

**LATE-FILE**

REFERRED TO: LEGAL/FINANCE COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 AUTHORIZE EXECUTION OF  
COOPERATIVE AGREEMENTS BETWEEN THE  
LAW DEPARTMENT, ITCS, SHERIFF, DSS,  
PUBLIC HEALTH, AND MENTAL HYGIENE

WHEREAS: Tioga County has implemented a Direct Charge Pilot Program that will maximize State reimbursement for legal and IT expenses while eliminating the administrative burden of charging all departments for those expenses; and

WHEREAS: The Law Department and ITCS will directly charge the Department of Social Services, Public Health and Mental Hygiene for its services and support pursuant to Cooperative Agreements; and

WHEREAS: The Sheriff's Department will directly charge the Department of Social Services for security services, escort, protection and transport services; and

WHEREAS: It may be necessary for the County Administrator to make budget adjustments to reflect the budgeted amounts and year end actuals in the cooperative agreements between ITCS and DSS, Public Health and Mental Hygiene and to reflect the budgeted amount in the cooperative agreement between the Sheriff and DSS; therefore be it

RESOLVED: That the Legislature authorizes and directs the Chair to execute Cooperative Agreements between the Law Department and DSS, Public Health and Mental Hygiene; and be it further

RESOLVED: That the Legislature authorizes and directs the Chair to execute Cooperative Agreements between the ITCS Department and DSS, Public Health and Mental Hygiene; and be it further

RESOLVED: That the Legislature authorizes and directs the Chair to execute a Cooperative Agreement between the Sheriff's Department and DSS; and be it further

RESOLVED: That the Cooperative Agreements between DSS and the Law Department, ITCS and Sheriff shall be submitted to the New York State Office of Temporary and Disability Assistance and the Office of Children and Family Services for approval; and be it further

RESOLVED: That the County Administrator is authorized to make budget adjustments to reflect the budgeted amounts and year end actuals in the cooperative agreements between ITCS and DSS, Public Health and Mental Hygiene and to reflect the budgeted amount in the cooperative agreement between the Sheriff and DSS.

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REFERRED TO: FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 APPROPRIATION OF FUNDS AND  
MODIFICATION OF 2025 BUDGET  
TIOGA COUNTY VETERANS' SERVICE AGENCY

WHEREAS: The TCVSA has received notification from the New York State Department of Mental Health that the "CARES UP" Grant has increased the grant by \$5,000 from \$25,000 to \$30,000 for the 2025 calendar year.

WHEREAS: Any increase in grant funding must be approved by the Legislature. The TCVSA request that the Legislature approve and accept the increased grant funding; and

WHEREAS: TCVSA will incur no local share increase, yet this will require an appropriation into the proper account codes; and

WHEREAS: Appropriation of funds and Budget Modifications require Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From: A6510 437100 ETSSP State Aid-Veterans Services \$5,000.00

To: A6510 540487 ETSSP Program Expense ETSSP \$5,000.00

And be it further

RESOLVED: That available funds on 12/31/2025 of the original \$5,000 will be carried forward into the New Year.

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REFERRED TO: PUBLIC WORKS COMMITTEE  
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -26 AMEND 2025 CAPITAL BUDGET AND  
TRANSFER FUNDS HARNICK ROAD BRIDGE

WHEREAS: Tioga County is the recipient of funding through New York State Department of Transportation consisting of Federal and non-Federal funds for a project, Harnick Road over Apalachin Creek, PIN 9754.90; and

WHEREAS: Resolution No. 81-25 appropriated \$46,560 the non-Federal portion of Marchiselli funding approved in Supplemental Agreement #2 with the NYSDOT executed on July 25, 2024; and

WHEREAS: The approved total non-Federal portion of funding has been increased to a maximum of \$278,400; and

WHEREAS: The project was completed in November 2025, and is programmed to have estimated remaining costs of \$24,000 including all phases of the project, in which 80% of Federal Funds and 15% of State Funds will be reimbursed to Tioga County; and

WHEREAS: Appropriation of Funds and Budget Modification require Legislative approval; therefore be it

RESOLVED: That the 2025 Budget for the state revenue account be revised as follows:

H5110 435020 H2102	SA-Harnick Rd Bridge	\$210,550.00
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And be it further

RESOLVED: That the remaining balance at year end be carried forward into the next budget year.

