

# Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



☎ 607 687 8240 📠 607 687 8232 🌐 [www.TiogaCountyNY.gov](http://www.TiogaCountyNY.gov)

**Cathy Haskell** Legislative Clerk **Breige Graven** Deputy Legislative Clerk

## Legislative Support Minutes

June 4, 2026

1:00 p.m.

### ATTENDANCE

**Legislators:** Legislators Aronstam, Brown, Bunce, Cantella, Ciotoli, Flesher, Monell, Rose, and Standinger were present.

**Staff:** Legislative Clerk Haskell, Deputy Legislative Clerk Graven, County Administrator Bailey, County Attorney DeWind, and Personnel Officer Parke.

### Guests:

Matt Freeze, Morning Times Reporter

### APPROVAL OF MINUTES

Legislator Brown made the motion, seconded by Legislator Rose to approve the May 7, 2026 Legislative Support minutes, as written. Motion carried.

### FINANCIAL

**2026 YTD Budget Reports:** Legislative Clerk Haskell reported 41.1% utilization noting no budgetary issues or concerns.

**County Auditor Accounts Payable Report:** Ms. Haskell reported the following accounts payable report for May. This report is included in today’s committee agenda packet.

Month	AP Invoices	AP Total	P-Card Transactions	P-Card Total
May	710	\$5,208,575.55	194	\$41,744.70
4 Rejected AP Invoices	All four (4) rejected invoices were recognized at the department level.			

### OLD BUSINESS

#### May 2026 Meetings:

Minutes were taken, typed, copied, recorded, distributed, and indexed for the Legislature and Journal of Proceedings for the following Legislature meetings in May 2026:

- Fifth Regular Legislature Meeting – May 12, 2026

The Legislative Clerk attended the following meetings in May 2026:

- Legislative Standing Committee Meetings – May 5 and 7, 2026
  - Legislative Worksessions – May 7 and 21, 2026
- Finance, Legal & Safety Committee – May 12, 2026
- Fifth Regular Legislature Meeting – May 12, 2026
  - Executive Team Meeting – May 12, 2026
  - NYSACCLB Conference – May 13 – 15, 2026

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**Legislative Clerk Conference Update:** Legislative Clerk Haskell reported she attended the NYS Association of Clerks of County Legislative Boards (NYSACCLB) annual conference in Syracuse, NY on May 13 – 15, 2026. Ms. Haskell thanked the Legislators for allowing her to attend this three-day conference.

Ms. Haskell informed the Legislature of the following highlights garnered from this year's conference:

- **Cooperative Purchase “Piggybacking”** – Ms. Haskell reported some of our departments, including Public Works and the Sheriff's Office use this procurement method to purchase commodities and equipment versus doing our own competitive bidding process. This is only allowable when the other municipality's contract stipulates that others can use their bid. This method of procurement is set to expire on June 30, 2026 if the State Legislature does not extend it. If this legislation expires, Ms. Haskell reported it would require every County to do their own competitive bidding process.  
**UPDATE: The State Legislature adopted a one-year extension of this procurement method until June 30, 2027.**
- **AI Technology** – This session discussed how counties are going to govern and regulate the use of AI technology. This was more of a brainstorming session, as there were no directives set or recommendations suggested on how we should proceed.
- **NYSAC Update** – Ms. Haskell reported NYSAC Executive Director Stephen Acquario, and NYSAC Counsel Patrick Cummings were in attendance to provide information on local laws, Home Rule, and conduct a Q&A session.
- **NYSACCLB Recertification** – Ms. Haskell reported she received her 2-year recertification as a Certified Legislative Board Clerk by attending the continuing education classes offered at the annual conferences. This recertification program is endorsed through New York State Association of Counties (NYSAC) with the objective of encouraging continuing education and promoting excellence in local governance.

Ms. Haskell reported some of the other topics included minutes and agendas, local laws and Home Rule. Ms. Haskell reported attendance at the conferences are very informative and it is beneficial to network with the other Legislative Clerks to learn what they do in their counties, as it is not standardized.

Legislator Standinger commended Ms. Haskell for going to these conferences and bringing back good, usable information.

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- **Treasurer's Office Relocation/Legislative Office Refresh** – Ms. Haskell reported the Treasurer's Office staff temporarily housed in the Legislative Office relocated back to their own office on May 18, 2026. Ms. Haskell reported they were a joy to have in our office. It was interesting to listen, watch, and learn from them as they dealt with the public daily either in person or on the phone. They were very knowledgeable, professional and helpful. Chair Monell reported some of the people were unsure what they needed to do or pay, and the staff took care of them, and I was amazed time after time. Ms. Haskell reported it was great to witness how another department interacts with the public and staff.

Ms. Haskell reported the final piece to the office refresh was the installation of the 2<sup>nd</sup> desk in the front office and that is now completed.

Ms. Haskell thanked the Legislature for granting permission to do the office refresh and to make the space more habitable.

## NEW BUSINESS

### ***June Legislature Meeting:***

- **Prayer, Pledge, Voting:** Legislative Chair Monell will lead us in the prayer, pledge and voting process for the June 9, 2026 Legislature meeting.
- **Recognition Resolution:** We have the following one (1) recognition resolution from the Sheriff's Office that will be noted in the minutes of the June 9, 2026 Legislative meeting, as Corrections Officer Russell will not be attending.

### ***Resolution Recognizing David Russell's 25 Years of Dedicated Service to Tioga County***

- **Proclamations:** There is one (1) proclamation; **Elder Abuse Awareness Month** that has been read in previous years, therefore will just be noted in the minutes of the June 9, 2026 Legislature meeting.
- **Chair Appointments:** As discussed earlier today, Chair Monell will be appointing the following staff to the new Consolidated County Office Building Committee and Subcommittees:

**Executive Committee:** Legislative Chair Monell, County Administrator Bailey, Finance, Legal, & Safety Legislative Standing Committee Chair Bunce, County Attorney DeWind, Treasurer Roberts, and Legislative Clerk Haskell.

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**Design & Construction Sub-Committee:** Commissioner of Public Works Hammond, Chief Information Officer Clark, Public Works Project Technician Anderson, Buildings & Grounds Working Supervisor Bidwell, Building & Grounds Lead Maintenance Mechanic Morley. The Lead on this subcommittee will be the Engineer/Architect firm once hired.

**Regulatory & Financial Oversight Subcommittee:** Safety Officer Holbrook, County Code Enforcement Officer Morgan, Director of ED&P Woodburn, Chief Accountant Schurter, Director of Real Property Palinosky, and County Clerk Klett.

- **Resolutions:** All resolutions presented by the Departments at their respective Legislative Standing Committees were reviewed for Legislature consideration at the June 9, 2026 Legislature meeting.
- **Late-File Resolutions:** Ms. Haskell reported she is aware of one late-file resolution from the Department of Public Works for the June 9, 2026 Legislature meeting at this time.

## PERSONNEL

- None.

## RESOLUTIONS

- None.

## PROCLAMATIONS

- None.

**ADJOURNMENT** - Meeting adjourned at 2:30 p.m.

Respectfully submitted,

*Cathy Haskell*

Legislative Clerk