ATTENDEES:
Legislators: Dale Weston, Ed Hollenbeck, Mike Roberts, Marte Sauerbrey, Dennis Mullen
Staff: LeeAnn Tinney, Linda Sampson, Zackary Baker, Rita Hollenbeck
Guests: Becca Maffei

MINUTES
• Approval of minutes from July 5, 2018 - Legislator Weston asked for approval of minutes from the July 5, 2018 committee meeting. Legislator Hollenbeck made a motion to accept the July 5, 2018 minutes, seconded by Legislator Mullen. All were in favor.


CORNELL COOPERATIVE EXTENSION: Andy Fagan – Mr. Fagan distributed and reviewed his monthly report as well as the CCE South Central NY Dairy and Field Crops Program Quarter Report; April – June. Mr. Fagan also reported the Tioga County Fair is going on this weekend.

AG ECONOMIC DEVELOPMENT: Zack Baker – Mr. Baker reported the following:
• Continue to make farm visits, posting on Facebook every week, writing for CCE’s Garden Newsletter; keeping people informed.
• Working with the Amish; getting permits to produce and sell baked goods.
  o Assisted in receiving permit to turn the old Newark Valley Golf Clubhouse into a bakery.
  o Assisted the family living in the Clubhouse in getting an engineer to stamp blueprints for house plans so they could move into a house of their own and start using the Clubhouse as the bakery.
  o Connected the Amish with Raymond Hadley to buy baking supplies so they no longer by supplies in Dutch Valley, Pennsylvania.
• Compiling an Agricultural Property Database to help farmers locate properties in Tioga County.
• Assisting farmers with the application process for the Rural Initial Loan Fund.
  o Milking parlor Improvements to a barn.
  o Purchase of a mobile unit for organic chicken processing.
Ms. Tinney reported the following:

1. PLANNING REPORT – Ms. Tinney reported the following; agenda previously emailed:
   - **239 Reviews**
     - County Case 2018-017: Village of Spencer, Site Plan Review, Dollar General – Dollar General wants to move their retail store location from the current commercial plaza where the building structure is failing to a stand-alone site across NYS Route 34 on the south side. Staff recommended approval and the TCPB unanimously carried this vote.
     - County Case 2018-018: Village of Owego, Site Plan Review, Endless Mountain Veterinary Center – Applicant, who purchased West’s veterinary practice, wants to expand office to include a new waiting area and four more examining rooms. Staff recommended approval and the TCPB unanimously carried the vote.

   - **Municipal Plans/Projects** – Ms. Jardine continues to provide assistance with the following:
     - Village of Spencer – Assisting with nomination of Nichols Park to the National Register of Historic Places, and updating specific local land use laws and overall code book.
     - Village of Newark Valley – Assisting with their repeat CFA to NYS OPRHP for restoration of all exterior windows in the municipal building. Also assisting with revising comprehensive plan update.

   - **Other** – Ms. Jardine continues to contribute to the following projects:
     - Hazard Mitigation Plan Update – Municipalities have participated NYS Department of Homeland Security & Emergency Services mitigation strategy to develop at least two specific mitigation action strategies per municipality.
     - Assisted Tioga County ITCS Department with a Local Government Efficiency Program grant application through the CFA for ITSC shared services.
     - Serving on STERPDB’s Appalachian Regional Commission Project Review Committee to rate projects submitted during the annual open cycle.

2. ECONOMIC DEVELOPMENT REPORT – Ms. Tinney reported the following; agenda previously emailed:
   - **Outreach** – The following companies were visited or meetings were attended:
     - Finger Lakes Wine Country Tourism Marketing Association – Attended monthly meeting.
     - Regional Council
       - Executive Committee - CFA Review & Scoring process has begun.
       - Advanced Manufacturing Work Group meeting held.
       - Workforce Development Work Group meeting held.
o Met with Fagan Engineers.
o Leadership Tioga – Classes continue.
o Congressman Reed - Attended Annual Manufacturing Summit event.
o Met with TRC, a local business.
o Met with George Swansborough - Assisting with plans he has for up on Skyline; campgrounds, drive-in movie theatre.
o Met with Assemblyman Friend.
o Institute for Advancement – Classes continue.
o Saratoga Associates came to visit.
o Village of Owego – Continue to wait for announcement of Downtown Revitalization Initiative for $10 M.
o Crown Cork & Seal – Assisting with NYSEG issues. They are having power outages that are impacting their business; reached out to PSC to provide assistance.

- **Project Updates**
o Gateway – Project continues; hoping for October completion.
o Parkview – Project continues.
o Owego Gardens 2 – Working through permitting process; continue to work on water tank issue.
o Project Steel – Waiting on an incentive proposal from the State; will then be able to move forward with the transfer of the property.
o Restore NY Projects – Ms. Saraceno and Ms. Woodburn are working on the paperwork for the following projects in:
  ➢ Village of Owego
  ➢ Village of Waverly
o Possible housing project on Southside Drive – This project required the rezoning of the property from R2 to R3; the request went to and has been accepted by the Village. The developers are working on obtaining funding for this project. Looking at approximately 40 duplex units.

- **State Leads** – Responded to the following leads with no response yet:
o Project Bubble
o Project Ring

- **Ag Economic Development** – Mr. Baker reported earlier; has also met with the following:
o Justain Jordan
o Tom Hoffman
o STREDC – Met with George Minor on available Ag programs available.

- **Workforce Development**
AAP Program has begun. Ended up with 6 new hires in 2 participating companies; Crown, Cork and Seal and Hardinge out of Chemung County. This was a partnership with MACNY, Owego Apalachin Schools, SUNY, Tioga County and the businesses.

The following school districts are addressing how to keep our youth in Tioga County; providing programs with all having different approaches:
- Met with Waverly Central School – Beginning a Work Based Learning Program.
- Tioga Central School
- Owego Apalachin School

**Consolidated Funding Applications**
- Village of Owego - North Ave. (NY Main Street)
- Tioga County - Information Technologies connecting the municipalities. (LGE)
- Town of Owego – Application for a salt shed. (WQI)
- Village of Newark Valley – Village Hall windows. (Enviro Protection Fund)
- Soil and Water – Stream Bank Work. (WQI)
- Village of Owego – Sanitary Sewer (WQI)

**Other**
- REAP – USDA funding awarded $51,000.00 to move the housing study forward; addressing our housing needs.
- MWBE Public Hearing with Senator Akshar on August 13th, 1:00 PM, at Binghamton University. This hearing will be addressing the challenges of the MWBE requirements placed on rural communities. Ms. Tinney, Bruce Nelson (Developer) and Kate Whittemore (Home Central) will be speaking.
- Tioga County Foundation Coalition – Pulling together all foundations that provide support for Tioga County.
- Tioga Downs Loan Program – Looking at the possibility to present a program that is related to Tourism businesses.
- TEAM Tioga Initiative - 50 municipal meetings have been attended by TEAM members; improving relationships with the municipalities.
- Proposed 2019 Budget for the following:
  - Tourism – Request is less than last year; from $175,000.00 to $170,000.00; Ms. Maffei was in attendance for any questions.
  - Economic – No increase.
  - Planning – Slight increase due to upcoming Ag District Review process; anticipating more printing and mailing expense.

**Resolution** – The following resolution was presented and approved:
H12-Designation of Tioga Co. LDC DBA Tioga Co. Tourism as Authorized Tourism Promotion Agency for 2019
ADJOURNMENT – With no further topics of discussion or questions, the meeting was adjourned at 1:35 P.M.

Respectfully Submitted,
Linda Sampson, Administrative Assistant to Economic Development & Planning