

APPROVED

TIOGA COUNTY, NEW YORK

Office of the County Attorney

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

Peter J. DeWind County Attorney ☎ 607 687 8253 📠 607 223 7003 🌐 www.TiogaCountyNY.com



FINANCE, LEGAL AND SAFETY COMMITTEE

February 10, 2026

10:30 A.M.

ATTENDANCE:

Legislators: Chair Monell, Ciotoli, Standinger, Flesher, Bunce, Aronstam, Rose, Cantella

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer Roberts, Deputy Treasurer Chandler, Chief Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke, Public Defender Arcesi

Guest(s): N/A

APPROVAL OF THE MINUTES: Legislator Bunce asked for a motion to approve January 13, 2026, minutes. Legislator Ciotoli made the motion seconded by Legislator Flesher and was unanimously carried.

FINANCIAL: Legal and Safety's budgets are tracking well. However, the "Legal Fees" budget line continues to need monitoring.

OLD BUSINESS:

- **Litigation and Claims:** There are no new claims to report, and one litigation matter has moved to settlement.
- **Ethic Board Appointments:** There are three board members seats that expire at the end of March. There is one seat that cannot be reappointed and two seats that are eligible for re-appointment.

NEW BUSINESS:

- **Financial Disclosures for Schedule A Employees and Annual Policy Review and Attestations:** Financial disclosures are due May 15 and policy review attestations are due March 31.
- **Panic Buttons-HHS Building:** Ms. Holbrook has been working with Securitas Security to ensure the safety of employees and is working with ITCS to verify panic buttons route to Security. Mapping of phones that have a "soft button" is in process and supervisors are training employees on how to use panic buttons and what to do if the button is accidentally pushed. Persons of interest are being added to the Verkada camera system as needed and the CAD system has been updated so that the extension number of the phone

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shows the correct location. Previously all phones displayed an address of 56 Main Street.

- CDL Drug Testing-New Superintendents: New superintendents in the consortium are being educated on how the program works and what their responsibilities are. Ms. Holbrook is creating an educational packet that she will be distributing to consortium supervisors.
- Security: Ms. Holbrook is working on finalizing post orders and tightening procedures for security at 56 Main Street.
- Contracts: Departments are now being notified three months in advance of when their contracts expire.

PERSONNEL:

- 3rd Assistant County Attorney Vacancy: There continues to be no interest in this position

RESOLUTIONS: APPROVAL TO SUBMIT TITLE VI PLAN FOR RECERTIFICATION and RECLASSIFY ONE (1) FULL-TIME ASSISTANT PUBLIC DEFENDER POSITION TO TWO (2) PART-TIME POSITIONS PUBLIC DEFENDER'S OFFICE were moved into full Legislative session without further questions.

PROCLAMATIONS: N/A

EXECUTIVE SESSION:

ADJOURNMENT: Legislator Bunce adjourned the Finance, Legal and Safety Committee meeting at 11: 10 A.M.

Respectfully submitted,

Christine Freyvogel

Paralegal to the County Attorney