

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING June 6, 2023

ATTENDEES:

Legislators: Barb Roberts, Dennis Mullen, Keith Flesher, Marte Sauerbrey

Staff: Brittany Woodburn, Linda Sampson, Elaine Jardine

Guests: T Hansen, Executive Director, Cornell Cooperative Extension (CCE)

Legislator Dale Weston and LeeAnn Tinney, ED&P Director, were not in attendance. Brittany Woodburn, ED&P Deputy Director, was in attendance for Ms. Tinney.

Committee Chair, Legislator Barb Roberts called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): Ms. Woodburn reported the following; agenda and attachments previously emailed.

I. MINUTES

A. Approval of minutes of April 4, 2023

Legislator Roberts asked for approval of the minutes from the April 4, 2023 committee meeting. Legislator Mullen made a motion to accept the April 4, 2023 minutes, seconded by Legislator Flesher. All were in favor.

B. Approval of minutes of May 2, 2023

Legislator Roberts asked for approval of the minutes from the May 2, 2023 committee meeting. Legislator Flesher made a motion to accept the May 2, 2023 minutes, seconded by Legislator Mullen. All were in favor.

II. FINANCIAL

The 2023 Year-to-Date Budget Reports were in the committee packets. Ms. Woodburn reported the following:

A. Economic Development

- Year-to-Date Budget is tracking.

B. Planning

- Year-to-Date Budget is tracking.

C. Sustainability Management

- Year-to-Date Budget is tracking.

III. OLD BUSINESS

A. Reports

1. CCE – T Hansen, Executive Director - Monthly report previously emailed. Ms. Hansen reviewed her report, highlighting: Hilltop Community Farm Infrastructure, Beginning Farmer Incubator Program, Master Gardeners, 4-H Youth Development, Agriculture Resource Group and Economic Impact.
2. Tioga County Soil & Water Conservation District – Monthly report previously emailed.
3. Tioga County Tourism – Monthly Report previously emailed.
4. Economic Development & Planning- Elaine Jardine, Planning Director - In keeping with staff reporting, Ms. Woodburn introduced Ms. Jardine. Ms. Jardine reported on current projects she is working on:
 - Working on the Gateway Beautification Project in Waverly. High school students painted a large mural on panels. Looking into a free-standing sign to go up this summer.
 - Assisting the Town of Richford on developing a solar law.
 - Providing support to Economic Development with environmental compliance and local approvals for the new Village of Owego DRI projects, as well as environmental compliance for two of the three Property Development Corporation demolition projects.
 - SEQR evaluations made on new 911 telecommunication towers implemented in the County. See four resolutions listed below.
 - Provided assistance on several grants: DOS Local Government Efficiency Program/ITCS Shared Services, Empire State Development Planning and Feasibility Study Program, and FEMA Hazard Mitigation Grant programs.
 - 239 Referrals for the following: Town of Barton/Dollar General, Town of Owego/Farmer Brown Parking Lot and Town of Owego special use permit/dog kennel.

B. Grants

1. Active Grants – Tioga County as the applicant:

a. CDBG- Racker Neighborhood Depot

Total Project Amount- \$7,933,000

Grant Amount- \$3,000,000

Tioga County Match- \$0

Match (other)- Racker

Admin Fee Collected-N/A

Ms. Woodburn reported this project continues; weekly meetings held. Scheduled demolition of three residential units is on track to take place at the end of June and looking for construction to begin in September.

b. NY Main Street- Village of Owego, North Avenue - COMPLETE

Total Project Amount- TBD

Grant Amount- \$250,000

Tioga County Match- \$0

Match (other)- Property Owners

Admin Fee Collected- \$18,750

Ms. Woodburn reported the final reimbursement from the State has been received and program closeout reports and documents have been submitted; close-out letter from the State expected.

Impact statistics on the program:

- Assisted 4 properties with the \$250,000.00 received.
- Built out 4 new market-rate residential units and remodeled one unit.
- Improved 4 commercial spaces.
- Exterior façade improvements and streetscape enhancements.
- Leveraged \$110,000.00 in private funds.
- As a spin off to this program we are expecting \$150,000.00 to build out 4 more units.
- New businesses showing up on North Avenue because of this project.

c. Restore NY- Fuddy Duddy's

Total Project Amount- \$2,400,000

Grant Amount- \$1,800,000

Tioga County Match- \$0

Match (other)- Property Owner

Admin Fee Collected- N/A

Ms. Woodburn reported this project is on-going. The project is in the engineering and design process now, contractor selection discussions are in progress.

d. NYS Snowmobile- Countywide Phase I & Phase III – Ongoing program.

Total Project Amount- \$62,160

Grant Amount- \$62,160

Tioga County Match- \$0

Match (other)- \$0

Admin Fee Collected- \$3,269.52

e. FEMA Hazard Mitigation Grant Program – Ms. Jardine reported on earlier.

