

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation

September 6, 2022

2:30 pm

- **Approval of minutes** from August 2, 2022 Public Safety Committee meeting
- **Financial**
 1. Budget on track for 2022
Over \$200,000 in restitution collected to date
- **Old business**
 1. Staffing
 2. Decision Points
 3. 2023 budget
 4. Detention Contract
- **New business**
 1. Staffing
 2. Training
 3. Collaboration with Tioga Career Center
 4. Joint training with TCDSS
 5. Approval of STSJP and State Block Grant monies
- **Personnel**
 1. Two vacant Probation Officer 1 positions
 2. One unfunded Probation Officer 1 position
- **Resolutions (1)**
 1. Resolution to accept STSJP state funding 2022-2023
- **Proclamations**
 1. None
- **Adjournment**

DRAFT

PUBLIC SAFETY MEETING

August 2, 2022

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, August 2, 2022 at 2:30 PM.

Present:

Barb Roberts	Legislator
Dennis Mullen	Chair, Public Safety
Sheriff Gary Howard	Sheriff's Office
Brian Cain	Director, Probation
Mike Simmons	Director, Emergency Services
Bob Williams	Deputy Director, Emergency Services
William Standinger	Legislator

Guest:

Peter DeWind	County Attorney
Cathy Haskell	Legislative Clerk
Undersheriff Rich Hallett	Sheriff's Office

Absent:

Edward Hollenbeck	Legislator
Marte Sauerbrey	Chair, Legislator

APPROVAL OF MINUTES:

Approval of July 5, 2022 minutes:

Legislator Standinger made the motion, seconded by Legislator Mullen to approve the July 5, 2022 Public Safety minutes, as written. Motion carried.

OFFICE of EMERGENCY MANAGEMENT – Mike Simmons:

FINANCIAL:

- Within 2022 Budget.

OLD BUSINESS:

- Radio Project:
 - Continues to move forward with few complications.
 - Project Manager from Motorola and surveyors from Microwave Solutions Incorporated are working in the area to design microwave system that will link all of our radio tower sites together.
 - Negotiations with the owner of Skyview Dragstrip has ended. Property owner unexpectedly passed away before securing a contract. New options are available and are being explored.

- CAD Project:
 - Near completion.
 - Equipment has been ordered necessary for Fire and EMS response planning in order to develop and keep data current.
- Public Assistance Class has been requested to be held at the Public Safety Building sometime in 2022. When damage is done these workshops assist on making claims for reimbursement.
- Director Simmons will be attending NYS Division of Homeland Security and Emergency Services (DHSES) Threat Assessment Management, a team summit at the State Training facility based on the Monroe Model.
- EMS Study finalized.

NEW BUSINESS:

- Fall 2022 EMT Class schedule is now open.
- Deputy Director Williams attended Statewide Traffic Incident Management Seminar (TIMS) in Oriskany. Campville Fire Department presented on the proper way to provide traffic control during incidents.

PERSONNEL:

- EMS Coordinator is still not filled.

RESOLUTIONS:

- Amend Resolution #152-22 Authorize Amended Agreement with Motorola Solutions Change Order # 3 Emergency Management

***Committee agreed to move this resolution forward*

SHERIFF – Gary Howard:

FINANCIAL:

- 2022 Budget on Track.
 - Revenues are at \$436,541 which is 85% of the budget.
 - Expenditures are at \$6,123,529 which is 59% of the budget.
 - Inmate Boarders are at \$292,740 which is 195% of the budget.
- 2023 Budget is increasing by 10%.

OLD BUSINESS:

- Spillman implemented; no complaints.
- Itouch implemented; still working on software configurations – testing within the month.

NEW BUSINESS:

- MAT Medical Assistant Treatment program (mandated from the State) to be implemented September 1, 2022.
- Jail camera project pricing is complete and working with Black Creek to order equipment.

PERSONNEL:

- Update on Vacancies:
 - Civil – All positions filled.
 - Corrections – Six open full- time Corrections Officer positions remain available, two vacant part-time Cook positions remain available.
 - Road Patrol – One full-time vacant Deputy position remains available, None on Light Duty.
 - Three Deputies are presently attending the Police Academy:
 - One at the Broome Academy.
 - Two at the Corning Academy that are in their field training phase.
 - E911 Communications – One open part-time Public Safety Dispatcher position remains available and one vacant full-time Public Safety Dispatcher Trainee position remains available.
 - Records – All postions are filled.
 - Administation – All positions are filled.

