

PUBLIC SAFETY COMMITTEE AGENDA

SHERIFF'S OFFICE

October 3, 2023

2:30 PM

- **APPROVAL OF MINUTES — September 5, 2023**
- **FINANCIAL**
 - **September YTD Report**
- **OLD BUSINESS**
 - **Presentation of 2024 budget**
 - **Body worn camera project**
- **NEW BUSINESS**
 - **Jail camera project**
 - **Vesta Next Gen 911 planning**
 - **Pistol permit database changeover**
- **PERSONNEL**
 - **Update on Vacancies**
- **RESOLUTIONS**
 - **Authorization to apply - 2024 High Visibility Engagement Campaign Grant**
 - **Approve 2023-2024 Contracts with SADD School Associates - STOP DWI**
 - **Approve 2024 Stop DWI Plan**
- **ADJOURNMENT**

PUBLIC SAFETY MEETING

September 5, 2023

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, September 5, 2023 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
Barb Roberts	Legislator
Marte Sauerbrey	Chair, Legislator (<i>in at 2:45</i>)
William Standinger	Legislator
Dale Weston	Legislator
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Mike Simmons	Director, Emergency Services
Bob Williams	Assistant Fire Coordinator (<i>in at 2:45</i>)

Guest:

Pete DeWind	County Attorney
-------------	-----------------

Absent:

Corrine Cornelius	Deputy Director, Emergency Services
-------------------	-------------------------------------

APPROVAL OF MINUTES:

Approval of August 8, 2023 minutes:

Legislator Roberts made the motion, seconded by Legislator Weston, to approve the August 8, 2023 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- 2023 Budget is on track.

NEW BUSINESS:

- Staff – Terri Rosenberger is retiring after 22 years of service.
- Probation Vehicles – New Dodge Durango was delivered last week. This completes updating Probation's fleet.
- Buddi, NY LLC Contract – proposed contract was received for electronic monitoring. Once the County Attorney has reviewed and approved it, a resolution will be presented to the Committee.
- Community Engagement – attended Field of the Fallen with Veterans. Staff has been great on volunteering.
- Quality Assurance Program – working with IT to create a computer-based system to randomly select cases to be audited on a monthly basis.
- Succession Planning – Fred Kiechle will be promoted to Probation Supervisor, replacing Terri Rosenberger, who will be retiring at the end of this month.
- Juvenile Delinquency Services- One (1) appearance ticket for the month of August. YTD 9 JDATs received to date.
- ATI Programs – Electronic Monitoring – one (1) individual is being monitored via VCheck24 phone app. Community Service – Weekend Work Program has resumed operation. Pre-Trial

Release – thirteen (13) people are being supervised via Pre-Trial Release Program. Court ordered investigations – 37 active investigations. Supervision – 192 cases – Violation of Probation – 21 defendants/respondents have violation petitions against them.

PERSONNEL:

- One vacant Probation Officer
- One vacant part-time Supervisor position
- One unfunded Probation Officer 1 position

RESOLUTIONS:

- Resolution Recognizing Teri Rosenberger's 22 Years of Dedicated Service to Tioga County
A resolution was presented recognizing Teri Rosenberger's 22 years of dedicated service to Tioga County.

(Committee agreed to move resolution forward)

OFFICE of EMERGENCY SERVICES – Mike Simmons:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Communications Project – Motorola's Engineering representatives visited four sites. It was suggested that the Apalachin site will need powerlines. Tower drawings should be available in a few weeks. Targeted grant – 2023 grant came out and we will be applying for additional funding for this project.
- CAD Project – No progress has been made to get the State Police added to the CAD system.
- EMS – Basic EMT Class has started with 12 students.
- Emergency Management – helped Village obtain extra light towers for the county fair. We continue to assist with the County Hazard Mitigation Plan along with Wendy Walsh and Elaine Jardine.
- Threat Assessment Management – working on Smart phone app. May need to do RFP will need to check with Grant liaison.
- Fire – the Owego Fire Department supplied fire protection to the fair as well as mutual aid.

