Tioga County 4-H!
Tioga County Fair Preparations are ongoing! Our 4-H Families have been working together to get our Youth Building ready to host the public for project and club displays along with our Clover Café and helping the Fair Board get the Barns ready to house the Youth Animals for Fair.



- CCE Tioga 4-H & Admin Team continue to work closely with the Fair Board and participating FFA advisers to support a memorable week of Events.
- **Project Evaluations:** 4-H'ers submit their annual Project Books and individual Building Projects for Evaluation and to display at Fair. This year we have **45 Project Books plus 25 Projects!**
- **Sundaes at the Farm:** 18 4-H youth and leaders volunteered at the Horse barn display, 4-H Staff promoted Tioga County Fair and enrollment for the 2025-2026 4-H Year.

Agriculture Outreach Programs

- **Tioga County Pasture Walk** in collaboration with TC SWCD and CCE SCNY Dairy and Field Crops – July 24th at an organic dairy farm with over 40 participants, including excellent outreach to the Amish/Plains community.
- **Local Ag Meetings:** Tioga County Farm Bureau (meeting & board) & Agricultural Resource Group
- **Regional AFT Navigator Program** – Regional Navigator Building Capacity grant of \$10,000 awarded to support CCE Tioga efforts connecting Landowners/Farmers with New Farmers/Land Seekers. Kick-off meeting for 2025 Regional Navigators
- **Weekly Ag Newsletter** – “All Things Agriculture” sent out weekly to 250+ farmers and Ag Service providers in and around Tioga County by Ag Educator Kelly Jackson
- **Ag Technical Support** - Daily/Weekly interactions with farmers via email, phone or Farm visits as requested. Office Hours Tuesdays 1-4p at the Neighborhood Depot with a virtual option for pop-in TA
- **Continuing Insect Trapping - monitored weekly throughout the growing season** – A farmer said this past week “this is super helpful – I’d pay for this service”
 - **Spotted Wing Drosophila** (SWD) monitoring at two berry farms, this is a statewide collaboration with Cornell IPM <https://blogs.cornell.edu/berrypests/>
 - **Sweet Corn Pest** monitoring at a local farm, collaborating with the Sweet Corn Pheromone Trap Network with Cornell IPM <https://sweetcorn.nysipm.cornell.edu/>
 - Malaise trapping at CCE Tioga Hilltop Farm for general insect presence, collaborating with the National Insect Abundance Network <https://www.insectabundance.org/>
- **Berry Calls Continue** – weekly meeting with other educators across New York, New England and Canada to discuss current phenology of berry crops and any problems that other educators are seeing pop up. These weekly meetings have wrapped up for the year, but communications with the team continue through the growing season and year!
- **Tioga County Pasture Walk** - In collaboration with TC SWCD and CCE SCNY Dairy and Field Crops Team, planning a Pasture Walk (Farm Tour) on July 24th at an organic dairy farm
- **Tioga County Food Council Community Meeting** – informal meeting of Candor community members to discuss feasibility of developing a Food Council in Tioga County
- **Beginning Incubator Farmer Program:** A recent CCE Tioga Incubator Farmer graduate hosted a Pasture Walk in Cortland showcasing his livestock grazing and soil health practices at his new leased farmland. CCE Tioga Hilltop Farm maintenance of demonstration Compost/hugel growing beds, Farm fields and Greenhouse preparation to facilitate More Growers for next season.

Lady beetle release with Master Gardeners – Kelly & Jean Connected with the **Lost Ladybug Project** to release native and at-risk ladybug species. At the release, with the assistance of the Master Gardeners. educated public attendees about biocontrol and predator/prey interactions at local demonstration garden.