RESOLUTIONS:

- Resolution Recognizing Elizabeth Struble's 18 Years of Dedicated Service to Tioga County Sheriff's Office

***Committee agreed to move this resolution forward*

PROBATION – Brian Cain:

FINANCIAL:

- 2022 Budget on Track.
- 2023 Budget due and has been submitted.
 - Reduced the budget from Salaries; trying to save money by not filling one Probation Officer position.
 - Slight increase in the Amount of fees to the Caseload explorer program; which is covered in budget.

OLD BUSINESS:

- No JD Tickets.
- Continue using electronic monitoring.
- Investigations continue to increase.

NEW BUSINESS:

- Collaboration with Tioga Career Center:
 - Director Cain met with representatives from the Tioga County Career Center in July to discuss possible collaborative efforts to create an Employment Liaison in the Courtroom Program.
- Possible Detention Contract.

PERSONNEL:

- Probation Officer Michelle Dunham's last day was July 15, 2022;
 - Will begin interviews week of August 15, 2022.
- Fundamentals Training of one of our Probation Officer's is required and has been accepted in to the four week Albany program beginning on August 8, 2022.
- Two Vacant Probation Officer positions;
 - One Probation Officer Position is set to be filled soon.
 - One Unfunded Probation Officer position remains available.

RESOLUTIONS:

- None

ADJOURNED:

Meeting was adjourned at 3:10 PM.

Respectfully Submitted,

Donna Gilligan

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

08/02/22



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 08

ACCOUNTS FOR: General Fund ORIGINAL APPROP TRANFRS/ADJUSTS REVISED BUDGET YTD ACTUAL ENCUMBRANCES AVAILABLE BUDGET PCT USE/COL

A3140 Probation

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3140 415600	Adoption Investiga	0	-600	-9,511.92	.00	-600.00	.00*
A3140 415800	Restitution Surcha	-2,000	-2,000	-4,920.00	.00	-7,511.92	475.6%
A3140 415810	Probation - DWI Su	-16,000	-16,000	-10,000.00	.00	-11,080.00	30.8%*
A3140 415811	DWI-Probation Sala	-10,000	-10,000	-26,301.34	.00	.00	100.0%
A3140 433100	State Aid-Probatio	-105,205	-105,205	-4,641.41	.00	-78,903.66	25.0%*
A3140 433160	State Aid-Enhanced	-18,566	-18,566	-2,481.00	.00	-13,924.59	25.0%*
A3140 433170	Ignition Interlock	-3,678	-3,678	-5,269.23	.00	-1,197.00	67.5%*
A3140 433180	State Aid- STSJP	-7,000	-7,000	.00	.00	-1,730.77	75.3%*
A3140 433182	RTA State Aid -Rais	-78,150	-78,150	455,278.56	.00	-78,150.00	.0%*
A3140 510010	Fuji Time	839,125	832,785	15,423.11	.00	377,506.44	54.7%
A3140 510020	Part Time/Temporar	28,645	28,645	607.55	.00	13,221.89	53.8%
A3140 510030	Overtime Pay Only	5,000	5,000	248.02	.00	4,392.45	12.2%
A3140 510050	All Other(On Call),	0	0	851.95	.00	-248.02	100.0%*
A3140 520070	Chairs	400	6,340	6,340.00	.00	293.85	74.4%
A3140 520200	Office Equipment	2,500	1,146	851.95	.00	2,500.00	.0%
A3140 520215	Personal Protectiv	4,500	-746	3,754.20	.00	.00	100.0%
A3140 540070	Car Maintenance	2,550	-664	1,886	.00	1,160.64	38.5%
A3140 540080	Clinic Supplies	4,250	0	384.20	.00	3,838.00	9.7%
A3140 540140	RTA Contracting Ser	72,510	0	72,510.00	27.80	72,510.00	.0%
A3140 540180	Dues	850	0	810.00	.00	40.00	95.3%
A3140 540220	Automobile Fuel	2,200	0	1,182.39	.00	1,017.61	53.7%
A3140 540320	Leased/Service Equ	1,230	0	1,182.39	.00	1,230.00	.0%
A3140 540340	Literature	3,300	-1,500	1,311.44	.00	488.56	72.9%
A3140 540360	Meals/Food	1,800	-746	494.63	.00	559.57	46.9%
A3140 540390	Meals/Expense	1,100	200	.00	.00	.00	.0%
A3140 540420	COV19 Office Suppl	0	300	115.83	.00	184.17	38.6%
A3140 540480	Postage	2,000	500	267.13	.00	232.87	53.4%
A3140 540520	FH01 Program Expens	0	1,800	530.67	.00	1,269.33	29.5%
A3140 540590	Services Rendered	1,265	7,500	329.99	.00	7,170.01	4.4%
A3140 540620	Software Expense	9,247	3,910	13,157.91	.00	1,115.10	11.8%
A3140 540630	Stationery Supplie	6,500	-500	1,600.71	.00	4,399.29	26.7%
A3140 540660	Telephone	2,052	0	969.22	.00	1,082.78	47.2%
A3140 540660	RTA Telephone-RTA	1,440	0	797.79	.00	1,642.57	55.4%
A3140 540731	Training/State Req	10,000	0	2,296.65	.00	7,703.35	23.0%
A3140 581088	State Retirement F	102,678	0	67,783.22	.00	34,894.36	66.0%
A3140 583088	Social Security Fr	58,164	0	36,014.54	.00	22,149.05	61.9%
A3140 584088	Workers Compensati	19,198	0	12,920.70	.00	6,276.91	67.3%
A3140 585588	Disability Insuran	1,064	0	644.23	.00	419.81	60.5%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 08

