

**Countywide-Shared Services Zoom Meeting**  
**Tioga County Mayors and Supervisors**  
**November 3, 2021**  
**12:00 p.m.**

**Panel Attendees:**

Stuart Yetter, Jr., Supervisor, Town of Newark Valley  
Jim Tornatore, Mayor, Village of Newark Valley  
Lesley Pelotte, Mayor, Village of Nichols  
Don Castellucci, Supervisor, Town of Owego  
Mike Baratta, Mayor, Village of Owego  
Charles Davis, Supervisor, Town of Richford  
Patrick Ayres, Mayor, Village of Waverly  
Martha Sauerbrey, Chairwoman, Tioga County Legislature  
Bob Farrell, Owego-Apalachin School District

**Absent:**

Donald Foster, Acting Supervisor, Town of Barton  
Keith Flesher, Supervisor, Town of Berkshire  
William Strosahl, Supervisor, Town of Candor  
Eric Halstead, Mayor, Village of Candor  
Kevin Engelbert, Supervisor, Town of Nichols  
Barbara Crannell, Deputy Supervisor, Town of Nichols  
Al Fulkerson, Supervisor, Town of Spencer  
Ken Sutfin, Mayor, Village of Spencer  
Lewis Zorn, Supervisor, Town of Tioga

**County Staff:**

Cathy Haskell, Legislative Clerk  
Peter DeWind, County Attorney  
Amy Poff, Benefit Manager  
Charles Root, Software Support Liaison

**Guests:**

Austin Tanner, WICZ TV  
Benjamin Klein, Owego Pennysaver

**Welcome & Introductions:**

Chair Sauerbrey opened the meeting at 12:03 p.m. Chair Sauerbrey welcomed and thanked everyone for their participation and continued support of the Shared Services in Tioga County.

**Update - Chair Sauerbrey:**

Chair Sauerbrey reported the Shared Services Panel conducted our three required public hearings on October 25, 2021 with local media and one resident present.

Chair Sauerbrey reported she will be presenting the 2022 Shared Services Plan to the Tioga County Legislature on Thursday, November 4, 2021, in preparation of moving forward with the process for plan submission by December 31, 2021.

**Two (2) New Shared Services Proposals for 2022 Plan Consideration:**

Chair Sauerbrey reported the Tioga County 2022 Shared Services Plan includes proposals from Tioga County and the Owego-Apalachin Central School District. The proposed plans were presented to the Shared Services Panel on October 20, 2021, as well as to the Tioga County Legislature, media and public.

The 2022 Services Plan will include the following:

- Tioga County's shared service with Broome County Purchasing Alliance for Medicare Advantage Plan/Medicare Part D Prescription Coverage for the County's Medicare eligible retirees and their spouses with an effective start date of January 1, 2022.
- Owego-Apalachin Central School District's shared service with Capital Region BOCES for a prescription drug plan and management under the project name of NYS Pharmacy Purchasing Coalition with an effective start date of January 1, 2022.

On a roll call vote, Supervisor Yetter, Supervisor Davis, Supervisor Castellucci, Mayor Pelotte, Mayor Baratta, Mayor Tornatore, Mayor Ayres, Tioga County Chairwoman Sauerbrey, and Owego-Apalachin Central School District Assistant Superintendent Farrell were unanimously in favor of accepting the two new shared services proposals for inclusion in Tioga County's 2022 Shared Services Plan for submission by December 31, 2021.

As a follow-up, Legislative Clerk Haskell will email the 2022 Shared Services Plan Vote Affirmation to the Shared Services Panel as supporting documentation for inclusion with the County's Plan.

**Plan Submission:**

Chair Sauerbrey reported we are currently in discussion with the Department of State and Broome County to confirm the process of identifying Broome and Tioga County in each county plan and the designated forms required for submission.

Chair Sauerbrey reported Tioga County will continue with the established timeline and submit our Plan by December 31, 2021.

Meeting adjourned at 12:08 p.m.

Respectfully submitted,

*Cathy Haskell*

Legislative Clerk