NEW BUSINESS:

- None

PERSONNEL:

- None

RESOLUTIONS:

- None

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are at \$410,004 which is 75% of the budget. Inmate boarders are at \$196,832 which is 131% of the budget.

NEW BUSINESS:

- Jail Camera Project – is underway.
- Pistol Permit database changeover is almost completed.
- Body Worn Camera Project – body cameras are in. Training is set for September 12th.

- RFP for Jail Medical – was sent out to 5 contractors today.
- Jail population is 37 for August.
- Labor Issues – TCLEA and NCEU negotiation are being finalized.
- Litigation Issues – there is one ongoing case.

PERSONNEL:

- Update on Vacancies:
 - Civil - one vacant part-time Civil Deputy position
 - Corrections – 3 Corrections Office positions; 2 part-time Cook positions; no Corrections Officers are on light duty; 2 Corrections Officers are on military deployment.
 - Road Patrol – 2 vacant Deputy positions, no Deputies are currently on light duty; there is one Deputy in the Broome County Law Enforcement Academy. There are 2 unfunded Deputy positions that we would like to fill. Need guidance as to proceed with this.
 - Records – all positions are filled.
 - Administration – all positions are filled.

RESOLUTIONS:

- None

ADJOURNMENT: Meeting was adjourned at 2:50 PM

Respectfully Submitted,

Diane Rockwell

Diane Rockwell
Secretary to the Sheriff
9/5/23



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL	TRANSFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
A General Fund	APPROP	ADJUSTMENTS	BUDGET	ACTUAL		BUDGET	USE/COL
A3020 Public Safety Communication E							
A3020 411400	Emergency Telephon	-185,000	0	-185,000	-96,249.88	.00	-88,750.12 52.0%*
A3020 433310	State Aid-Enhanced	0	0	0	.00	.00	.0%
A3020 510010	Full Time	658,947	0	658,947	370,224.28	.00	288,722.72 56.2%
A3020 510020	Part Time/Temporar	6,800	-700	6,100	266.14	.00	5,833.86 4.4%
A3020 510030	Overtime Pay Only	44,084	0	44,084	39,633.69	.00	4,449.83 89.9%
A3020 510050	All Other(On Call,	21,812	700	22,512	11,037.40	.00	11,474.80 49.0%
A3020 520090	Computer	500	-500	0	.00	.00	.0%
A3020 520130	Equipment (Not Car	450	500	950	898.00	.00	52.00 94.5%
A3020 540000	Contract Expense	0	0	0	.00	.00	.0%
A3020 540350	Office Equip Maint	300	0	300	.00	.00	300.00 .0%
A3020 540510	Radio Repairs	0	0	0	.00	.00	.0%
A3020 540620	Software Expense	5,300	0	5,300	.00	.00	5,300.00 .0%
A3020 540660	Telephone	33,821	0	33,821	20,949.02	11,169.07	1,702.91 95.0%
A3020 581088	State Retirement F	54,738	0	54,738	49,111.42	.00	5,626.64 89.7%
A3020 583088	Social Security Fr	32,335	0	32,335	32,456.18	.00	-121.28 100.4%*
A3020 584088	Workers Compensati	12,243	0	12,243	11,018.25	.00	1,225.15 90.0%
A3020 584588	Life Insurance Fri	0	0	0	.00	.00	.0%
A3020 585088	Unemployment Insur	0	0	0	.00	.00	.0%
A3020 585588	Disability Insuran	679	0	679	579.42	.00	99.18 85.4%
A3020 586088	Health Insurance F	152,703	0	152,703	120,881.96	.00	31,820.72 79.2%
A3020 588988	Eap Fringe	146	0	146	137.25	.00	8.35 94.3%
A3110 Sheriff							
A3110 412703	Shared Services Sh	-30,000	0	-30,000	-13,500.00	.00	-16,500.00 45.0%*
A3110 415100	Sheriff Fees	-80,000	0	-80,000	-47,545.98	.00	-32,454.02 59.4%*
A3110 425450	Licenses	-35,000	0	-35,000	-12,381.00	.00	-22,619.00 35.4%*
A3110 425950	Patrol Income	-2,500	0	-2,500	.00	.00	-2,500.00 .0%*
A3110 426250	Forfeiture Of Crim	0	-32	-32	-31.65	.00	.00 100.0%
A3110 426260	Forfeiture Of Crim	0	-228	-228	-227.88	.00	.00 100.0%
A3110 427010	Refunds Of Prior Y	0	0	0	-538.00	.00	538.00 100.0%
A3110 427050	PL501 Gifts And Don	0	0	0	.00	.00	.0%
A3110 427700	Other Unclassified	0	0	0	-9.25	.00	9.25 100.0%