Total Project Amount- \$100,000

Grant Amount- \$90,000

Tioga County Match- \$10,000/Emergency Mngt Services

Match (other)- N/A

Admin Fee Collected- N/A

f. ARC- update Countywide Strategic Plan – Ms. Jardine reported on earlier.

Total Project Amount- \$50,000

Grant Amount- \$25,000

Tioga County Match- \$25,000/County Contingency

Match (other)- N/A

Admin Fee Collected- N/A

g. NYPA- EV charging stations – Construction anticipated spring 2024.

Total Project Amount- \$1,000,000

Grant Amount- \$1,000,000

Tioga County Match- \$0

Match (other)- \$0

Admin Fee Collected- N/A

h. DEC- HHW Program – Annual grant

Total Project Amount- \$22,962.38
Grant Amount- \$11,481.19
Tioga County Match- \$11,481.19/Sustainability budget
Match (other)- \$0
Admin Fee Collected- N/A

- i. Restore NY- Tioga Trails
Total Project Amount- TBD
Grant Amount- \$1,000,000
Match (other)- property owner
Admin Fee Collected- N/A

Ms. Woodburn reported this grant was recently awarded. A private developer made an offer, and the current owners are moving forward with that offer. Closing on the property is in progress. Work has begun with the new owner and the State on an updated project scope and budget for an official approval.

- 2. Active Grants- Tioga County is not applicant; resolutions listed below.
 - a. Town of Owego – Preserve New York/Cultural resources survey
Grant Amount- \$9,200
Benefit to County- reduce tax burden
 - b. Boys and Girls Club #1- Floyd Hooker Foundation/Construction of the Teen Center
Grant Amount- \$36,750
Benefit to County- improve quality of life
 - c. Boys and Girls Club #2- Floyd Hooker Foundation/Furnish the Teen Center
Grant Amount-\$22,644
Benefit to County- improve quality of life
 - d. Fuddy Duddy's- ESD Capital Grant/Business equipment
Grant Amount- \$81,210
Benefit to County- increase tax base
 - e. Town of Nichols- Community Foundation/Cemetery signage
Grant Amount- \$5,000
Benefit to County- reduce tax burden
 - f. Campville Fire Department- Community Foundation/Education materials
Grant Amount- \$4,560
Benefit to County- reduce tax burden
 - g. Village of Waverly- Floyd Hooker Foundation/Playground equipment
Grant Amount - \$27,523
Benefit to County- reduce tax burden
 - h. Candor Emergency Squad (1)- Tioga County Senior Citizens Foundation/Computer upgrades
Grant Amount- \$5,718
Benefit to County- reduce tax burden
 - i. Newark Valley United Church of Christ- Visions Federal Credit Union/Community Center equipment
Grant Amount-\$2,587
Benefit to County- improve quality of life

- j. Nichols Presbyterian Church- Mildred Faulkner Truman Foundation/Flooring repairs

Grant Amount- \$11,660

Benefit to County- improve quality of life

- k. Rural Economic Area Partnership- Mildred Faulkner Truman Foundation/Cemetery study

Grant Amount- \$21,000

Benefit to County- reduce tax burden

Legislator Roberts reported this study is Countywide. A plan is necessary if a cemetery is no longer able to continue operation. The cemetery could get turned over to a village or town for maintenance and to keep plots available.

- l. Candor Emergency Squad (2) Mildred Faulkner Truman Foundation/Purchasing equipment

Grant Amount- \$29,014

Benefit to County- reduce tax burden

C. Economic/Community Development

- 1. Village of Owego

- a. Downtown Revitalization Initiative (DRI) administration – Project management continues. Of the 14 projects one is complete, four anticipate being complete this summer, others are in various stages.

- 2. Village of Waverly

- a. NY Forward- Local Planning Committee kickoff meeting was May 24th; call for projects will be coming in the near future.

- 3. Town of Nichols

- a. Broadband- Project is near completion.

- 4. Municipalities

- 5. REAP

- 6. Leadership Tioga- Classes are ongoing.

D. Land Bank

- 1. Community Development Block Grant (CDBG) discussion – Ms. Woodburn has been talking to other rural Land Banks, those set up similar to ours, to find out how they are structuring and funding their rehab projects. Ms. Woodburn discovered most of them are using CDBG funds for housing rehabs and those funds typically flow through their municipalities. Municipalities are the only entities eligible to apply for the program but are allowed to have a sub-recipient agreement with organizations like Land Banks to implement and administer the program. Ms. Woodburn asked this committee if the County would be open to being an applicant for CDBG funding specifically for housing rehab in the future with the Land Bank acting as the administrator of the program funds. After some the discussion, this committee was in support of the program.

E. Workforce Development – Mr. Lanning worked on the following:

- 1. 2nd Annual Trades Day held at Home Central- Nice event, well attended.

Schools in attendance: Owego Apalachin, Spencer VanEtten, Candor, and Tioga Central.

