



## **Legislative Support Report**

May 7, 2020

**COVID-19:** The Legislative Office continues to be busy with daily press releases, phone conferences, and email and phone communication with the Departments and public in regards to the COVID-19 pandemic.

The Chair of the Legislature and the Legislative Clerk are in the office daily working their regularly scheduled hours, in addition to, working remotely on evenings and weekends, as necessary to meet deadlines and carryout the work of the office.

**May Legislative Meetings:** In light of Governor's Executive Order extension regarding social distancing and group gatherings, the May Committee Meetings, including the Finance/Legal Committee on May 12<sup>th</sup>, have been cancelled. In lieu of the committee cancellations, all Department Heads were requested to submit a bulleted status report to me by Friday, May 1<sup>st</sup>.

The Legislative Worksessions and Regular Meeting will be conducted via Zoom phone conferencing. Revised meeting schedule and memo sent to Legislators and Directors on April 20, 2020. Meeting packet (agenda/resolutions) and worksession agenda will be emailed, as well as mailed to the Legislators.

**1<sup>st</sup> Legislative Worksession: May 7, 2020 at 1:00 p.m. via Zoom phone conference.**

**Dial: 1-646-558-8656**

**Meeting ID: 958 2522 4994**

**Password: 515098**

**Fifth Regular Legislative Meeting: May 12, 2020 at 12:00 via Zoom phone conference.**

**Dial: 1-646-558-8656**

**Meeting ID: 935 6762 3449**

**Password: 665415**

- Legislator/Chair Sauerbrey will lead us in the prayer, pledge, and start the voting process.
- There are no Recognition Resolutions this month.
- There are three Proclamations that will just be noted in the minutes.

**2<sup>nd</sup> Legislative Worksession: May 21, 2020 at 10:00 a.m. via Zoom phone conference.**

**Dial: 1-646-558-8656**

**Meeting ID: 918 1262 8950**

**Password: 690197**

**Legislative Conference/Hubbard Auditorium:** All meetings scheduled in the Legislative Conference Room and Hubbard Auditorium with outside entities have been cancelled for the month of May. This practice was also done in April.

# Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



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Cathy Haskell Legislative Clerk

## **OLD BUSINESS:**

- **April Legislative Meetings:** Minutes were taken, typed, copied, indexed, and put on disc for the Legislature and Journal of Proceedings for the following meetings:
  - Fourth Regular Legislative Meeting – Tuesday, April 14, 2020.
- **Leaders Meeting:** Attended the Leaders Meeting via Zoom phone/video conference on April 22, 2020.
- **Legislative Chair's Press Conference** – Attended the Legislative Chair's weekly press conference on April 29, 2020 regarding COVID-19 and how it pertains to Tioga County.
- **Board of Ethics Vacancy:** As of March 31, 2020, the Board of Ethics has a member vacancy. Recruitment of this position lies with the Legislature.
- **Annual Review of County Policies & Financial Disclosures** – The annual review of policies and completion of attestation form on the County's Intranet was originally due by 3/31/2020 and the original date for financial disclosure submission was 5/15/20, however, Chair Sauerbrey issued Local Emergency Order No. 2 extending the deadline for both to June 1, 2020.
- **Driver Safety Training Schedule** – Safety Officer sent an email cancellation on 4/10/20 for the April and May classes and that he was looking into possible online course options. Legislators interested in attending one of these sessions can schedule with me or directly with Ed Solomon, Safety Officer ([solomone@co.tioga.ny.us](mailto:solomone@co.tioga.ny.us)).
  - Thursday, September 17<sup>th</sup> - 9:00 a.m. – 4:00 p.m. \*Limited to 40 participants\*
  - Wednesday, October 7<sup>th</sup> – 9:00 a.m. – 4:00 p.m. \*Limited to 40 participants\*

Respectfully submitted,

*Cathy Haskell*

Legislative Clerk