

## **WATER MAINTENANCE SUPERVISOR**

**LOCATION:** Town of Owego  
**CLASSIFICATION:** Non-Competitive  
**SALARY:** To be determined  
**ADOPTED:** Revised 5/01; 4/10, Tioga Co. Personnel & Civil Service

**DISTINGUISHING FEATURES OF THE CLASS:** Supervises the construction, maintenance and repair of water distribution systems, fixtures and equipment; does related work as required. This is supervisory work involving responsibility for planning and supervising the daily work of a number of laborers engaged in the installation, repair and replacement of water mains, valves, hydrants and services. The work is performed under the general supervision of the Water Superintendent who is consulted on all major projects and on plans for new activities. Employees in this class must be available for emergency repairs at all times.

### **TYPICAL WORK ACTIVITIES:** (Illustrative only)

- Assigns, supervises and inspects work of laborers, motor equipment operators and other assigned employees engaged in the repair, maintenance, installation and replace of water;
- Supervises and participates in the caulking, repair and replacement of pipes and mains;
- Supervises and participates in the tapping of mains for extension of consumer water services;
- Supervises and participates in the cleaning of mains, valves hydrants and other fixtures;
- Operates a payloader, backhoe, power grader, valve insertion machines, truck or related motor vehicle;
- Installs and services water meters when not working on water distribution systems;
- May assist in repair of streets, sewers, catch basins and may perform snow removal duties;
- Prepares work and time reports;

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of tools, materials, equipment and terminology used in water distribution systems; working knowledge of the principles of hydraulics as they relate to water distribution; ability to plan and supervise the work of others; ability to understand and follow oral written directions; ability to work from plans and blueprints; reliability; mental alertness; good physical condition;

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of an equivalency diploma AND two (2) years of progressively responsible experience in the installation, maintenance and repair of a water distribution system.

**SPECIAL REQUIREMENT:** At time of appointment, possession of an appropriate New York State operator's license to operate passenger cars and trucks with a maximum gross weight of not more than 18,000 pounds.