A3110 433190	State Aid- Bullet	0	0	0	-869.48	.00	869.48 100.0%
A3110 433470	State Aid-SLETPP G	0	0	0	.00	.00	.0%
A3110 433480	State Aid-16 SLETP	0	0	0	.00	.00	.0%
A3110 433890	State Aid-Sheriff	0	0	0	.00	.00	.0%
A3110 433890	BWC22 State Aid-She	0	-50,000	-50,000	-50,000.00	.00	.00 100.0%
A3110 433900	State Aid-Police T	0	0	0	-1,059.68	.00	1,059.68 100.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL	TRANSFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL
A3110 433950 State Aid-Buckle U	0	0	0	.00	.00	.00	.0%
A3110 433952 NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
A3110 433960 St Aid- Child Pass	0	0	0	.00	.00	.00	.0%
A3110 443190 Fed Aid Bullet Pro	0	0	0	.00	.00	.00	.0%
A3110 445890 Federal Aid-Other	0	-10,530	-10,530	.00	.00	-10,530.00	.0%*
A3110 510010 Full Time	2,873,666	0	2,873,666	2,223,142.83	.00	650,523.17	77.4%
A3110 510020 Part Time/Temporar	60,000	0	60,000	14,497.16	.00	45,502.84	24.2%
A3110 510030 Overtime Pay Only	150,095	10,530	160,625	237,048.12	.00	-76,423.12	147.6%*
A3110 510040 Workers Compensati	0	0	0	.00	.00	.00	.0%
A3110 510050 All other(On Call,	74,950	0	74,950	47,688.57	.00	27,261.43	63.6%
A3110 520130 Equipment (Not Car	10,000	971	10,971	4,581.55	59.47	6,330.22	42.3%
A3110 520130 BWC22 Equipment (No	0	50,000	50,000	34,956.71	.00	15,043.29	69.9%
A3110 520191 Emergency Equipmen	5,000	215	5,215	3,077.38	264.05	1,873.57	64.1%
A3110 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3110 530300 Legal	0	0	0	.00	.00	.00	.0%
A3110 530330 Shared Services	0	0	0	.00	.00	.00	.0%
A3110 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3110 540020 Ammunition	14,000	0	14,000	12,449.73	450.07	1,100.20	92.1%
A3110 540070 Car Maintenance	49,540	0	49,540	19,079.31	2,140.50	28,320.19	42.8%
A3110 540090 Clothing	28,000	1,750	29,750	20,114.72	2,726.06	6,908.89	76.8%
A3110 540093 Building Maint & R	14,500	0	14,500	606.03	8,068.92	5,825.05	59.8%
A3110 540220 Automobile Fuel	120,000	0	120,000	66,389.50	23,880.61	29,729.89	75.2%
A3110 540280 Investigations	10,500	0	10,500	5,642.62	1,259.37	3,598.01	65.7%
A3110 540330 Legal Fees	7,500	0	7,500	180.00	.00	7,320.00	2.4%
A3110 540335 Asset Forfeiture E	0	1,429	1,429	1,397.50	.00	31.65	97.8%
A3110 540336 Asset Forf. Exp-Re	0	8,850	8,850	8,622.00	.00	227.88	97.4%
A3110 540350 Office Equip Maint	1,000	500	1,500	872.14	156.05	471.81	68.5%
A3110 540420 Office Supplies	16,000	-486	15,514	7,388.16	577.78	7,548.36	51.3%
A3110 540444 Permits, Fees, Ins	26,000	0	26,000	22,271.05	.00	3,728.95	85.7%
A3110 540470 Physicals	12,000	0	12,000	7,730.00	1,365.00	2,905.00	75.8%
A3110 540480 Postage	10,000	0	10,000	8,661.62	296.18	1,042.20	89.6%
A3110 540485 Printing/Paper	9,000	0	9,000	4,203.17	900.79	3,896.04	56.7%
A3110 540510 Radio Repairs	0	0	0	.00	.00	.00	.0%
A3110 540560 Repairs	2,000	0	2,000	720.79	883.00	396.21	80.2%
A3110 540620 Software Expense	17,700	0	17,700	12,900.49	4,305.00	494.51	97.2%
A3110 540640 Supplies (Not Offi	3,000	0	3,000	284.00	.00	2,716.00	9.5%
A3110 540640 PLS01 Supplies -PLS	1,250	0	1,250	.00	.00	1,250.00	.0%
A3110 540660 Telephone	12,500	0	12,500	6,135.74	4,301.16	2,063.10	83.5%
A3110 540680 Tires	11,924	0	11,924	11,278.00	581.00	65.00	99.5%
A3110 540731 Training/State Req	5,000	0	5,000	950.00	1,800.00	2,250.00	55.0%
A3110 540733 Training/All other	15,000	0	15,000	7,365.31	260.00	7,374.69	50.8%
A3110 581088 State Retirement F	545,603	0	545,603	454,090.36	.00	91,512.62	83.2%
A3110 583088 Social Security Fr	212,822	0	212,822	194,107.38	.00	18,714.52	91.2%
A3110 584088 Workers Compensati	47,749	0	47,749	38,980.12	.00	8,769.14	81.6%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