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3140 586088 Health Insurance F	301,471	0	301,471	175,148.05	.00	126,322.61	58.1%
A3140 588988 Eap Fringe	228	0	228	147.74	.00	80.56	64.7%
TOTAL Probation	1,244,067	7,500	1,251,567	737,159.59	27.80	514,379.66	58.9%
A3142 Alternatives To Incarceration							
A3142 415150 Alternatives To In	-100	0	-100	-63.00	.00	-37.00	63.0%*
A3142 433120 State Aid-Alternat	-12,145	0	-12,145	-6,571.88	.00	-5,572.63	54.1%*
A3142 510010 Full Time	13,466	0	13,466	7,754.83	.00	5,711.17	57.6%
A3142 510050 All other(On Call,	0	0	0	160.00	.00	-160.00	100.0%*
A3142 540140 Contracting Servic	4,000	0	4,000	1,632.90	.00	2,367.10	40.8%
A3142 581088 State Retirement F	2,428	0	2,428	1,793.23	.00	634.71	73.9%
A3142 583088 Social Security Fr	950	0	950	609.00	.00	340.97	64.1%
A3142 584088 Workers Compensati	392	0	392	252.19	.00	139.60	64.4%
A3142 585588 Disability Insuran	22	0	22	13.49	.00	8.23	62.1%
A3142 586088 Health Insurance F	3,541	0	3,541	2,153.43	.00	1,387.89	60.8%
A3142 588988 Eap Fringe	5	0	5	2.90	.00	1.76	62.2%
TOTAL Alternatives To Incarceration	12,559	0	12,559	7,737.09	.00	4,821.80	61.6%

A3146 Sex Offender Program

A3146 540140 Contracting Servic	123,840	0	123,840	82,560.00	41,280.00	.00	100.0%
TOTAL Sex Offender Program	123,840	0	123,840	82,560.00	41,280.00	.00	100.0%
TOTAL General Fund	1,380,466	7,500	1,387,966	827,456.68	41,307.80	519,201.46	62.6%
TOTAL REVENUES	-253,444	0	-253,444	-69,759.78	.00	-183,683.73	
TOTAL EXPENSES	1,633,909	7,500	1,641,409	897,216.46	41,307.80	702,885.19	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 '08

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,380,466	7,500	1,387,966	827,456.68	41,307.80	519,201.46	62.6%

** END OF REPORT - Generated by Cain, Brian **

Public Safety Committee Meeting

Probation Department Report

September 6, 2022

Budget Status:

2022 Revenue Budget:

- \$350 of DWI Supervision fee collected in August. \$5,330 collected to date in 2022
- \$965 in restitution and surcharge collected in August. \$200,804 collected to date in 2022

2022 Budget: On target

Current Business:

