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**ECONOMIC DEVELOPMENT & PLANNING
TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING
October 3, 2017**

ATTENDEES:

Legislators: Dale Weston, Ed Hollenbeck, Dennis Mullen, Mike Roberts

Staff: LeeAnn Tinney, Linda Sampson, Wendy Walsh, Andy Fagan, Rita Hollenbeck

Guests: None

MINUTES

- Approval of minutes from September 5, 2017 - Legislator Weston asked for approval of minutes from the September 5, 2017 committee meeting. Legislator Roberts made a motion to accept the September 5, 2017 minutes, seconded by Legislator Hollenbeck. All were in favor.

SOIL & WATER CONSERVATION: Wendy Walsh – Ms. Walsh reviewed the monthly report previously emailed; a summary of activities for the month of September 2017, highlighting the following: Agriculture, Chesapeake Bay TMDL, Dean Creek Inspections, Hazard Mitigation, Hydroseeding, Stream Program and Miscellaneous Meetings, Trainings and Activities.

CORNELL COOPERATIVE EXTENSION: Andy Fagan – Mr. Fagan distributed and reviewed his monthly report; a summary of activities for the months of August and September 2017, highlighting the following: Agriculture, Community Horticulture, 4H Youth Development, Youth Employment, Family Development, Nutrition, Regional Dairy and Field Crops.

ECONOMIC DEVELOPMENT & PLANNING

1. PLANNING REPORT – Ms. Tinney reported the following; agenda previously emailed:

- **239 Reviews**
 - County Case 2017-019: Village of Newark Valley, Adoption, Local Law #1 of 2017 Site Plan Review Update. This case was simply a housekeeping activity so the Tioga County Planning Board waived recommendation, which is classified as a non-action.
 - County Case 2017-020: Town of Berkshire, Adoption, Comprehensive Plan Update. This is an update of the town's original 2000 Comprehensive Plan. Staff recommended approval and the Tioga County Planning Board carried the vote.
- **Municipal Plans/Projects** – Ms. Jardine continues to provide assistance for the following:

- Village of Spencer – Submitted the grant application to the Preservation League of NYS Technical Assistance Grant program to fund a Building Condition Report on the Nichols Park Grandstand. Announcements should occur at the end of October.
- Village of Waverly – Assisting them through the SEQR process for a Type 1 action regarding the Waverly Glen Park implementation projects as outlined in that Master Plan.
- **Other**
 - Appalachian Regional Commission FY2018 projects – Chaired the Committee that performed the final ratings on regional projects. Community Care Network of Nichols and Tioga County Public Health both rank within the funding range allotment.
 - Arts District in Village of Owego – Working with Christina DeStefano, Director of Tioga County Arts Council, exploring the creation of an arts district within the central business district of the Village of Owego. Current activities include preparation work for a NYSCA CFA application in 2018 to fund a feasibility study.
 - Succession Planning – Created a flyer for the Institute for Advancement 2018 Training Program that will begin in January. A draft of this flyer was distributed. This program is to groom employees to move into positions of those who leave the County. Wrote and submitted an article on our succession planning experience for the NYSAC News Fall 2017 magazine.

2. ECONOMIC DEVELOPMENT REPORT – Ms. Tinney reported the following; agenda previously emailed:

- **Outreach** – The following companies were visited or meetings were attended:
 - Southern Tier Network - This project may be complete by now. Dark fiber has been run from Chemung County through Tioga County to Broome County and will open up opportunities for different providers to hook into. Hopefully these providers will begin offering service in areas that don't have service at this time.
 - ECC Technologies - A joint event is being planned with the Greater Valley Chamber and Tioga County Chamber to get the word out about the dark fiber; to encourage providers and let businesses know this opportunity is available. ECC Technologies is assisting in this effort.
 - Regional Council – Priority projects:
 - Raymond Hadley (Spencer)
 - Midwestern Pet Foods (Waverly)
 - Minka LLC (Owego)

Ms. Tinney had the opportunity to serve on the Executive Committee to view the CFA applications. The three applications, listed above, were submitted for ESD Capital Grants and were ranked as priority projects. This doesn't mean that they will be funded, but does give them an advantage to have the support of the Regional Council. Ultimately, the State makes the determination; we should know something by December.

- Minka Tour 9/8 - Minka is the compact homes that are being CNC produced in Owego. Ms. Tinney and staff had the opportunity to visit a completed home on Cayuga Lake. Hopefully, there will be a completed home in Tioga County soon; possibly at the Home Central in Candor. Minka is partnering with Home Central; they are building the pieces for the homes.
- NYSAC Conference – Attended on 9/13 & 9/14.

- **Project Updates**

- Gateway
 - Financial closing – Finalized on 9/19.
 - Groundbreaking – Ms. Tinney was out of town and unable to attend the groundbreaking ceremony on 9/22. Brittany Woodburn spoke on our behalf and did a great job. It was a very nice event. The project is moving forward.
- Parkview
 - Bid packages for this project have been picked up and are expected back by Friday, 10/6, for the bid opening.
- Owego Freehold – This is the pocket community project we are planning for Central/North Ave. We have worked out some of the challenges we had with the Village and it looks like this project will be moving forward. The property, “the pit”, is currently owned by Tioga State Bank on North Ave. and they are going to donate the property to the IDA. The IDA is going to fill the property and get it ready for development and then hand it over to a developer for construction of Minka Homes at the location.
- Owego Gardens 2
 - Wetlands – There have been challenges with Army Corp’s determination of wetlands on this site, however we asked for some help from Senator Schumer’s office and they have assisted in expediting the process. Edgemere Home Leasing is interested in proceeding with building a road through the wetland, impacting maybe an acre; this project will continue to move forward.
- Waverly Main Street
 - Streetscape - The projects have been completed. We are waiting for the final checks to come through from the State.
- Housing Development Lead
 - Option offered on site - There has been an offer put in on a property in the Village of Owego for a housing development. ED&P has not been too involved in this except for providing possible locations; it’s being handled with the seller of the property.

- **State Leads** – none

- **Ag Economic Development**

- Ag Economic Development Specialist - Continuing to look at the creation of the Part Time Ag Economic Specialist position. Information has come in from Ms. Hollenbeck and Ms. O'Rourke. This position will begin in 2018, but plans are in progress now.

- **Other**

- Tioga County Succession Planning Team - Talked about earlier in the meeting.
- NYSEG - PSC case - Haven't heard anything; no update at this time.
- IDA/Tioga Opportunities/ED&P - Working together on a Countywide Housing Study. A survey was sent out to our employers for the Countywide Housing Study and we have received about a 70 % response. Gathering data such as; where do their employees live, what types of positions, what are the pay ranges, etc. We will be compiling the information to get to the consultant for analysis. The next step will be to reach out to municipalities and schools.
- GST BOCES - Working on putting together an Advanced Manufacturing Program (AMP); a training program to help employers find people who are ready to work. Ms. Tinney asked for assistance from Mr. Fagan to pull from CCE's Youth Program.
- MEGA – Ellen Pratt is interested in serving a four year term as a Tioga County representative; this is a Legislative Appointment. There were no objections.

- **Resolutions**

J06-Adopt Local Law No. 4 of 2017 Hotel and Motel Tax Tioga County

ADJOURNMENT – With no further topics of discussion or questions, the meeting was adjourned at 2:00 P.M.

Respectfully Submitted,

Linda Sampson, Administrative Assistant to Economic Development & Planning