General Fund	APPROP	ADJUSTM	BUDGET			BUDGET	USE/COL
A3110 584588 Life Insurance Fri	920	0	920	592.94	327.06	.00	100.0%
A3110 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3110 585588 Disability Insuran	543	0	543	441.09	.00	101.79	81.3%
A3110 586088 Health Insurance F	808,575	0	808,575	629,861.49	.00	178,713.37	77.9%
A3110 588988 Eap Fringe	568	0	568	485.56	.00	82.28	85.5%
A3150 Jail							
A3150 422640 Jail - For Other G	-150,000	0	-150,000	-228,196.86	.00	78,196.86	152.1%
A3150 422650 Jail - Inmate Forf	-1,000	0	-1,000	-719.08	.00	-280.92	71.9%*
A3150 427010 Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3150 427720 Misc Jail Revenue	-5,000	0	-5,000	-800.00	.00	-4,200.00	16.0%*
A3150 433920 State Aid-Jail/Bre	0	0	0	.00	.00	.00	.0%
A3150 443920 Federal Aid-Jail/B	0	0	0	.00	.00	.00	.0%
A3150 510010 Full Time	2,734,951	-105,915	2,629,036	1,719,722.84	.00	909,313.40	65.4%
A3150 510020 Part Time/Temporar	18,000	0	18,000	.00	.00	18,000.00	.0%
A3150 510030 Overtime Pay Only	140,000	100,000	240,000	364,489.21	.00	-124,489.21	151.9%*
A3150 510040 Workers Compensati	0	5,915	5,915	5,914.76	.00	.00	100.0%
A3150 510050 All other(On Call)	20,000	0	20,000	11,027.52	.00	8,972.48	55.1%
A3150 520191 Emergency Equipmen	500	0	500	.00	.00	500.00	.0%
A3150 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3150 540040 Books	0	0	0	.00	.00	.00	.0%
A3150 540090 Clothing	8,000	-100	7,900	2,962.39	656.02	4,281.59	45.8%
A3150 540091 Bedding	1,000	100	1,100	917.61	99.04	83.35	92.4%
A3150 540093 Building Maint & R	21,000	5,000	26,000	16,963.17	5,689.85	3,346.98	87.1%
A3150 540140 Contracting Servic	1,100	500	1,600	884.92	321.55	393.53	75.4%
A3150 540210 Garbage Disposal	5,500	0	5,500	3,474.08	1,825.92	200.00	96.4%
A3150 540350 Office Equip Maint	0	0	0	.00	.00	.00	.0%
A3150 540360 Meals/Food	185,470	-5,500	179,970	104,880.19	65,169.81	9,920.00	94.5%
A3150 540370 Medical Expense	886,024	0	886,024	536,381.76	343,139.30	6,503.14	99.3%
A3150 540620 Software Expense	63,500	0	63,500	56,479.60	4,994.00	2,026.40	96.8%
A3150 540640 Supplies (Not Offi	26,000	0	26,000	14,747.36	1,076.88	10,175.76	60.9%
A3150 540640 COVID Supplies (Not	0	0	0	.00	.00	.00	.0%
A3150 581088 State Retirement F	325,539	0	325,539	269,522.39	.00	56,016.76	82.8%
A3150 583088 Social Security Fr	170,741	0	170,741	159,284.08	.00	11,456.59	93.3%
A3150 584088 Workers Compensati	52,285	0	52,285	40,611.98	.00	11,673.36	77.7%
A3150 584588 Life Insurance Fri	2,100	0	2,100	1,065.76	659.24	375.00	82.1%
A3150 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3150 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3150 586088 Health Insurance F	776,144	0	776,144	583,048.01	.00	193,096.16	75.1%
A3150 586089 Health Insurance C	0	0	0	.00	.00	.00	.0%
A3150 588988 Eap Fringe	603	0	603	505.85	.00	97.37	83.9%
A3151 Jail - Alternatives Program							
A3151 510010 Full Time	38,579	0	38,579	27,701.49	.00	10,877.51	71.8%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR: A	general Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3151	510030	Overtime Pay Only	0	0	431.08	.00	-431.08	100.0%*
A3151	510050	All other(On Call,	0	0	.00	.00	.00	.0%
A3151	581088	State Retirement F	6,817	6,817	3,626.77	.00	3,189.96	53.2%
A3151	583088	Social Security Fr	2,637	2,637	2,124.94	.00	512.39	80.6%
A3151	584088	Workers Compensati	735	735	424.88	.00	309.72	57.8%
A3151	584588	Life Insurance Fri	0	0	.00	.00	.00	.0%
A3151	585088	Unemployment Insur	0	0	.00	.00	.00	.0%
A3151	585588	Disability Insuran	0	0	.00	.00	.00	.0%
A3151	586088	Health Insurance F	16,789	16,789	9,705.21	.00	7,083.82	57.8%
A3151	588988	Eap Fringe	9	9	5.33	.00	3.41	61.0%