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REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE  
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -26 AMEND 2025 BUDGET AND  
AUTHORIZE APPROPRIATION FROM  
UNASSIGNED FUND BALANCE  
COUNTY CLERK'S OFFICE

WHEREAS: Tioga County entered into a Software as a Service agreement with Tyler Technologies as of September 27, 2023; and

WHEREAS: Exhibit B Invoicing and Payment Policy of said agreement requires that the Software Service be paid annually; and

WHEREAS: During the budget process for 2025, the invoice for the Tyler SaaS payment in the amount of \$42,289.00 was overlooked due to confusion about which Department would pay the 2025 invoice; and

WHEREAS: Year-end processing has eliminated the availability of contingent funds in the 2025 budget and Legislative approval is required to appropriate monies from Unassigned General Fund Balance A390900; and

WHEREAS: The County Clerk is requesting that the amount of the 2025 invoice, \$42,289.00, less available 2025 funds in the amount of \$8,830.00 in the A1410 540620 Software line, to be appropriated from Unassigned Fund Balance to the Clerk's budget line A1410 540620 Software; therefore, be it

RESOLVED: That the Tioga County Legislature authorizes the following 2025 budget modification, and appropriation of funds from Unassigned General Fund Balance to the Software line in the County Clerk budget.

FROM:	A 390900 Fund Balance	\$33,459.00
TO:	A1410 540620 Software	\$33,459.00

REFERRED TO: FINANCE, LEGAL & SAFETY COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -26 CREATE & FUND (1) FULL-TIME  
ASSISTANT PAYROLL COORDINATOR POSITION  
(TREASURER'S OFFICE)

WHEREAS: Legislative approval is required for the creation and funding of any new positions within Tioga County; and

WHEREAS: Due to numerous changes within the Treasurer's Office the Treasurer has reviewed work assignments, staffing structure, as well as future succession training needs within the department regarding the administration of payroll; and

WHEREAS: In order to address said issues, the Treasurer, in conjunction with the Personnel Officer, has determined that creating an Assistant Payroll Coordinator will help in those efforts; and

WHEREAS: The Personnel Officer has met with the Treasurer's Office to review the description of work duties for the proposed full-time Assistant Payroll Coordinator position; and

WHEREAS: Funding for the position is not currently available in the Treasurer's Office budget, therefore, will require an increase to the budget; therefore be it

RESOLVED: That one (1) full-time Assistant Payroll Coordinator position is created within the Management/Confidential annual salary range of \$49,000-\$59,000, effective March 11<sup>th</sup>, 2026, during the 2026 fiscal year; and be it further

RESOLVED: That the Treasurer's Office full-time headcount shall increase from 8 to 9; and be it further

RESOLVED: That the Legislature hereby authorizes the funding of said position effective upon adoption of this resolution; and be it further

RESOLVED: That the 2026 County Budget is hereby amended to increase Personal Services and Employee Benefits in the Treasurer's Department in the amounts set forth below:

TO: A1325 510010 FULL TIME	\$59,000.00
TO: A1325 581088 STATE RETIREMENT FRINGE	\$ 8,443.00
TO: A1325 583088 SOCIAL SECURITY FRINGE	\$ 4,531.00
TO: A1325 584088 WORKERS COMPENSATION FRINGE	\$ 1,068.00
TO: A1325 585588 DISABILITY INSURANCE FRINGE	\$ 53.00
TO: A1325 586088 HEALTH INSURANCE FRINGE	\$23,700.00

TO: A1325 588988 EAP FRINGE

\$ 12.00

And be it further

RESOLVED: That said increase shall be financed by the appropriation of unassigned General Fund Balance.

**TOTAL AUTHORIZED APPROPRIATION**

**\$96,807.00**