

WATER & WASTEWATER SYSTEMS INSPECTOR (Seasonal)

DEPARTMENT: Town of Owego
CLASSIFICATION: Competitive
SALARY: To be determined
ADOPTED: 1/03; Tioga Co. Personnel & Civil Service

DISTINGUISHING FEATURES OF THE CLASS: Inspects the installation of municipal water distribution and wastewater collection systems to ensure compliance with department, OSHA and PESH standards. The work is performed under the general supervision of the Director of Utilities in accordance with outlined policies and procedures with leeway for use of independent judgment in carrying out the details of the work. Supervision over subordinate staff is not typically performed by an employee in this class. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Inspects construction by reviewing plans, designs and specifications prepared by engineering consultants for compliance with law, codes, regulations specifications and department standards;
- Supervises the construction for conformance with contract provisions;
- Evaluates and negotiates both contractor's and consultant's proposals, negotiates revisions and participates in obtaining a final agreement;
- Attends project meetings to determine project status;
- Represents the Town at Board meetings.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of PESH and OSHA standards; Thorough knowledge of the practices, tools and equipment used in the installation of water mains, services, hydrants, valves and sewer collection systems; Thorough knowledge of construction methods, terminology and materials; ability to read plans and sketches; ability to analyze design and construction programs for effectiveness; ability to establish and maintain good working relationships with Town officials, contractors and consultants; ability to communicate clearly and effectively; good powers of observation and judgment; courtesy, tact and firmness; mechanical aptitude; physical condition commensurate with demands of the position.

MINIMUM QUALIFICATIONS: Either

- a) Graduation from a regionally accredited or New York State registered college or university with an Associate's Degree in civil engineering and (2) two years of full-time paid experience or its part-time equivalent in the installation, maintenance or repair of municipal water and sewer pipeline systems; **OR**
- b) Graduation from high school or possession of a general equivalency diploma and (6) six years of full-time paid experience or its part-time equivalent as described in (a) above; **OR**
- c) An equivalent combination of training and experience as indicated in (a) and (b) above.