

## **OCCUPATIONAL THERAPIST**

**LOCATION:** Tioga County School Districts  
**CLASSIFICATION:** Competitive  
**SALARY:** Varies by location  
**ADOPTED:** Revised 1/07; Tioga County Personnel & Civil Service

**DISTINGUISHING FEATURES OF THE CLASS:** This is a professional position involving responsibility for evaluating, planning and providing occupational therapy treatment to patients in a health program in accordance with written prescription or referral from a physician who provides medical direction. The Occupational Therapist is responsible to the Department Administrator. Supervision may be exercised over the work of Occupational Therapy Assistants and clerical employees assigned to the service. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

- Performs occupational therapy procedures upon the written prescription or referral from a physician, utilizing a creative activity which may be manual, industrial, recreational or educational designed and/or adapted to correct or remedy any disability;
- Evaluates the degree of function and disability of patients unless contra-indicated by professional judgment or a physician's admission notes;
- Develops a treatment plan based upon his findings, short and long term rehabilitation goals and in accordance with the physician's diagnosis, prescription or referral;
- Records on patient's charts all evaluations, re-evaluations, progress notes, consultations and discharge summaries;
- Fabricates and applies hand splints, trains patients in the use of adaptive assistive devices and/or self-help techniques to achieve maximum independence;
- Participates with other facility personnel in the formulation of patients' total care plans;
- Confers periodically with the facility administrator and physicians regarding all facets of patient care and related activities;
- Develops or assists in the development of occupational therapy policies and procedures;
- Assists in the development of, and instructs in the facility's in-service education program;
- Maintains program records including but not limited to the service budget, statistical reports of the frequency and types of treatment and number of patients treated.

### **FULL PERFORMANCE, KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL**

**CHARACTERISTICS:** Good knowledge of principles, techniques and practices of occupational therapy; good knowledge of the operation and minor maintenance of apparatus and equipment used in occupational therapy; working knowledge of community resources available to support or supplement the occupational therapy program; ability to evaluate, plan and execute treatments for patients; ability to plan and supervise the work of others; ability to get along well with others; good physical condition suitable to the demands of the position.

**MINIMUM QUALIFICATIONS:** Licensed and currently registered by the New York State Education Department as an Occupational Therapist.