

TIOGA COUNTY CLERK

ANNUAL REPORT

FOR 2018

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DEPOSITORIES

TIOGA COUNTY CLERK

CHEMUNG CANAL TRUST

Motor Vehicle Account

Sales Tax Account

Exchange Account

M & T BANK

Miscellaneous Court Account

TIOGA STATE BANK

Fee Account

Mortgage Tax Account

Transfer Tax Account

eAccount

I. RECORDINGS

Deeds	County Fee	\$57,772.50
Mortgages	County Fee	\$105,425.50
Misc. Recordings	County Fee	\$49,302.00
Cover Sheet	County Fee	\$23,520.75
Total Fees Collected for Recorded Documents		\$236,020.75

II. MISCELLANEOUS FILINGS

Passport	\$9,525.00
Commercial Papers (UCC Filings)	\$4,400.50
Copies & Certified Copies	\$60,075.47
Misc. Filings (including Building & Loans, Affidavits, DBA, Maps, etc.)	\$21,454.75
Transcripts of Judgment	\$940.00
Liens	\$75.00
Total Miscellaneous Filings	\$96,470.72

III. CLERK OF COURT – COURT FEES

	Fees Collected	To State	To County
Index Numbers		\$163,655.00	\$22,925.00
Notes of Issue (Non-Jury & Jury Demands)		\$3,130.00	
RJI (Request for Judicial Intervention)		\$23,465.00	
Notice of Appeal		\$390.00	
Motion		\$26,325.00	
Stipulation of Discontinuance		\$10,045.00	
Total Court Fees	\$249,935.00	\$227,010.00	\$22,925.00

IV. REAL ESTATE TRANSFER TAX

	Fees Collected	NYS Tax Commission	To County
Totals	\$408,020.00	\$406,528.00	\$1,492.00

V. MORTGAGE TAX

	Tax Collected	Additional Tax (1/4 of 1%)	Basic Mortgage Tax (1/2 of 1%)
Totals	\$767,818.37	\$203,890.40	\$563,927.97

The distribution of these monies is done monthly. The “Additional Tax” is sent to the State of NY Mortgage Agency (SONYMA) via ACH and the “Basic Mortgage Tax” goes to the Tioga County Treasurer for distribution to the nine Townships.

VI. COUNTY CLERK'S FEE

Any and all balances being held for apportionment are on deposit with Tioga State Bank.

Total	\$125,652.00
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VII. FINES – COURT COSTS

Fees Collected	To State	To County
Fines/STOP DWI		\$11,800.31
NYS Surcharge	\$22,502.28	
TARS	\$150.00	\$30.00
Misc. Fines	\$0.00	\$0.00
Totals \$34,482.59	\$22,652.28	\$11,830.31

VIII. MOTOR VEHICLE

Fees Collected	To State	To County
DMV Transactions	\$816,487.15	\$341,685.97
Sales Tax	\$1,230,760.81	\$5,666.00
Totals \$2,394,599.93	\$2,047,247.96	\$347,351.97

	To State	To County
Auto Use Fee \$337,595.90	\$6,527.68	\$331,068.22

IX. SURCHARGE

Fees Collected	NYS Dept. of Education	To County
Totals \$113,820.00	\$108,129.00	\$5,691.00

X. EQUALIZATION & ASSESSMENT

Fees Collected	NYS Div. of Equalization & Assessment	To County
Totals \$136,358.00	\$124,352.00	\$12,006.00

XI. INTEREST

Currently monies deposited into three of the County Clerk's nine separate accounts are entrusted to earn interest. Some accounts may earn interest on behalf of NYS while other accounts' deposits are turned over too quickly to pursue earning interest.

