

Tioga County Property Development Corporation Land Bank – Status Report as of January 1, 2018

To date the following has been accomplished:

Tioga County Legislature approved Resolution #265-16 authorizing application to establish the Tioga County Property Development Corporation on December 13, 2016. Application was submitted December 14, 2016

NY Land Bank Designation of Tioga County Property Development Corporation (TCPDC) established January, 2017

NY Department of State Certificate of Incorporation approved - March 17, 2017

State of New York Authorities Budget Office (ABO) Notice received- March 31, 2017

IRS EIN Number assigned – April 3, 2017

Board of Directors – Public Official’s Insurance coverage – TCPDC has been additionally named insured under Tioga County’s General Liability and Public Official’s Liability Insurance as no cost at this time. As we proceed, we may have to look at separate insurance, possibly a state-wide land bank insurance opportunity in the future.

TCPDC PARIS Authorization in the online Public Authorities Reporting Information System received; all transactions must go through the PARIS reporting system.

1st Board of Directors Meeting held on May 17, 2017

TCPDC Mission Statement, Goals Strategies and Focus as presented in original application for the designation provided to the Board of Directors – May 17, 2017

TCPDC Bylaws adopted May 17, 2017

TCPDC Non-Discrimination/Affirmative Action Policy approved May 17, 2017

TCPDC Conflict of Interest Policy approved May 17, 2017

TCPDC Whistleblower Policy and Procedures approved on May 17, 2017

TCPDC Audit Committee formed May 17, 2017. 3 Directors appointed.

TCPDC Finance Committee formed May 17, 2017, 3 Directors appointed

TCPDC Governance Committee formed May 17, 2017, 3 Directors appointed

TCPDC Board Resolution #1-2017 approved regarding Public Open Meeting Notice Postings – May 17, 2017

TCPDC logo, website and seal development has been completed

Mandated ABO Financial Disclosure Forms from TCPDC Board Members have been received.

Mandated Code of Ethics including Tioga County Ethics Law- Policy 26, Work Place Violence Prevention Policy and Discriminatory Harassment Policy- Policy 53 and Tioga County Comprehensive Code of Ethics, Policy 43 have been reviewed, signed and provided by each Board Member

Mandated ABO requirement of online Board Member Training has been discussed and information provided to each Board Member to complete.

TCPDC Recognition of Exemption under IRS Section 501 (c) (3) was received November 9, 2017 and effective March 20, 2017

Tioga County NY Housing Study is being finalized. As part of the Action Plan strategies include the identification of targeted residential neighborhoods and a block-by-block assessment of the housing stock to determine the future status of each property ranging from demolition to rehabilitation. In addition, the creation of an organizational structure, a public/private partnership, including TCPDC, to implement and drive community investment strategies will be formed.

Appropriate sources of funding will be researched and applications will be submitted in 2018. It is hoped that funding through the NYS Attorney General’s Office via Community Revitalization Initiative Funding may be announced, and application submitted this year. Criteria of program and timetable will be made available at that time.