Horticulture Outreach, Collaboration & Research

- **Ag Education:** Participation in the ag advisory committee at Spencer-Van Etten, ongoing technical assistance to SVE Ag teacher for high tunnel. Outreach effort to Tioga County Ag teachers inviting them to the farm for high tunnel utilization experience workshop.
- **Community Garden Guidance:** Questions abound as the growing season has commenced!
- **Grow Line Hot Topics:** Jean Koski answers questions (phone, email or social media) from the public centered around gardens, pest and disease issues
- In-person Owego Office Hours Wednesday afternoons at the Neighborhood Depot 1-4pm
- Vegetable Variety Trial plants at CCE Tioga Hilltop Farm garden bed (midseason reporting)
- **Tioga County Gardening Facebook Page** <https://www.facebook.com/groups/tiogacountygardeners>
>>Join the group to see seasonal horticulture interest topics and timely tasks for garden upkeep!

Master Gardeners

- **Master Gardener program development:** MGTV Training session will begin this fall for a new cohort of MG volunteers. Contact CCE Tioga for more information!
- **Master Gardener/Horticulture E-news:** sharing updates and articles of interest
- **Demonstration Gardens:** Continued beautification work at 56 Main & other Village of Owego locations (River Walk and Courthouse Square), interacting with the public at work sites.

Family Resource Center (FRC/Family Development Programs) - Monthly OCFS Zoom Meeting, **Educators Joan Shultz & Donna Vergason-Gibson attended several training sessions** including "Understanding Developmental Screening: A Powerful Tool to Support Young Children and Families", "What Do Young Children Think About: The development of inquiry and invention" and "10 Easy Ways to Make Your Web Content Better"

Agencies partnered with: Tioga County Libraries (13), Athens & Sayre, PA libraries, Inspire Community Center Spencer, TC Boys & Girls Club, Church of the Nazarene Owego, First Baptist Church in Waverly; Tioga Center, Waverly and Owego-Apalachin School Districts; Waverly SACC program, A New Hope Center, Safe Harbor, Family Enrichment, Glove House of the Southern Tier, Catholic Charities, Open Door Mission, Guthrie Medical Services, WAVR Radio, Owego Pennysaver, Morning Times Newspaper, PACT, CCE Chemung (Tioga contracted SNAP-Ed), CCE Tioga Master Gardeners, and Agriculture Specialist, Tioga County Health Dept., Early Intervention, DSS, Probation, WIC, Head Start, Mental Hygiene Services, Family Court, TC SWCD, Nichols Town Court, Owego Town Court, Bradford County Head Start, Village of Waverly (including Parks and Recreation), Ascension, Hillside Children's Center in Broome County, Food bank of Southern Tier for Children's Farmer's Market at Berkshire Program

Community Outreach Events - Muldoon Park Waverly, Nichols Library

FRC Playgroup Parenting Support Location	# of Sessions	# of Families	# of kids	Total # of Attendees (unduplicated)	Total # Duplicated
Berkshire Outdoor Play Outreach	3	--	55	55	55
Waverly Outdoor Play Outreach	3	--	--	100	140
Nichols Library Outreach	2	50	25	50	70
Spencer – Nichols Pond	1	2	2	4	4
Spencer Inspire	3	8	12	20	40
Candor	2	26	41	37	37
TOTAL	14	86+	135+	266	346

FRC Success Stories: A grandparent has been assisting with the FRC garden at Inspire in Spencer. She tends it during the week to make sure it is growing. When families come, she helps the kids try new vegetables and begins containers for them to take some home. This garden plot was donated to us by the Spencer Candor Lions Club.

The basic needs gift cards helped a single mother of 3 help offset the cost of school supplies for upcoming year and have enough to do a lunch outing with them. She was very appreciative of the assistance and completed the follow-up PFI for our program.

