

**ECONOMIC DEVELOPMENT & PLANNING  
TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING  
February 6, 2018**

**ATTENDEES:**

**Legislators:** Dale Weston, Ed Hollenbeck, Dennis Mullen, Mike Roberts

**Staff:** Teresa Saraceno, Linda Sampson, Andy Fagan

**Guests:** None

LeeAnn Tinney and Wendy Walsh were not in attendance.

**MINUTES**

- Approval of minutes from January 9, 2018 - Legislator Weston asked for approval of minutes from the January 9, 2018 committee meeting. Legislator Hollenbeck made a motion to accept the January 9, 2018 minutes, seconded by Legislator Roberts. All were in favor.

**SOIL & WATER CONSERVATION: Wendy Walsh** – Ms. Walsh was not in attendance; monthly report previously emailed.

**CORNELL COOPERATIVE EXTENSION: Andy Fagan** – Mr. Fagan distributed and reviewed his monthly report; a summary of activities for the month of January 2018, highlighting the following: Agriculture, Community Horticulture, 4H Youth Development, Youth Employment, Family Development, Nutrition, Regional Dairy and Field Crops.

**ECONOMIC DEVELOPMENT & PLANNING**

In Ms. Tinney's absence Ms. Saraceno reported the following:

**1. PLANNING REPORT** – Agenda previously emailed:

- **239 Reviews**
  - County Case 2018-001: Town of Nichols, Rezoning, Smith and Austin properties - Rezone these two properties totaling nine acres located at NYS Route 17 Exit 62 WB from Agricultural Residential to Business Agricultural Residential. Staff recommended approval and the TCPB unanimously carried the vote.
  - County Case 2017-002: Town of Berkshire, Site Plan Review, The Broadway Group, LLC Dollar General - Construct and operate a 9,100 square foot general retail store on the west side of NYS Route 38 just north of the US Post Office. Staff recommended approval and the TCPB unanimously carried the vote.
- **Municipal Plans/Projects** – Ms. Jardine continues to provide assistance with the following:

- Town of Richford – Assisting with a Technical Assistance Grant from the Preservation League of NYS to fund an updated Building Condition Report on the Richford Graded School.
- Town of Nichols – Reviewed and provided feedback for two proposed local laws including Site Plan Review and Solar Energy.
- **Other** – Ms. Jardine continues to contribute on the following projects:
  - Working with the Tourism Office to plan Tioga County excursions and other arrangements for travel bloggers attending the Finger Lakes Wine Country hosted TBEX 2018 Conference in September.
  - Compiled the Department's 2017 annual report.
  - 2018 Annual Agricultural Districts Inclusions – Received two requests totaling 121 acres from the Owego/Nichols Agricultural District. Will need to hold public hearing.
  - Hazard Mitigation Plan Update – Tetrattech was selected as the consultant to prepare this plan. Emergency Services is presenting the resolution to award the contract to them.
  - Succession Planning – Preparing with the Committee for the first 2018 Institute for Advancement training program.

**2. ECONOMIC DEVELOPMENT REPORT** – Ms. Saraceno reported the following; agenda previously emailed:

- **Outreach** – The following companies were visited or meetings were attended:
  - Village of Owego
    - Freehold Project - Pocket Community Local Law; vote at the Village of Owego meeting on 2/5 and passed.
    - Owego Gardens 2 Project – There have been meetings with Home Leasing, Fagan Engineers and Suez; this project continues to move forward.
  - Leadership Tioga – 19 participants; second class to be held Tuesday, February 13<sup>th</sup>.
  - Town of Nichols – Ms. Tinney met to discuss possible projects.
  - REAP – Ms. Woodburn attends the REAP meetings; recommendations for improvements to the board continue.
  - Workforce Development
    - WDI – Workforce Development Institution workgoup meeting was held January 25<sup>th</sup>.
    - Tioga Employment Center – Ms. Saraceno attended this meeting at the Employment Center to prepare for the Job Fair to be held March 7<sup>th</sup>.
    - DOL – Department of Labor also attended the January 25<sup>th</sup> meeting.
  - Tioga State Bank
  - Congressman Reed – Met regarding the Manufacturers Roundtable.
  - STREDC – Ms. Tinney attended the STREDC monthly meeting as well as the following:
    - Regional Council - Advanced Mfg Work Group
    - Regional Council - Workforce Development Work Group

- Broome CCE meetings attended:
  - Ag Task Force
  - New York Grown & Certified Meeting
- STERPDB – CEDS (Comprehensive Economic Development Strategy) planning
- Company Visits
  - Ensco
  - Granite Works
  - Double Aught Lumber

Ms. Saraceno also reported visiting Wake-Up Waffles. These visits are to provide information on possible funding opportunities and to see if the ED&P Department can provide any assistance.

- **Project Updates**

- Gateway - Construction on going.
- Parkview - Project awarded; bank funding and contracts are being finalized.
- Owego Freehold - Engineering of site fill commencing.
- Owego Gardens 2 – Continued meetings with Home Leasing, Fagan Engineering and Suez.
- AgZeit Project – Providing information for a company looking for a possible site in Tioga County.
- Restore NY – In review by ESD, waiting for announcement on applications submitted for Village Waverly and Village of Owego projects.
- Project Steel – This project remains on the short list.

- **State Leads** – None

- **Ag Economic Development**

- Ag Advisory Committee (W. Walsh, A. Fagan, E. Jardine, L. Tinney) – Meetings continue.
- Ag Ec Dev Specialist search
  - Job posting has been made with deadline of February 13<sup>th</sup>.
  - Explore private partnership, if necessary, after PT options are vetted.

- **Other**

- Tioga County Succession Planning Team – Institute for Advancement classes began on January 19<sup>th</sup> with success.
- Tioga County Business Services Team - 2018 Job Fair, March 7<sup>th</sup>, planning underway.
- IDA/Tioga Opportunities/ED&P- Housing Study- Roll out February 7<sup>th</sup>. This meeting has since been canceled and will be rescheduled.
- Tioga Quality of Life Committee – Meetings continue.
- Tourism
- Tioga Women Lead - Event was held at Ti-Ahwaga Performing Arts Center on January 25<sup>th</sup>, 55+ in attendance.
- Discussion - Defining 2018 Focus – Ms. Tinney will discuss this at the next committee meeting.

- Jobs vs. Limiters
- How to Measure

The 2017 Economic Development & Planning Annual Report was distributed.

**Resolutions** – The following resolutions were presented and approved:

- B03-Appointment of member (Visscher) to Ag and Farmland Protection Board
- B04-Set Public Hearing for 2018 Annual Agricultural District Inclusions

**ADJOURNMENT** – With no further topics of discussion or questions, the meeting was adjourned at 1:45 P.M.

Respectfully Submitted,

Linda Sampson, Administrative Assistant to Economic Development & Planning