

PUBLIC SAFETY MEETING

August 7, 2018

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, August 7, 2018 at 2:40 PM.

Present:

Dennis Mullen	Chair, Public Safety
Edward Hollenbeck	Legislator
William Standinger	Legislator
Dale Weston	Legislator
Joy Bennett	Director, Probation
Mike Simmons	Director, Emergency Services
Bob Williams	Deputy Director, Emergency Services
Undersheriff Mike Jackson	Sheriff's Office

Guests:

Stu Bennett	Coroner
Sherri Harris	Accounting Associate III
Chuck Bement	EMS Coordinator
Rita Hollenbeck	Chief Accountant/Budget Officer

Absent:

Sheriff Gary Howard	Sheriff's Office
Marte Sauerbrey	Chair of the Legislature

APPROVAL OF MINUTES:

Legislator Weston made a motion to approve the minutes of July 3, 2018; seconded by Legislator Hollenbeck, and so carried.

OFFICE of EMERGENCY MANAGEMENT

Mike Simmons, OES Director, presented the following information to the committee. Report is attached.

Budget:

- Expenditures are on target.

Resolutions:

- Authorize the Acceptance of Interoperable Communications Equipment from NYS DHSES
A resolution was presented requesting authorization to submit a grant application for mutualink emergency equipment.
- Authorize the Submission of Statewide Interoperable Communications Target Grant (SICG18)
A resolution was presented requesting authorization to submit the Statewide Interoperable Communications "Target" Grant application.

- Authorize the Submission of Statewide Interoperable Communications Formula Grant (SICG18)
A resolution was presented requesting authorization to submit the Statewide Interoperable Communications “Formula” Grant application.

Grants:

- Critical Infrastructure Grant – we received notification that we were not awarded this grant.
- We continue to seek grant funding - we are presenting three resos for permission to apply for 3 additional grants.

Emergency Services Activities:

- Attended the following meetings:
 - Lake District Emergency Manager’s Meeting
 - Search and Rescue Meeting
 - County Hazardous Materials Team Meeting
 - Bob Williams attended the Red Cross Disaster Committee Meeting

Other:

- Waverly Radio Project – Finger Lakes Communications has been working on this project.
- HazMat Team – responded to a tractor trailer rollover on Rt. 17 involving a paint spill.
- LEPC – tabletop exercise will be held 9/12 at 9 AM. Legislator Standinger asked that an email be sent out inviting the legislators.
- Fire Investigation Team – responded to 4 calls; Search and Rescue responded to 1 call.
- “I am Responding” – Installation is underway for this project and training was held last week.
- Pickup Truck – has been ordered.
- Flooding in Nichols – fortunately this event did not transpire into an emergency. There were issues on Talmadge Hill Rd. and the State deployed sandbags to our area.
- Shared Services with Health Department – a meeting is scheduled this week with Director McCafferty in regards to Emergency Services sharing services with one of the Health Department employees.
- Bridges – Legislator Weston requested that Director Simmons contact Public Works to discuss signage for each of the 77 bridges in Tioga County so they can be easily identified.

Proposed 2019 Budget:

- Discussed the proposed 2019 budget and highlighted the line items of interest that would be increasing or decreasing.
 - CPR cards – increased this line item as well as the offsetting revenue

EMS Update:

- Chuck Bement, EMS Director, gave a brief presentation on some issues that required corrective action. He also went on to discuss that due to his position being part time, he is not able to adequately fulfill all of the required job duties of his position.

CORONER:

- Stu Bennett, Administrative Coroner, gave an overview of the proposed 2019 budget.
 - He pointed out that his budget remained at zero percent increase.

SHERIFF:

Undersheriff Jackson presented the following information to the committee. Reports are attached.

Budget:

- Expenditures are on track; YTD Revenues are \$279,606.

Personnel Items:

- Civil – all positions are filled.
- Corrections – all full-time positions are filled; 12 part-time Correction Officer positions exist.
- Road Patrol – All full-time Road Patrol Deputy positions are filled.
 - Currently have three deputies in the police academy.
 - 2 Unfunded Road Patrol positions are vacant.
- E911 Communications – currently have one full time vacancy due to the resignation of a new trainee.

Resolutions:

- Authorize Appointment of Captain – Operations Officer
A resolution was presented requesting authorization to promote Richard Hallett to the title of Captain Operations Officer retroactive to July 28, 2018.
- Designate Freedom of Information Officer for Sheriff's Office
A resolution was presented requesting authorization to designate a member of the Sheriff's staff as Freedom of Information Officer.

Labor Issues

- None to report.

Litigation Issues

- One case is still active.

Other:

- Average daily inmate population as of July is 67.
- ATI crew worked 384 man hours, during the month of July, on various projects throughout the county.

Proposed 2019 Budget:

- Discussed the proposed 2019 budget and highlighted the line items of interest that would be increasing or decreasing.
 - Correction Officer positions - part-time versus full-time positions were discussed
 - Replacement Vehicles – requesting 5
 - Jail food vendor – discussed contracting with one vendor

STOP DWI:

- Discussed the proposed 2019 budget.
 - Decreased budget by \$22,000 due to decreased funding by the State.

PROBATION:

Joy Bennett, Probation Director, presented the following information to the committee. Reports are attached.

Budget:

- On track.

Issues:

- Raise the Age – Director Bennett has been selected as the Raise the Age designee for Tioga County. This entails detailed tracking on all youth participating in this program as well as financial claims.
 - Due to the detailed record keeping required, Director Bennett would require the assistance of her Accounting Associate III person.
 - Director Bennett would like to request that her part-time Office Specialist be made full time to accommodate the increase in workload.
 - Discussion took place and it was suggested that Director Bennett check with Personnel in regards to the maximum number of hours a part-time person is able to work.

Personnel:

- One unfunded Probation Officer position is vacant.

Resolutions:

- Resolution to Approve a Contract between the Tioga County Probation and Chestnut Health Systems, Inc. and Columbia University
A resolution was presented requesting approval to contract with Chestnut Health Services.
- Resolution to Approve a Contract between the Tioga County Probation and Cayuga Counseling Service, Inc.
A resolution was presented requesting approval to contract with Cayuga Counseling Service, Inc.

Other:

- AutoMon – requested approval to use AutoMon as the sole source provider for Caseload Explorer. Committee agreed with this.

Proposed 2019 Budget:

- Discussed the proposed 2019 budget and highlighted the line items of interest that would be increasing or decreasing.
 - Raise the Age – worked with the Budget Officer to add RTA categories under budget line items to facilitate tracking.
 - Requesting 3 ipads for new youth needing to be screened at the Courthouse.
 - Budget Officer Hollenbeck will talk with the IT Director to inquire if these can be purchased from the annual refresh on IT monies.

ADJOURNED:

Motion to adjourn meeting at 4:30 PM

Respectfully Submitted,

Diane Rockwell

Diane Rockwell
Secretary to the Sheriff
8/7/18