

Personnel and Civil Service



NOTICE OF VACANCY Supervising Psychiatric Social Worker

Date of Issue: 07/11/18; Reissued 08/07/18. This is a professional supervisory clinical position involving responsibility for oversight and supervision of a select specialty unit and group of staff. In addition, the work involves responsibility for providing skilled psychotherapy to clinic patients to aid in prevention, treatment and rehabilitation of mental illness. The employee serves as part of a multi-disciplinary team. The employee carries a therapy caseload and provides direct clinical care, as well as psychotherapy services to individuals, families and groups, many of whom are high risk clients. As a result, the incumbent would need to possess a high level of interpersonal skill and understanding in order to counsel and clinically treat emotional or psychological problems or illnesses. The employee provides direct clinical care at a 50% caseload assignment. The work is performed under the general supervision of the Clinical Program Director and exercises considerable autonomy and independent judgment. Internal contacts are within professional associates and involve the development, and delivery of client services. The employee is responsible for supervising a single work unit, section, activity or work group. Does related work as required.

The title of Supervising Psychiatric Social Worker is **Competitive**, requiring applicants to meet minimum qualifications established for the position and successfully meet civil service examination requirements. **The examination for Supervising Psychiatric Social Worker is anticipated for 2019.** Pending a criminal background check*, a provisional appointment may be made to this position. Permanent appointment will be dependent upon participation in the examination AND being reachable from the resulting eligible list.

Status: Provisional
Work Hours: Full time, days; 35-hour work week; may involve evening clinic hours
Salary: \$59,766 (CSEA SG XVIII) benefit package available including: health, dental and vision insurance, paid leave time, NYS Retirement System, Deferred Compensation Plan Retirement System
Location: Tioga County Department of Mental Hygiene

Minimum Qualifications:
 Current New York State licensure as a Licensed Clinical Social Worker-R and three (3) years of supervisory* experience in a program for the mentally ill, the developmentally disabled, or the chemically addicted.

**Supervisory experience is defined as: assigning and reviewing work of others, evaluating performance, maintaining work standards, motivating and developing subordinate employees, implementing procedural changes, increasing efficiency and dealing with problems of absenteeism, morale and discipline.*

Apply to:
 Tioga County Department of Personnel & Civil Service: www.tiogacountyny.com
 To download application: <https://www.tiogacountyny.com/media/2134/application2016january.pdf>

Apply by: Applications will be accepted until position has been filled.

Tioga County applications are available on our website. Resumes may be submitted but MUST accompany an application. Applicants MUST clearly describe education and/or work and volunteer experience to explain how they meet the minimum qualifications for the position. Omissions or vagueness will not be interpreted in an applicant's favor.

**Criminal background checks will be conducted upon a conditional offer of employment. Depending upon the position sought, conviction of a felony, misdemeanor or other offense may bar appointment. At the discretion of the appointing authority, additional screenings may include but will not be limited to: fingerprinting, psychological, and or drug testing. If requested, a candidate will be required to authorize access to educational, employment, financial, or other records.*