1. Staffing – Interviews were completed for the vacant Probation Officer 1 positions the week of August 22, 2022. One of the candidates, Joe Lanzillotto was offered one of the positions provisionally and he accepted. Joe's first day at Probation will be September 12, 2022. The second open Probation Officer 1 position will remain vacant pending the return of the civil service exam scores.
2. Training – Probation Officer Jean Renee Regis successfully completed the Fundamentals of Probation Practice and Peace Officer trainings the week of August 29, 2022. Probation Officer Mike Franz is scheduled to attend Fundamentals of Probation Practice and Peace Officer training in Albany in October. It is the intention to have newly hired Probation Officer Joe Lanzillotto attend the same training in Albany in October or if that is not possible, a training in either Rochester or Buffalo before January 1, 2023. If this can be done, Probation will avoid an additional five weeks of training for PO Lanzillotto.
3. Probation Director had additional meetings with representatives from the Tioga Career Center in August to discuss collaborative efforts which will begin an Employment Liaison in the Courtroom Program. Probation Director also discussed the program with the District Attorney's Office who are supportive of the effort. It is anticipated that an Employment Liaison will be in the Courtroom by October of 2022. This program will give Court personnel the ability to connect defendants with employment services where appropriate.
4. Decision points – During the month of August, Probation Supervisor Chad Post continued his efforts in connecting with multiple school districts in Tioga County in anticipation of establishing the Decision Points in at least one school in Tioga County for the Fall of 2022.
5. Probation Director met with the Director of Services, Elizabeth Myers from the Department of Social Services and finalized plans for joint trainings with members of the Department of Social Services and Probation. The first training in Restorative Justice Practices is scheduled for September 13 & 14, 2022 at the Tioga County Health and Human Services Building.

6. On August 3, 2022 Probation received notice that the Probation Annual State Aid Plan and Application for 2022-2023 had been Approved. This ensures Probation will receive the annual Block Grant funding from the State. Also, on August 26, 2022, Probation received notice that the Supervision and Treatment Services for Juveniles Program (STSJP) Plan had been approved for 2022-2023. STSJP funding allows the County to be reimbursed 62% of monies spent for Alternatives to Detention and Alternatives to Placement.

7. Juvenile Delinquency Services:

August of 2022- Probation received four JD tickets for the month of August. Two of the JD tickets were issued to the same respondent for acts committed on separate dates. The tickets alleged the youth committed acts which were they adults would constitute the crimes of Endangering the Welfare of a Child, a Class A Misdemeanor, Grand Larceny in the Third Degree, a Class D Felony, Grand Larceny in the Fourth Degree, a Class E Felony, and Criminal Mischief in the Fourth Degree, a Class A Misdemeanor.

YTD: 26 JDATs received to date.

- E- Connect: 22 youth screened (three respondents did not appear and one youth had multiple tickets). Eleven of the youth screened were determined to be below threshold for mental health services. Nine youth were determined to be a level III and were referred for a mental health assessment. Two youth were determined to be a level II and were referred to mental health for an evaluation and possible treatment.
- Probation continues to support and make referrals to ACBC as their Making Our Success Sustainable (M.O.S.S.) Program continues to grow.
- We have four youth currently in juvenile sex offender treatment.
- Breakdown of JD Offenses to date for 2022

Sex offenses	15%
Theft offenses	15%
Property offenses	27%
Assaults	35%
Other	8%

ATI Programs:

- Electronic Monitoring – There are no offenders being monitored via electronic monitoring at this time
- Community Service – WWP is back up and running effective July 16, 2022. There have been some cancellations as more court orders which include completion of community service hours continue to be received.

- Pre-Trial Release – There are 10 people being supervised via the Pre-Trial Release program

Court Ordered Investigations: 50 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 182 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 15 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

Two Vacant Probation Officer I positions
One unfunded Probation Officer position

Resolutions: One (1) Resolution

- Resolution to accept STSJP state funding 2022-2023

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -22

RESOLUTION TO APPROVE
STSJP CONTRACT FOR SFY 2022-2023
PROBATION AS LEAD AGENCY FOR
APPLICATION FOR FUNDING VIA STSJP

WHEREAS: The NYS Office of Children and Family Services (OCFS) has directed every County to create Alternative to Detention programming and since 2015 the Probation Department has been the Lead Agency for the County to apply for STSJP funding; and

WHEREAS: The funding is based on an approved OCFS contract for a maximum of \$40,000 and is set at a ratio of 62% state reimbursement - 38% county share for monies expended by the County for Alternative to Detention programming for Juvenile Delinquents. The Tioga County Legislature agrees to accept this reimbursement funding format; therefore be it

RESOLVED: That the Tioga County Legislative Chair is approved to contract with the Office of Children and Family Services for STSJP funding as follows:

Probation Department - Juvenile Delinquency Alternatives to Detention

Reminder Call, Electronic Monitoring	\$15,634.00
State Share	\$ 9,693.08
County Share	\$ 5,940.92