Smart Energy Choices: Caitlin Tucker (Tioga Co. CEA) & Eileen Hanrahan (Regional SEC Team Mgr)

- Reached **150** residents at **6 outreach events**: Candor Library Summer Reading Kickoff, Tabling at Candor Library and Berkshire Free Library in collaboration with CCE Tioga Family Resource Center, Waverly Mobile Food Pantry, Berkshire Blueberry and Books Fest, Newark Valley Summerfest
- Advised **32** residents: assisting with access to the Emp+ program, referring to Impact Project, Tioga Opportunities, Bishop Sheen, Residential Energy Assessment Program, Comfort Home, and Weatherization Assistance Program
- Attended Quarterly Hubhub - discussed quarterly plans with Hub members and ways in which we can collaborate and improve our work
- Helped out Chemung County CEA for one day at Chemung County Fair, learning how to conduct Powerhouse outreach in preparation for the Tioga County Fair
- Attended MyEnergy Portal training to better understand how to help residents submit Empower+ applications
- Drop-by office hours at Neighborhood Depot

WIOA Youth Employment Program/Workforce: July 1 kicks off the new program year (PY25) for the WIOA program. CCE Tioga is contracted to serve at least 30 youth in PY25.

Starting PY25 Strong – **5 new** enrollments in July! *(Numbers include participants in follow up/roll over)*

- 5 participants are enrolled in Work Experiences at 5 different businesses and Departments in Tioga County. Refabulous Furnishings, Tioga County, Thunderbird Atlatl, Waverly School District, Raymond Hadley
- Program Educator Lisa Weston-Bialy is assisting 12 participants to enroll in college or prepare for the upcoming semester. Areas of study include Health Sciences, Sonography, Computer Science and Programming, Photography, Electronics, Management, Graphic design and communications
- Currently assisting 8 participants to enroll in and complete Occupational training: Security, Cosmetology, Barbering, Phlebotomy, HERO, and a study abroad Organic farming program.
- Assisting 1 youth to complete the employer classes to obtain a managerial position
- Assisting 7 participants to obtain employment including 1 participant about to complete Job Corp
- Working with 16 participants working on obtaining their GED
- 4 participants are enrolled in Job Corp
- 3 Tioga County WIOA youth applications have been held up due to federal cuts/injunctions
- **33 participants are employed**

Respectfully Submitted,
Kristi K. Snyder, Ph.D.
Executive Director
CCE Tioga

CCE Tioga Hilltop Farm
Agriculture Development & Outreach

Cornell Cooperative Extension
South Central NY Dairy and Field Crops Program



Tioga.cce.cornell.edu | 607.659.5694 | Tioga@cornell.edu



Cornell Cooperative Extension

Dear SNAP-Ed Partners,

We are writing to share important news regarding the Supplemental Nutrition Assistance Program – Education (SNAP-Ed) program in New York State. Due to significant federal funding cuts, the SNAP-Ed program will come to an end on **September 30, 2025**.

This decision, made at the federal level, was not anticipated and unfortunately leaves us with no option but to conclude our SNAP-Ed programming **by September 30, 2025**. We understand the impact this may have on the communities and partners that we serve and recognize the disruption this may cause for your own planning and services.

We want to take this opportunity to extend our heartfelt thanks for your partnership and collaboration throughout our time working together. Your dedication to promoting healthy eating, physical activity, and food resource management among SNAP-eligible individuals has been essential to the program's success. Together, we have made a meaningful and lasting difference in the health and well-being of communities across the Southern Finger Lakes SNAP-Ed region in Chemung, Schuyler, Steuben, Tioga, Tompkins, and Yates Counties.

As we prepare for this transition, we remain committed to supporting our partners and participants through the end of the program. Our team will be in touch over the coming weeks to coordinate the closeout of activities and provide any necessary resources.

We are deeply grateful for your support of the SNAP-Ed mission and for the strong relationships we've built over the years. If you have any questions or would like to discuss the implications of this change further, please do not hesitate to contact us.