TIOGA COUNTY, NEW YORK

**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2023 12

ACCOUNTS FOR:		ORIGINAL	TRANSFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
H	Capital Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL
H3110 Sheriff								
H3110	433952	NYS Legislative Gr	0	0	.00	.00	.00	.0%
H3110	520130	Equipment (Not Car	0	0	.00	.00	.00	.0%
H3110	520620	Software Expense	0	0	.00	.00	.00	.0%
H3110	521060	Car/Truck	161,000	0	161,000	158,530.68	2,469.32	98.5%
H3150 Jail								
H3150	520130	Equipment (Not Car	0	0	.00	.00	.00	.0%
H3150	520255	Security Equipment	50,000	0	50,000	.00	50,000.00	.0%
H3150	520620	Software Expense	0	0	.00	.00	.00	.0%
H3150	521000	Not Assigned	0	0	.00	.00	.00	.0%
H3150	521060	Car/Truck	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2023 12

	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	11,428,285	12,970	11,441,255	8,409,291.27	489,402.75	2,542,560.55	77.8%

**** END OF REPORT - Generated by Rockwell, Diane ****

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -23

AUTHORIZE THE SUBMISSION OF
THE 2023-2024 NYS STOP DWI
HIGH VISIBILITY ENGAGEMENT
CAMPAIGN APPLICATION
STOP DWI

WHEREAS: The NYS STOP-DWI Foundation Board secured funding from the Governor's Traffic Safety Committee for the High Visibility Engagement Campaign during the grant cycle of October 1, 2023 – September 30, 2024 with \$18,500 in funding set for Tioga County; and

