

# Office of the Legislative Clerk

Ronald E. Dougherty County Office Building    56 Main Street    Owego, NY 13827

• 607 687 8240    ☎ 607 687 8232    • [www.TiogaCountyNY.gov](http://www.TiogaCountyNY.gov)

Cathy Haskell Legislative Clerk



## Legislative Support Minutes

January 8, 2026

1:00 p.m.

### ATTENDANCE

**Legislators:** Legislators Brown, Bunce, Cantella, Ciotoli, Flesher, Monell, Rose, and Standinger were present.

**Staff:** Legislative Clerk Haskell, County Administrator Bailey, Personnel Officer Parke, and County Attorney DeWind

### Guests:

Matt Freeze, Reporter, Morning Times

### APPROVAL OF MINUTES

Legislator Flesher made the motion, seconded by Legislator Ciotoli to approve the December 4, 2025 Legislative Support minutes, as written. Motion carried.

### FINANCIAL

**2025 YTD Budget Reports:** Legislative Clerk Haskell reported 92.6% utilization noting no budgetary issues or concerns. Ms. Haskell reported she encumbered funds to cover anticipated 2025 copier and advertising expenses.

**2026 YTD Budget:** Ms. Haskell reported there has been no activity on the 2026 budget.

**County Auditor Accounts Payable Report:** Ms. Haskell reported the following accounts payable report for the month of December and YTD 2025. This report is included in today's committee agenda packet.

Month	AP Invoices	AP Total	P-Card Transactions	P-Card Total
December	765	\$5,300,099.98	238	\$58,255.07
YTD	9,116	\$31,605,185.04	2,418	\$567,804.89

### OLD BUSINESS

#### December 2025 Meetings:

Minutes were taken, typed, copied, recorded, distributed, and indexed for the Legislature and Journal of Proceedings for the following Legislature meetings in December 2025:

- Twelfth Regular Legislature Meeting – December 9, 2025
- Sixth Special Legislature Meeting – December 18, 2025

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The Legislative Clerk attended the following meetings in December 2025:

- Legislative Standing Committee Meetings – December 2 and 4, 2025
- Deputy Legislative Clerk Interviews – December 3, 16, and 30, 2025
  - Legislative Worksessions – December 4 and 18, 2025
  - Department Head Teams Meeting – December 8, 2025
  - Finance, Legal & Safety Committee – December 9, 2025
  - Twelfth Regular Legislature Meeting – December 9, 2025
  - Sixth Special Legislature Meeting – December 18, 2025
    - Coroner's Quarterly Meeting – December 18, 2025
    - Policy Review Committee – December 19, 2025
- North Wing HVAC Construction Meeting – December 22, 2025

**2025 Journal of Proceedings:** Ms. Haskell reported the 2025 Journal of Proceedings is completed. Following the approval of the December Legislature meeting minutes on January 13, 2026, Ms. Haskell will send the Journal of Proceedings to the Director of Records Management to coordinate arrangements for microfilming.

**Legislative Service Name Plates:** Ms. Haskell reported the Legislative Service Name Plates for former Legislators Roberts and Sauerbrey were received, installed, and expended out of the 2025 budget.

**NYSAC Conference – March 16-18, 2026:** Ms. Haskell reported conference registrations and hotel reservations are complete for the Legislators and County Administrator's attendance.

## NEW BUSINESS

**Official Newspaper Designations:** Ms. Haskell reported she is required by County Law, Section 214 to notify the NYS Secretary of State of the County's official designated newspaper no later than January 10, 2026. Ms. Haskell sent certified copies of the resolutions designating the County's official newspapers for 2026 to the NYS Secretary of State following adoption at the January 2, 2026 Organizational Meeting.

**2026 IRS Mileage Rate Change:** Ms. Haskell reported the IRS mileage rate for 2026 increased from .70 cents per mile to 0.725 cents per mile.

**2026 Legislature Photo:** Ms. Haskell reported the Legislature photo was postponed from the January 2, 2026 Organizational Meeting due to absences. Ms. Haskell reported the Legislature photo will be rescheduled and Legislators will be notified in advance of the date/time.

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## January Legislature Meeting:

- **Prayer, Pledge, Voting:** Legislator Aronstam will lead us in the prayer, pledge and voting process for the January 13, 2026 Legislature meeting.
- **Recognition Resolutions:** There is one (1) recognition resolution that will be read and presented at the January 13, 2026 Legislature meeting:

**Recognition of Lori Morgan's 23 Years/5 Months of Dedicated Service to Tioga County and Tioga County Department of Mental Hygiene** – Legislator Standing will read and present at the January 13, 2026 Legislature meeting.

- **Resolutions:** All resolutions presented by the Departments at their respective Legislative Standing Committees were reviewed for Legislature consideration at the January 13, 2026 Legislature meeting.
- **Late-File Resolutions:** Ms. Haskell reported she is aware of potentially six (6) late-file resolutions for the January 13, 2026 Legislature meeting at this time.

## PERSONNEL

- **Deputy Legislative Clerk Vacancy:** Ms. Haskell reported three additional interviews were conducted in December and there is a resolution in today's Legislative agenda to appoint a Deputy Legislative Clerk effective January 26, 2026.

## RESOLUTIONS

- A65- Appoint County Auditor and Deputy County Auditor
- A69 – Authorize Appointment of Deputy Clerk to the Legislature

## PROCLAMATIONS

- None

**ADJOURNMENT** - Meeting adjourned at 1:59 p.m.

Respectfully submitted,

*Cathy Haskell*

Legislative Clerk