



183 Corporate Drive - Owego, New York 13827 - (607) 687-3553

## **Tioga County's Responses to Questions Regarding All Hazard Mitigation Plan Request For Proposals**

1. Will the County consider a reference from a previous County/SWCD project as one of the proposal references or would this be excluded from consideration?
  - a. Yes.
2. Regarding submittal requirements, is a digital version required either by email or provided on a flash drive (ref proposal requirements vs. preparation information).
  - a. *Please provide digital version via flash drive.*
3. Is the \$200,000 bond required for this type of work or will this be waived since it is a planning project or for contractors that have a history of providing the same or similar services to the County or the Tioga County SWCD?
  - a. *Tioga County will waive the \$200,000 performance bond.*
4. To what degree have the current mitigation actions in the County and municipal annexes been updated or reviewed for progress and implementation?
  - a. *75% complete at this time; Tioga County SWCD has taken the lead on this initiative over the last year and information gathered will be shared with consultant upon contract award.*
5. What is the expiration date of the current plan?
  - a. *March 14, 2018*
6. Are any other funds available to supplement the grant funding for this project?
  - a. *No.*
7. Regarding the requirement for a FEMA approved plan within 6 months of contract award, normally the State and FEMA review time is outside the authority of the contractor. Are there any agreements in place with the state or FEMA regarding an expedited review of the plan?
  - a. *While Tioga County realizes this timeframe is aggressive we have been assured by both FEMA and NYSDHSES that this is a realistic timeframe for plan development and review. FEMA staff has recommended this six month timeframe and as assured us they will be active during the plan development and assist with reviews. FEMA and NYSDHSES have agreed to review the plan during all phases as the plan develops (as was depicted in Attachment A Timeline and Milestones).*

8. Are any communities in the County actively pursuing CRS participation or are any seriously considering participation in the program?
  - a. *No.*
9. Please confirm the amount of retainage on invoicing. Is it 20% or 10% as in the past?
  - a. *The amount of retainage will be 10%.*
10. As you have very strict page limitations please clarify if one page is defined as a single sided page or a double sided page. For example is the 2-page limit two single sided pages or 4 single sided pages?
  - a. *One page is defined as double sided.*
11. In regards to Section VII. RFP Format; Are we allowed to change the order of the section and section responses as listed or are we to follow this format in the order listed in the RFP?
  - a. *This section can be in any order, as long as all of the required components are provided.*
12. In regards to Section VII. RFP Format; The RFP says each section response is limited to two (2) pages. Is this true for Section C. Scope of Work or only for the other sections?
  - a. *Provide 2 pages per RFP format component including the scope of work.*
13. Do you have a specific performance bond form that is preferred or is the contractor expected to provide it?
  - a. *Performance bond will be waived for this project/contract.*
14. Is it acceptable to post a irrevocable letter of bank line of credit to be used as cash collateral acceptable instead of a performance bond?
  - a. *Not applicable see answer to question; as the performance bond requirement will be waived.*
15. The documented timeline projects 6 months for completion of the milestones then 1 month for FEMA to respond for approval. In our experience FEMA is not always quick in their responses and may have further questions or suggestions. Is there penalty for extending beyond 6 months waiting for FEMA's approval?
  - a. *Refer to response to question # 7, and there will be no penalty for extending beyond 6 months if waiting for FEMA's approval.*