WHEREAS: County Policy # 47 requires that a resolution be approved before any such grant application is submitted; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Sheriff's Office to apply for this grant.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -23

AUTHORIZE 2023-2024 CONTRACTS
WITH SADD SCHOOL ASSOCIATES
STOP DWI

WHEREAS: It is the desire of the STOP DWI Program to arrange five contracts with SADD School Associates which are defined as independent contractors not entitled to county employee benefits; and

WHEREAS: It is the desire to contract with the following five SADD School Associates for the school year 2023-2024; Aria French to serve the Candor School District; Matthew Cicchetti to serve the Newark Valley School District; Cynthia Tebo to serve the Owego Apalachin School District; Erika Brown to serve the Spencer Van Etten School District, and; Janice Barto to serve the Tioga Central School District; and

WHEREAS: Each SADD School Associate will be compensated \$100 each month for the ten months of the school year, but will not exceed \$1,000 for the year; and

WHEREAS: The Tioga County Attorney has approved the agreement that defines the rights and responsibilities of all the parties involved and outlines the compensation to be paid to the STOP DWI School Associates; therefore be it

RESOLVED: That these contracts for SADD School Associates be authorized for the 2023-2024 school year.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -23 APPROVE 2024 STOP DWI PLAN

WHEREAS: The New York State Governor's Traffic Safety Committee (GTSC) requires counties to submit an annual STOP DWI Plan by October 1st for the use of monies collected under the STOP DWI Program; and

WHEREAS: The STOP DWI Coordinator has submitted a 2024 STOP DWI Plan to the Tioga County Legislature for approval; therefore be it

RESOLVED: That the Tioga County Legislature hereby approves the 2024 STOP DWI Plan including the following budgeted appropriations:

Enforcement	\$ 6,000
Prosecution Related	\$ 1,000
Probation	\$ 7,500
Rehabilitation	\$ 1,000
PI&E	\$15,000
Administration	\$ <u>450</u>
	\$30,950

Tioga County Sheriff's Office



DATE: September 29, 2023
TO: Sheriff Howard
RE: October 3, 2023 Public Safety - Reference Notes

Personnel Issues:

1. **Civil Office**
 - a) There is currently (1) open part-time Civil Deputy position.
2. **Corrections Division**
 - a) There are currently (4) open Corrections Officer positions.
 - b) There are currently (2) open part-time Cook positions.
 - c) There are no Corrections Officers on light duty.
 - d) There are (2) Corrections Officers on military deployment.
3. **Road Patrol**
 - a) There are (2) open Deputy positions.
 - b) There is one Deputy on light duty.
 - c) There is (1) Deputy in the field training phase of the police academy.
 - d) There are (2) unfunded Deputy positions – request being made to fund / fill.
4. **E911 Emergency Communications Center**
 - a) There are (2) open E911 Dispatcher positions.
5. **Records**
 - a) All positions are filled.
6. **Administration**
 - a) All positions are filled.

Labor Issues:

1. T.C.L.E.A. negotiations are being finalized.
2. N.C.E.U. negotiations are being finalized.

Litigation Issues:

1. Litigation with a former employee ongoing.

Budget:

1. Revenues are \$458,878 which is 84% of the budget. Expenditures are at \$9,263,194 which is 81% of the budget. Inmate Boarders are at \$228,196 which is 152% of the budget.

Current Projects:

1. Pistol Permit database, data conversion almost complete.
2. Jail camera replacement project progressing.
3. In the planning phase for the VESTA Next Gen 911 system.
4. Body worn camera project – fully deployed and in use.
5. RFP for jail medical contract out for bids.

Miscellaneous:

1. Average daily inmate population for the month of September 2023 was 51. There was an average of 6 Federal inmates (180 days) and 7 board-ins (211 days) for the month.

Resolutions:

1. Authorization to apply - 2024 High Visibility Engagement Campaign Grant
2. Approve 2023-2024 Contracts with SADD School Associates - STOP DWI
3. Approve 2024 Stop DWI Plan