With sincere appreciation,

Justine Patterson

Justine Patterson, MS
Project Director
SNAP-Ed New York - Southern Finger Lakes Region
E-mail: jec445@cornell.edu
Phone: (607) 664-2572

Thank you

EDP Grant Tracking Spreadsheet - Tioga County Aug-25							
Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance	Resolution
1. Tioga County	CDBG Public Facilities - Racker Neighborhood Depot	New construction of Neighborhood Depot Non Profit Hub	Closeout monitoring	\$ 3,000,000.00	NA	NA	Yes
2. Tioga County	ESD Restore NY Round VI - River House Confectionery and Mercantile	Rehabilitation of 178-180 Front Street, Owego	Awarded - in process	\$ 1,800,000.00	NA	NA	Yes
3. Tioga County	ESD Restore NY Round VII - Tioga Trails	Rehabilitation of 48-50 Lake Street, Owego	Awarded - in process	\$ 1,000,000.00	NA	NA	Yes
4. Tioga County	NYS Snowmobile	Snowmobile grant program for 5 clubs in Tioga County	Phase II in process	TBD	NA	NA	annual program
5. Tioga County	Household Hazardous Waste Program	Allows the County to have a safe and economic method for the proper disposal of household hazardous waste.	Awarded - in process	\$ 7,767.22	NA	NA	Yes
6. Tioga County	Municipal Waste Reduction and Recycling	Allows for Tioga County to maintain a Sustainability Manager to expand and implement waste reduction	Awarded - in process	\$ 56,350.00	NA	NA	Yes
7. Tioga County	ESD Restore NY Round VIII, Tioga County	Rehabilitation of 81 North Ave in the Village of Owego	Construction in process	\$ 165,000.00	NA	NA	Yes
8. Tioga County	CDBG Microenterprise program	Provide funding for small businesses with five or less employees.	Projects have been selected. Contracts in process.	\$ 212,500.00	NA	NA	Yes
9. Tioga County	NY SWIMS	Funding to support V. Owego public pool.	1st disbursement request	\$ 21,270.00	NA	NA	Yes
10. Tioga County	CDBG Public Facilities - Catholic Charities	Mobile food truck to establish life skills café, community kitchen, and food rescue programs. Environmental remediation and demolition funding for abandoned and blighted properties located in the Town of Owego and Town of Berkshire.	Vendor has been selected. Contract in process.	\$ 249,533.00	NA	NA	Yes
11. Tioga County	CDBG Imminent Threat - TCPDC		Application in process	TBD	NA	NA	In process

EDP Grant Tracking Spreadsheet - Outside Agencies Aug-25							
Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance	Resolution
1. Village of Newark Valley	ESD Restore NY Round VIII	Rehabilitation of 10 and 14-16 White Street, NY	Engineering and environmental testing in process	\$ 732,420.00		X	Yes
2. OACSD	ARC Infrastructure Investment & Jobs Act (IIJA)/Area Development	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application submitted	\$ 1,000,000.00		X	Yes
3. Town of Berkshire	ARC READY Local Government Program	Master park plan for George W. Smith park	Consultant has been selected. Contract in process.	\$ 50,000.00		X	Yes
4. Tioga Hardwoods	ESD Small Manufacturers Modernization Grant	Equipment purchases/upgrades	Incentive proposal issued.	\$ 112,240.00	X		No
5. Village of Owego	OPRHP Municipal Parks and Recreation (MPRI) Grant Program	Marvin Park, Hyde Park, Woodlawn Park and Courthouse Square Park improvements	Application submitted	\$ 777,330.00		X	Yes
6. Village of Owego	OPRHP Environmental Protection Fund (EPF) grant program	Historic Owego Police Station exterior facade improvements - 90 Temple Street, Owego	SHPO review in process. Grant awarded in 2021			X	Yes
7. Town of Nichols	NYS Dept of State Community Smart Growth Planning and Zoning Grant Program	Develop a Comprehensive Plan for the Town of Nichols	Application submitted	\$ 111,000.00		X	Yes
8. Tioga County/IDA	USDA RBDG	Lounsberry Engineering Plan	Draft of final engineering plan has been issued.	\$ 90,000.00		X	
9. Tioga County/IDA	USDA RBDG	Equipment Lease Program	Awarded - in process	\$ 99,000.00		X	
10. Tioga County/IDA	OPRHP EPF	Northern Tioga Rail-with-Trail Pre-Engineering project	Application submitted	\$ 450,000.00		X	
11. Tioga County/IDA	FAST NY Track B	Pre-engineering studies for potential industrial sites in the Lounsberry area.	Application - in process	TBD		X	
12. TCPDC	NY Main Street	62-64 North Avenue, Owego rehabilitation	Selection of firm for Environmental testing in process	\$ 438,316.00		X	
13. TCPDC	Land Bank Initiative (LBI) Phase 1, Year 3	Operational costs	Year 3 closeout in process. Year 4 application awarded.	\$ 200,000.00		X	
14. TCPDC	Land Bank Initiative (LBI) Open Round	Demolition and rehabilitation projects	Awarded - in process	\$ 1,823,100.00		X	

