

COMMUNITY HEALTH NURSE

JOB CODE: 2607
LOCATION: Tioga County Public Health Department
CLASSIFICATION: Competitive
SALARY: CSEA Grade XV
ADOPTED: Adopted 5/03; Tioga Co. Personnel & Civil Service

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the performance of community health nursing activities including responsibility for assessment of health needs and developing the plan of care for individuals and families. An incumbent is responsible for the initial implementation of the client's plan of care and providing on-going case management and reassessment. The work is performed under the general direction of a Supervising Community Health Nurse or in his/her absence a Supervising Public Health Nurse, with wide leeway allowed for the exercise of independent judgment for planning and carrying out assignments. Supervision is exercised over Registered Professional Nurses, Licensed Practical Nurses, Home Health Aides and other subordinate staff. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

In addition to performing all the activities of a Registered Professional Nurse, Community Health Nurses may be requested to perform the following types of activities:

- Perform record reviews and provide feedback to staff as requested;
- Serve as Intake Nurse, taking initial referrals, following up and assigning referrals to nurses;
- Act as a liaison with physician offices, hospitals and other agencies;
- Serve as staff liaison with insurance companies;
- Schedule Home Health Aides and notify them of changes;
- Participate in the required on-call system for Home Care/Public Health;
- May assist Primary & Prevent staff with Clinics/Disease control;
- May participate in the conduct of surveys and studies related to health matters.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of current community health nursing practice; working knowledge of the community organizations and agencies; skill in the application of current nursing procedures and techniques of patient care; ability to plan and coordinate services for individuals and families and supervise nursing personnel assigned to assist with this care; ability to communicate effectively; ability to establish and maintain cooperative working relationships; ability to accept and utilize guidance; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS (As established by NYCRR, Title 10-Section 700.2): Licensure and current registration to practice as a Registered Professional Nurse in New York State and **EITHER:**

- (a) A Baccalaureate degree in nursing from a regionally accredited or New York State registered college or university; **OR**
- (b) A Bachelor's degree in Health or Human Services field; **OR**
- (c) Two (2) years full-time paid experience or its part-time equivalent in Home Care.

*** Copy of college diploma/degree is required at time of application if meeting qualifications under (a) or (b).**

SPECIAL REQUIREMENT: Most assignments made to employees in this class will require reasonable access to transportation to meet field work requirements made in the ordinary course of business in a timely and efficient manner.