Trades in attendance: Laborers Local 785, Painters Local 4, and Carpenters Local 277

2. Planning for Manufacturing Day on October 6th; coordinating local manufacturing businesses and school districts.
 3. Joint Talent Supply Table/Program Coordinator meetings to be held in August.
 4. Established Work Based Learning (WBL) Opportunities job board outreach plan.
 5. Continue to coordinate Career Pathways document implementation with schools.
- F. Planning – Ms. Jardine reported on earlier.
1. Countywide Strategic Plan
 - a. TransPro- contract in place
 2. Hazard Mitigation Plan- ongoing
- G. Sustainability Management – Ms. Pratt continues to work on the following:
1. May E-Bulletin to Tioga County Employees.
 2. Continuing work with municipalities on E-Waste & Clean-Up events.
 3. Reducing waste educational videos.
 4. Updating Solid Waste Management Plan.
 5. Borrow a Bin Recycle Program- Used by 4 organizations.
- H. IDA
- I. Misc.

IV. NEW BUSINESS

- A. Reports
- B. Grants
- C. Economic/Community Development
- D. Presentations- No presentations this month.
- E. Land Bank
 1. Recent Supreme Court ruling- Tyler vs. Hennepin County ruling will have an impact in the future on how Land Banks acquire properties from the tax foreclosure process. There has been a lot of discussion at the state level. We will keep communicating as more information becomes available.
- F. Workforce Development
 1. Summer intern discussion- Mr. Lanning is promoting the WBL job board to businesses and organizations for posting internship and job opportunities for students. Ms. Woodburn reported this is open to Tioga County Departments as well, contact Mr. Lanning for more information.
 2. EMS- Mr. Lanning is reaching out to BOCES programs looking for interest in an EMS Firefighter CTE Program.
- G. Planning- Ms. Jardine reported earlier on the following:
 1. 239 Reviews (3)
 - a. County Case 2023-012: Town of Barton, Site Plan Review (Dollar General), recommended approval with conditions; however due to quorum issues, no action taken.
 - b. County Case 2023-013: Town of Owego Site Plan Review (Apalachin Land Development- Farmer Brown), recommended approval with conditions

- c. County Case 2023-014: Town of Owego, Special Use Permit (Klatt), Board waived recommendation due to no intermunicipal or countywide impacts.
- 2. E911 towers- SEQR reviews- Resolution listed below.
- H. Sustainability Management- Ms. Pratt continues to work on the following:
 - 1. 2023 YTD
 - a. Paid to Broome County
 - i. HHW= \$2,636
 - ii. E-Waste= \$2,867
 - b. Towns (EWaste)= \$5,133
 - 2. Updating Website with NYSDEC changes.
 - 3. Sustainability Plan RFP- Under review with Legal Department.
- I. IDA – No Update.
- J. Misc.
 - 1. Tourism office- Ms. Maffei reached out to hotels, motels and B & B's to assist in tracking immigrant housing data. At this time there is nothing significant to report but will continue to follow up.
 - 2. State lead- One lead this month, Project Sunshine. ED&P has followed up.

V. PERSONNEL

- A. June Anniversaries in the ED&P Department:
 - 1. Abbey Ortu- 4 years
 - 2. Karen Warfle- 1 year

VI. RESOLUTIONS (17)

- F01-Authorize Transfer of Funds for Purchase of Laptop and Docking Station for EDP Dept
- F05-SEQR Determination for 911 telecommunications tower 110 C Babcock Road
- F06-SEQR Determination for 911 telecommunications tower 246 Davis Road
- F07-SEQR Determination for 911 telecommunications tower S Apalachin Road
- F13-Approve Technical Assistance Provided to Town of Owego
- F14-Approve Technical Assistance Provided to Fuddy Duddy's
- F15-Approve Technical Assistance Provided to Tioga County Boys and Girls Club for the Construction of the Teen Center
- F16-Approve Technical Assistance Provided to Tioga County Boys and Girls Club for Furnishing the Teen Center
- F21-Approve Technical Assistance Provided to Town of Nichols
- F22-Approve Technical Assistance Provided to Village of Waverly
- F23-Approve Technical Assistance Provided to Campville Fire Department
- F24-Approve Technical Assistance Provided to Candor Emergency Squad by way of Tioga Co Sr Citizens Foundation
- F27-SEQR Determination for 911 telecommunications tower 54 Dodge Road
- F31-Approve Technical Assistance Provided to Rural Economic Area Partnership
- F32-Approve Technical Assistance Provided to Newark Valley United Church of Christ
- F33-Approve Technical Assistance Provided to Nichols Presbyterian Church
- F34-Approve Technical Assistance Provided to Candor Emergency Squad by way of the Mildred Faulkner Truman Foundation

After reviewing the above resolutions, Ms. Woodburn asked for support to move the resolutions forward; vote on the resolutions follows:

Legislator Roberts - yes

Legislator Mullen - yes

Legislator Flesher – yes

VII. PROCLAMATIONS- N/A

VIII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 1:55 P.M.

Respectfully Submitted,

Linda Sampson

Administrative Assistant Economic Development & Planning