	Interest Earned	To State	To County
Totals	\$18.30	\$7.96	\$10.34

XII. NYS NOTARY RENEWAL FEES AND OATHS

	Fees Collected	To State	To County
Totals	\$9,420.00	\$6,280.00	\$3,140.00

FEE SUMMARY 2018

	Fees Collected	To State	To County
I. RECORDINGS	\$236,020.75		\$236,020.75
II. MISCELLANEOUS	\$96,470.72		\$96,470.72
III. COURT	\$249,935.00	\$227,010.00	\$22,925.00
IV. REAL ESTATE TRANSFER TAX	\$408,020.00	\$406,528.00	\$1,492.00
V. MORTGAGE TAX	\$767,818.37	\$203,890.40	\$563,927.97
VI. COUNTY CLERK’S FEES	\$125,652.00		\$125,652.00
VII. FINES – COURT COSTS	\$34,482.59	\$22,652.28	\$11,830.31
VIII. MOTOR VEHICLE	\$2,394,599.93	\$2,047,247.96	\$347,351.97
AUTO USE FEE	\$337,595.90	\$6,527.68	\$331,068.22
IX. SURCHARGE	\$113,820.00	\$108,129.00	\$5,691.00
X. EQUALIZATION & ASSESSMENT	\$136,358.00	\$124,352.00	\$12,006.00
XI. INTEREST	\$18.30	\$7.96	\$10.34
XII. NYS NOTARY RENEWAL	\$9,420.00	\$6,280.00	\$3,140.00
Totals	\$4,910,211.56	\$3,152,625.28	\$1,757,586.28

I, Andrea L. Klett, being duly sworn, state that I am the Clerk of the County of Tioga and that the foregoing statement is in all respect a full and true statement as required by Section 201 of the County Law and all monies received each day by said Clerk, or my assistants, for fees, perquisites, and emoluments for all services rendered by me or said assistants in their official capacity, for the year 2018.

Andrea L. Klett
Tioga County Clerk

2018 HIGHLIGHTS

COUNTY CLERK:

In April of 2018 the Honorable Lawrence K. Marks, Chief Administrative Judge of the NYS Unified Court System, announced that based upon the success of electronic filing in other counties within the Sixth Judicial District, consensual electronic filing would commence in the Tioga County Supreme Court as of May 23, 2018. The staff of the Clerk's Office attended training via Skype and teleconference to learn how to use the NYS Courts' Electronic Filing System. From May 23rd through December 31st 2018, the Clerk's Office processed 1,735 electronically filed documents. There were 259 index numbers purchased through the electronic system for the same time frame. Electronic recording of land records continued for all of 2018. The Clerk's Office handled 890 electronically recorded land records which resulted in the collection of over \$183,000.00 in fees and taxes. The office staff also continued the back filing of Supreme and County Court records and imaging the Miscellaneous Filings in the tills and the Military Discharges currently located on the AS-400. The County Clerk's Office brought in revenue in the amount of \$1,079,166.09 for Tioga County and \$1,098,849.64 for New York State. The revenue generated by public use of the online eSearch tool was \$35,985.00 for 2018.

DEPARTMENT OF MOTOR VEHICLES:

The DMV continued the considerable task of issuing REAL ID compliant and Enhanced drivers' licenses, permits, and ID cards throughout 2018. The process is very challenging for the applicant as well as for the office staff. The regulations are set by the United States Department of Homeland Security and administered by the NYS Department of Motor Vehicles. The documents that are required from the applicant are very specific and the transactions require two qualified staff to process.

Christine Anthony, DMV Supervisor, retired after 30 years of service with Tioga County. Joyce Costantini, current Senior Motor Vehicle Clerk, was then promoted to Supervisor and a 12 year veteran Motor Vehicle Examiner, Lisa Chandler, was promoted to Senior Motor Vehicle Clerk.

In 2018 the County DMV Office took in \$2,053,775.64 in revenue for New York State and \$691,580.24 for Tioga County. The 2018 Tioga County auto use tax and online transaction revenue was \$344,228.27 and the fees and sales tax collected by the DMV was \$347,351.97.