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -25

AUTHORIZE ECONOMIC DEVELOPMENT AND
PLANNING TO SUBMIT APPLICATION FOR NYS
CDBG IMMINENT THREAT PROGRAM AND
AUTHORIZE LEGISLATIVE CHAIR SIGNATURE ON
GRANT RELATED DOCUMENTS

WHEREAS: The Tioga County Property Development Corporation intends to demolish two structures that pose an imminent threat to health and welfare of the community located on Railroad Avenue, Berkshire and Hickory Park Road, Owego; and

WHEREAS: The Community Development Block Grant (CDBG) program is administered by the NYS Office of Community Renewal (OCR), and will make available to eligible local governments approximately \$40,000,000 in the CDBG Public Infrastructure, Public Facility, Community Planning, Economic Development, and Imminent Threat programs; and

WHEREAS: The Imminent Threat program is designed to address urgent and unforeseen threats to public health and safety that require immediate action, including environmental remediation and demolition/property clearance; and

WHEREAS: Tioga County is proposing the submittal of an application under the CDBG Imminent Threat program in the amount of \$200,000 to assist the Tioga County Property Development Corporation with the aforementioned project; and

WHEREAS: The proposed project is an eligible activity under the CDBG Imminent Threat program and Tioga County, NY, as a non-entitlement unit of local government, is an eligible entity to apply for and receive CDBG funds; and

WHEREAS: This grant source, administered by the NYS Office of Community Renewal requires no local match; and

WHEREAS: Per Resolution 237-25, a Public Hearing was held July 24, 2025, and no comments were received; therefore be it

RESOLVED: That the Tioga County Legislature authorizes said grant application in the amount of \$200,000 and upon award authorizes the Chair of the Legislature to sign any and all grant-related contract and other paperwork, contingent upon review by the County Attorney.

REFERRED TO:

ED&P COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25

REVISE AND MODIFY ADMINISTRATIVE SERVICES
AGREEMENT BETWEEN THE COUNTY OF TIOGA &
THE TIOGA COUNTY INDUSTRIAL DEVELOPMENT
AGENCY FOR OCTOBER 1, 2025 THROUGH
DECEMBER 31, 2026

WHEREAS: The County of Tioga approved by Resolution No. 65-25 entering into an Administrative Services Agreement with the Tioga County Industrial Development Agency (TCIDA) for the period January 1, 2025 through December 31, 2025; and

WHEREAS: Said Administrative Services Agreement calls for the County of Tioga to provide the TCIDA with administrative services, IT technical assistance, office space and equipment via the Tioga County Economic Development and Planning (TCEDP) office; and

WHEREAS: The Administrative Services Agreement also calls for the TCIDA to contribute toward the cost of administration, office space and equipment for use by TCEDP staff to perform duties on behalf of the TCIDA; and

WHEREAS: The County of Tioga and TCIDA are desirous of revising and modifying the existing Administrative Services Agreement to increase the TCIDA annual contribution from \$20,000 to \$50,000 for administrative staff, IT technical assistance, office space and equipment necessary to support the operations of the TCIDA through the TCEDP; and

WHEREAS: The TCIDA and TCEDP are also desirous of modifying and extending the term of the existing Administrative Services Agreement for the period of October 1, 2025 through December 31, 2026; therefore be it

RESOLVED: That upon the approval of the County Attorney, the Tioga County Legislature hereby authorizes and approves the acceptance of \$50,000.00 annually from the TCIDA and revises and modifies the Administrative Services Agreement to provide funding towards the cost of administration, for the period of October 1, 2025 through December 31, 2026.

