

**INFORMATION TECHNOLOGY
COMMITTEE MEETING MINUTES**

June 6, 2017

Legislators Present: Loretta Sullivan, Mike Roberts, Tracy Monell, Richard Huttleson

Legislators Absent: None

Meeting Date and Time: June 6, 2017 at 10:32AM

Staff Present: Douglas Camin, Director of Information Technology and Communication Services; Lisa McCafferty, Director of Public Health; Rita Hollenbeck, Budget Officer

A motion was made by Legislator Monell to accept the April 2017 minutes as submitted. Seconded by Legislator Roberts. All in favor.

A motion was made by Legislator Huttleston to accept the May 2017 minutes as submitted. Seconded by Legislator Monell. All in favor.

Budget Status:

Mr. Camin stated that the budget is tracking as expected. He noted that as previously discussed he anticipates there will be a shortage in the Telephone line item due to a budgeting error later in the year.

Status of Projects:

- a. **Fixed Assets:** Incomplete, Mary Hogan continues to work on matching the auditors files to the fixed assets provided.
- b. **TCMEE:** No additional updates.
- c. **SSRS:** No additional updates..
- d. **ESS:** No additional updates.
- e. **New Hiring:** No additional updates.
- f. **Records Purging:** No additional updates.
- g. **Miscellaneous:**
 - 1. **Fiber Optic Ring construction:** Mr. Camin explained to the committee that after having a meeting with the EMO Director and

Sheriff's office there appears to be a wider gap than expected in the grants available to pay for this project. In short, the previous EMO director had indicated that the costs of fiber construction would be mostly covered. However in consultation with the new EMO director it appears that the gap will be approximately \$52,000. A discussion was had about the merits of continuing the project this year utilizing county funds or attempting to wait for future grants to minimize the gap. Mr. Camin pointed out that in its current status, the County would likely lose some amount of money in permit fees that have already been submitted. In addition, without the line in place there is a risk of cable damage on the line causing a problem that will be rectified by quickly running the redundant connections. Mrs. Hollenbeck suggested that there may be some grant funding from the Fire Interoperable radio grants available, but otherwise the money should come from the hardware reserve funds. It was agreed by the committee to support using the reserve funds if alternative sources were not found.

2. Southern Tier Network Buildout: No new news.

3. Camera System: Deploying of cameras at HHS is underway, with Buildings and Grounds beginning to run cable based on plans submitted by the HHS departments.

Open Discussion: None

Meeting was adjourned at 11:05 AM

Respectfully Submitted
By
Douglas J. Camin