

PUBLIC SAFETY MEETING

March 8, 2022

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, March 8, 2022 at 2:30 PM.

Present:

Dennis Mullen	Chair, Public Safety
Marte Sauerbrey	Chair, Legislator
Edward Hollenbeck	Legislator
Barb Roberts	Legislator
William Standinger	Legislator
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Mike Simmons	Director, Emergency Services

Guest:

Pete DeWind	County Attorney
Cathy Haskell	Clerk of the Legislature

Absent:

Bob Williams	Deputy Director, Emergency Services
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APPROVAL OF MINUTES:

Approval of February 8, 2022 minutes:

Legislator Hollenbeck made the motion, seconded by Legislator Standinger to approve the February 8, 2022 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

1. Staffing: 2 Probation Officers and 1 Secretary will be starting 3/14.
2. Training: Municipal Police Council has new training requirements, which will increase the cost of training new Probation Officers.
3. Cayuga Counseling Contract: 90-day termination notice given.
4. JD tickets are increasing: The problems are with older kids. Looking to see how other counties are dealing with it.
 - Currently 4 youth
 - Electronic Monitoring: currently two offenders are being monitored.
 - Community Service: Weekend work program is up and running again. 9 pre-trial releases
 - Probation supervises approximately 200 people.

NEW BUSINESS:

1. Office Improvements: New floor has been installed and new office chairs are replacing the old ones.
2. Peers at Probation: two peers from ACBC are facilitating wellness groups and women's groups.
3. Decision Point Collaboration – this is a preventive module, which we tried to start at Tioga Central School. No kids have been showing up so we are moving on to a different school.

PERSONNEL:

1. Two vacant Probation Officer 1 positions
2. One unfunded Probation Officer 1 position

RESOLUTIONS:

- Authorize Salary Above CSEA Base for Probation Officer 1 (Michael Franz)
A resolution was presented requesting authorization to appoint Michael Franz to the title of Probation Officer 1 at \$47,132.
- Authorize Salary Above CSEA Base for Probation Officer 1 (Michelle Dunham)
A resolution was presented requesting authorization to appoint Michelle Dunham to the title of Probation Officer 1 at \$47,132.
- Resolution Recognizing Sherri Harris' 25 Years of Dedicated Service to Tioga County
A resolution was presented recognizing Sherri Harris' 25 years of dedicated service to Tioga County.

***Committee agreed to move these resolutions forward ***

OFFICE of EMERGENCY SERVICES – Mike Simmons:

FINANCIAL:

- Budget is on track.
- Telephone Surcharge Revenue: Need to meet with the Budget Officer to resolve how this money can be utilized for radio maintenance. Chair Sauerbrey stated she would like to meet on this and suggested that Stephanie Jerzak should be involved as well. Legislator Roberts asked if an email could be sent to the committee once a resolution has been decided. Legislator Mullen feels there needs to be a definitive line in the budget for this money.

OLD BUSINESS:

- Communications Project Report: NYSTEC team – was not very satisfied with the job they were doing. They said they supplied everything to us, therefore, any future meetings have been cancelled. Chair Sauerbrey asked why NYSTEC felt that way and thought it might be a miscommunication. Director Simmons thought they felt that change order 2 completed their obligation. Chair Sauerbrey will try to talk with them in person next week. Legislator Mullen suggested clarifying their position to get this project back on track.
- CAD Project: is progressing very well. Lt. Bessey has been working hard, training on the new system. The database needs to be built before it this program is up, and running.
- EMS Study: CGR collected data and will compile a draft report and send it to us.
- COVID: Continue to participate in calls from the State.
- EMT Classes: Currently eight students are in spring classes. The fall class had 100% pass rate.
- Interoperable Radio Grant: The targeted grant should come out in March. Legislator Sauerbrey will see the Governor next week and inquire about it.

NEW BUSINESS:

- Local Emergency Planning Committee:
Bob Williams has been facilitating this committee and they are getting back to monthly meetings.

PERSONNEL:

- Specialty Team Leaders: Mike Roden has been running the HazMat Team; Steve Solomon has expressed interest in running HazMat and Mike Roden would like to help with the CAD project as he has the technical knowledge. They are volunteers who are insured as volunteer firemen and Director Simmons would like to appoint them to the two vacant \$5,200/year Deputy Coordinator positions. The Committee agreed to present a resolution to fill these vacant positions.

Resolutions:

- Authorize Submission of Hazardous Mitigation Planning Grant Application Emergency Management, Soil & Water, Economic Development & Planning

A resolution was presented requesting authorization to apply for a FEMA grant to update the Hazardous Mitigation Plan. This grant is through the Economic Development Department so it will go through their committee as well.

***Committee agreed to move this resolution forward ***

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are at \$120,808 which is 24% of the budget. Inmate boarders account for \$97,855 which is at 65% of the budget.
- Expenditures are at \$1,383,402 which is 21% of the budget.
- Gas is becoming an issue. We are starting two-man patrol if we have 4 deputies on a shift. All patrol cars need to be shut down for 2 hours on a shift.

OLD BUSINESS:

- Live Scan Upgrade: Waiting on printers and software configurations
- Jail Electronic Medical Records (EMR): waiting on CBH for implementation.
- Cycle Evaluation – Commission of Corrections: Overall, went very well. We were cited for a minor technicality. The Commission had previously required us to verify computer transactions with cells on a monthly basis, now they are stating it should be weekly. Plumbing situation was corrected prior to their visit. The Jail is 25 years old and the Sheriff said there were other problems that needed to be taken care of, with plumbing being a major concern.

NEW BUSINESS:

- Spillman Training – New CAD System is progressing very well. Lt. Bessey has been doing a great job with this project. Database needs to be built before it is up and running.
- Trimble Training – 3D Scanner: Staff is being trained on the new technology for crime scene/accident reconstruction.
- Candor will not have a Village Judge as of 4/1; all tickets will be going to the Town Judge.

PERSONNEL:

- Update on Vacancies:
 - Civil – 2 vacant part-time Deputy positions. Road Patrol Deputies have been serving civil papers.
 - Corrections – 2 vacant Corrections Officer positions; 1 vacant part-time Cook positions
 - Road Patrol – 1 Deputy currently on light duty
 - 1 Deputy in field training
 - 2 Deputies attending the police academy
 - 1 Lieutenant position is vacant due to retirement. 2/28 last day. Trevor Yaeger will be promoted to Road Patrol Lieutenant. Sergeant interviews will be conducted Thursday. Deputy interviews were conducted and the candidate we selected would need to start soon so the medical, psych evaluation, and drug testing could be done before 3/28, which is when the academy starts.

Resolutions:

- Re-Appoint Members to Traffic Safety Board
A resolution was presented requesting authorization to appoint members to the Traffic Safety Board.
- Resolution Recognizing William White's 21 Years of Dedicated Service to Tioga County
A resolution was presented recognizing William White's 21 years of service to Tioga County.
- Authorize Execution of Cooperative Agreements between the Law Department, ITCS, Sheriff, Public Health, DSS, and Mental Hygiene
A resolution was presented requesting authorization to execute cooperative agreements with Law, ITCS, Sheriff, Public Health, DSS and Mental Hygiene.

***Committee agreed to move these resolutions forward ***

ADJOURNMENT:

Meeting was adjourned at 3:25 PM.

Respectfully Submitted,

Diane Rockwell

Diane Rockwell
Secretary to the Sheriff
3/8/22