REFERRED TO:

ED&P COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25

REVISE AND MODIFY THE ADMINISTRATIVE SERVICES
AGREEMENT BETWEEN COUNTY OF TIOGA & THE
TIOGA COUNTY PROPERTY DEVELOPMENT
CORPORATION FOR THE PERIOD OCTOBER 1, 2025
THROUGH DECEMBER 31, 2026

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution No. 286-21 to enter into an Administrative Services Agreement between TCEDP and the Tioga County Property Development Corporation (TCPDC) for the period January 1, 2022 through December 31, 2023; and

WHEREAS: TCPDC and TCEDP renewed the Administrative Services Agreement by Resolution No. 517-23 for the period January 1, 2024 through December 31, 2025; and

WHEREAS: Said Administrative Services Agreement calls for TCEDP to provide the TCPDC with administrative services, office space and equipment necessary for the performance of the duties of the Land Bank Director of the TCPDC through TCEDP; and

WHEREAS: The Administrative Services Agreement calls for the TCPDC to contribute \$25,000 annually toward the cost of administration, office space and equipment for use by TCEDP staff to perform duties on behalf of the TCPDC; and

WHEREAS: The TCPDC and TCEDP are desirous of revising and modifying the existing Administrative Services Agreement to increase the TCPDC annual contribution to \$50,000 for administrative staff, IT technical assistance, office space and equipment necessary to support the operations of the TCPDC through the TCEDP; and

WHEREAS: The TCPDC and TCEDP are also desirous of modifying and extending the term of the existing Administrative Services Agreement for the period of October 1, 2025 through December 31, 2026; therefore be it

RESOLVED: That upon the approval of the County Attorney, the Tioga County Legislature hereby authorizes and approves the acceptance of \$50,000.00 annually from the TCPDC and revises and modifies the Administrative Services Agreement to provide funding towards the cost of administration, for the period of October 1, 2025 through December 31, 2026.

REFERRED TO:

ED&P COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

AUTHORIZE APPOINTMENT OF
HOUSING DEVELOPMENT SPECIALIST
ECONOMIC DEVELOPMENT & PLANNING

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The Director of Economic Development and Planning received authorization to fill said vacancy per Resolution No. 226-25; and

WHEREAS: The Director of Economic Development and Planning reviewed applications, conducted interviews and identified a qualified candidate with prior relevant work experience; therefore be it

RESOLVED: That the Director of Economic Development and Planning is hereby authorized to provisionally appoint Tara Patton to the title of Housing Development Specialist, pending successful completion of civil service examination requirements at an annual Management/Confidential salary of \$56,640.00 effective September 8, 2025; and be it further

RESOLVED: That in accordance with Tioga County Employee Handbook Management/Confidential Benefits policy, Ms. Patton shall be eligible for any authorized 2026 Management/Confidential salary increase effective March 8, 2026, following a successful six-month evaluation.

REFERRED TO:

ED&P COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -25

AUTHORIZATION TO CREATE FULL-TIME
ADMINISTRATIVE COORDINATOR FOR
TIOGA COUNTY IDA AND
PROPERTY DEVELOPMENT CORPORATION
ECONOMIC DEVELOPMENT & PLANNING

WHEREAS: The Director of Economic Development and Planning would like to create a full-time Administrative Coordinator for Tioga County IDA and Property Development Corporation position; and

WHEREAS: Legislative approval is required for the creation of any position within a Tioga County department; and

WHEREAS: The Personnel Officer has met with the Director of Economic Development and Planning and has reviewed the description of work duties for the proposed full-time Administrative Coordinator for Tioga County IDA and Property Development Corporation position; therefore be it

RESOLVED: That a full-time position titled Administrative Coordinator for Tioga County IDA and Property Development Corporation be created at an annual Management/Confidential salary (\$42,981 - \$52,981) effective August 12, 2025.